

<p><b>Notes</b></p> <p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p> <p>(b) Insert the hours during which inspection rights may be exercised</p> <p>(c) Insert a reasonable sum for copying costs</p> <p>(d) Insert the name and position of person placing the notice</p> <p>(e) Insert the date of placing of the notice</p>	<p>1. The audit of accounts for <b>North Wingfield Parish Council</b> for the year ended 31 March 2023 has been completed and the accounts have been published.</p> <p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>North Wingfield Parish Council</b> on application to:</p> <p>(a) <u>RACHEL HAMMOND</u> <u>PARISH CLERK</u> <u>COMMUNITY RESOURCES ENRTE</u> <u>S112 5PLD</u></p> <p>(b) _____</p> <p>(c) _____</p> <p>3. Copies will be provided to any person on payment of £ <u>2</u> (c) for each copy of the Annual Governance &amp; Accountability Return.</p> <p>Announcement made by: (d) <u>Robert Hammond</u></p> <p>Date of announcement: (e) <u>3-10-23</u></p>
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**North Wingfield Parish Council**

**Notice of conclusion of audit**

**Annual Governance & Accountability Return for the year ended 31 March 2023**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

**Section 1 – Annual Governance Statement 2022/23**

We acknowledge as the members of:

North Wingfield Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

Agreed		Yes	No*
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.		✓	
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.		✓	
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.		✓	
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.		✓	
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.		✓	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.		✓	
7. We took appropriate action on all matters raised in reports from internal and external audit.		✓	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.		✓	
9. (For local councils only) Trust funds including charitable, in our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.			✓

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on: 20.06.2023

and recorded as minute reference: 09/06/2023 d (b)

Clerk

Richard Howson

Chairman

N. Botcher

Approval was given:

Signed by the Chairman and Clerk of the meeting where

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Section 2 – Accounting Statements 2022/23 for

North Wingfield Parish Council

Notes and guidance	Year ending	
	31 March 2023	31 March 2022
Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	£	£
Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	204,106	192,286
Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	199,258	198,450
Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	96,901	52,836
Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	104,806	122,084
Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	0	0
Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).	197,600	117,382
Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	197,859	204,106
1. Balances brought forward	192,286	192,286
2. (+) Precept or Rates and Levies	198,450	198,450
3. (+) Total other receipts	52,836	52,836
4. (-) Staff costs	122,084	122,084
5. (-) Loan interest/capital repayments	0	0
6. (-) All other payments	117,382	117,382
7. (=) Balances carried forward	204,106	204,106
8. Total value of cash and short term investments	201,854	201,854
9. Total fixed assets plus long term investments and assets	<del>2,055,462</del> 2,263,141	<del>2,055,462</del> 2,263,141
10. Total borrowings	0	0

The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	193,541	201,854
The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March. <del>2,055,462</del> 2,263,141	<del>2,055,462</del> 2,263,141	<del>2,055,462</del> 2,263,141
The outstanding capital balance as at 31 March of all loans from third parties (including PwLB).	0	0

For Local Councils Only			
	Yes	No	N/A
11a. Disclosure note re Trust funds (including charitable)		✓	
11b. Disclosure note re Trust funds (including charitable)			✓

The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.  
The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.  
Signed by Responsible Financial Officer before being presented to the authority for approval  
Robert Howarth  
Signed by Chairman of the meeting where the Accounting Statements were approved  
N. Botes  
Date 19/06/2023

I confirm that these Accounting Statements were approved by this authority on this date: 23.06.2023  
as recorded in minute reference: 09/06/2023 d (c)

Signed by Chairman of the meeting where the Accounting Statements were approved  
N. Botes  
Date 19/06/2023

Section 3 – External Auditor's Report and Certificate 2022/23

In respect of

NORTH WINGFIELD PARISH COUNCIL – DE0163

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2022/23

Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Section 1, Assertion 5 has been incorrectly completed, regarding the risk assessment. This is consistent with the Internal Auditor's response to Internal Control Objective C.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR:

- Transfers between bank accounts should have been excluded from receipts and payments in Section 2. The figures in Boxes 3 and 6 should read £66,901 and £167,600 respectively.

Other matters not affecting our opinion which we draw to the attention of the authority:

The AGAR was not accurately completed before submission for review. The AGAR has been amended.

The smaller authority has not provided an adequate explanation for the variance between the prior and current year values in Box 3 of Section 2

3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

Date

28/09/2023