



NORTH WINGFIELD PARISH COUNCIL

Annual General Meeting

Tuesday 21 May 2024

Minutes

Present:

Cllr N Barker
Cllr M Stanley
Cllr J Lilley
Cllr K Turton
Cllr D Edinboro
Cllr J Fisher
Cllr L Stone

Rachel Hammond – Parish Clerk
Sophie Turton – Assistant Parish Clerk

1 member of the public was present

The Parish Clerk chaired the meeting until Agenda Item Ann03/05/2024

Ann01/05/2024. Apologies for absence

Apologies were received from:

Cllr J Barry – holiday
Cllr M Smith – holiday
Cllr G Blamire – illness

Resolved – that these apologies were accepted.

Ann02/05/2024. Election of Chair

Cllr N Barker was proposed as Chair by Cllr M Stanley. Seconded by Cllr L Stone. All in Favour.

Resolved- that Cllr N Barker was elected Chair of the Parish Council for the Year 2024/2025. Cllr N Barker then chaired the rest of the meeting.

Ann03/05/2024. Election of Vice Chair

Cllr M Stanley was proposed as Vice Chair by Cllr N Barker. Seconded by Cllr K Turton. All in Favour.

Resolved – that Cllr M Stanely was elected as Vice Chair of the Parish Council for the Year 2024/2025.

Ann04/05/2024 Dates of Meetings - Dates for the Parish Council Meetings for the year 2024 - 2025

3rd Tuesday in the month. 6pm start

21 May 2024	19 November 2024
18 June 2024	17 December 2024
16 July 2024	21 January 2025
August – no meeting	18 February 2025
17 September 2024	18 March 2025
15 October 2024	22 April 2025

Resolved – that these dates were agreed for Parish Council Meetings.

Ann05/05/2024 Membership of Sub Committees and Terms of Reference

Finance and General Purpose	Cllrs Barker. Stone, Stanley, Smith, Turton
Open Spaces	Cllrs Barry, Blamire, Lilley, Edinboro, Fisher, Ex-officio Chair
Human Resources	Cllrs Barker, Barry, Blamire, Stanley, Smith
School Field Working Party	Cllrs Barker, Fisher, Smith, Edinboro, Barry

Resolved – that the above Councillors will form the Sub Committees of the Parish Council

Ann06/05/2024. Representation on Outside Bodies

- i. Hephthorne Lane Community Association – Cllrs Blamire, Edinboro
- ii. North Wingfield Community Garden Project – Cllrs Barry, Blamire

Resolved – that the above Councillors will provide representation on Outside Bodies.

Ann07/05/2024 - Policies:

- i. Financial Regulations
- ii. Standing Orders
- iii. Parish Business Plan
- iv. Risk Assessment

These policies were approved en bloc. All in favour.

Resolved – that these policies were approved

Ann08/05/2024 Fixed Assets

The Fixed Assets for the Year Ending 31 March 2024 are £2,268,110.00. This is a slight increase from 31 March 2023 which was £2,263,141.00 The reason for this increase is the purchase of new dog bins and planters.

Resolved – that this information was received.

Ann09/05/2024 – Date of next Annual Meeting – Tuesday 20 May 2025