



# NORTH WINGFIELD PARISH COUNCIL

## Parish Council Meeting – Tuesday 21 February 2023

### Minutes

#### Present:

Cllr N Barker  
Cllr J Lilley  
Cllr P Williamson  
Cllr J Fisher  
Cllr M Stanley  
Cllr M Smith  
Cllr K Turton  
Cllr D Edinboro  
Cllr G Blamire

Rachel Hammond – Clerk to the Council

3 Members of the Public were present

#### Public Questions and Comments

##### Item 1:

The owner of a piece of land at the bottom of Little Morton Road reported that the land owner of the adjoining field has removed the boundary hedgerow and has encroached upon his land.

Action – the Clerk will contact North East Derbyshire District Council Environment Services and Development Control to raise a concern; firstly that a historic hedgerow has been removed, and secondly that a boundary has been encroached upon. The Clerk will copy the landowner into the e mail.

##### Item 2:

A resident of Chesterfield Road raised concern about a Planning Application to build at the rear of his property. This planning application has been approved by North East Derbyshire District Council. The resident is unhappy that that the Planning Application has been approved. The resident is also concerned that the planning applicant has not applied for encroachment on public services (water). The resident has also contacted MP Lee Rowley but has had no reply.

Action – the Clerk will contact Development Control at North East Derbyshire District Council to express the residents concerns.

Resolved – that the clerk will undertake the actions as outlined above.

No other comments or concerns were raised by Parish Councillors

## **BUSINESS**

### **01/02/2023. Apologies for absence:**

Apologies for absence were received from Cllr J Barry (Holiday)

Resolved - this apology was accepted

### **02/02/2023. To receive declarations of interests:**

Cllrs Barker and Lilley – Planning

Cllr K Turton – Staffing

Cllrs Barker, Lilley, Smith – School Field Project

Resolved – these declarations of interests were received.

### **03/02/2023. Minutes**

#### **Minutes – Parish Council Meeting 20 December 2022**

P4431 – Typing error

Cllr Williamson requested that his absence from the meeting be recorded as an apology for absence

Resolved – that the Clerk amend the minutes from 20 December accordingly.

#### **Minutes - Extraordinary Parish Council Meeting 2 February 2023**

Cllr J Barr should read Cllr J Barry

Resolved – that the Clerk amend the minutes from 2 February accordingly

### **04/02/2023. Parish Clerk's Report:**

The Parish Clerk distributed a report outlining actions taken, lettings and training undertaken following the meeting held on 20 December 2022

#### **Actions undertaken since Last Meeting – 20.12.22 (Not covered on the agenda)**

- Photograph for new location of Defibrillator (with Scouts) to be scheduled
- Location of Defibrillators on Noticeboards – to be done

#### **North Wingfield Community Resource Centre:**

##### **Maintenance / Training:**

<b>Date</b>	<b>Description</b>
24.1.23 & 10.2.23	New fire alarm lights fitted
26.1.23	Broken Glass repaired Chapel of Rest

30.1.23	Ian Cliffe completed PAT Testing Qualification
7.2.23	Printer Repair
8.2.23	Boiler service
14.2.23	Professional Development Review Meetings with Staff

**Additional Lettings:**

Date	Description
23.12.22	Birthday Party
30.12.22	Golden Wedding Party`
10.1.23	NHS
10.1.23	DUWC (every Tuesday)
12.1.23	NHS
21.1.23	Birthday Party
25.1.23	NHS
2.2.23	Walk Derbyshire
7.2.23	NHS
17.2.23	Live & Local

**Hepthorne Lane Community Centre:**

**Maintenance:**

Date	Description
4.1.23	Drains cleared

**Additional Lettings:**

23.12.23	Pantomime
5.1.23	Party
16.2.23	NCT
19.2.23	Party

Resolved – that the Parish Clerk’s report was received.

**05/02/2023. Exclusion of Public**

It was agreed that item 07/02/23 b Staffing should be moved to confidential and that members of the public should be excluded from this agenda item.

Resolved – that item 07/02/23 b Staffing should be moved to confidential

**06/02/2023. Planning**

*To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8*

**Application No:** NED 22/01203/FL  
**Parish:** North Wingfield Parish  
**Ward:** North Wingfield Central Ward

**Officer:** Asbury Planning

Application for the change of use of former working mens club (Sui Generis) to form 17. no. C3 Dwellinghouses at 36 Chesterfield Road North Wingfield Chesterfield for Mr John Pembery

**A response has been sent from the Parish Council opposing this development**

### **23 January**

Application No: NED 23/00016/FLH

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Curtis Rouse

Proposed first floor front extension and two storey rear extension including Juliet balcony at 49 Hambleton Avenue North Wingfield Chesterfield for Mr A Foyster

Application No: NED 23/00042/AMEND

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Asbury Planning

Non-material amendment pursuant of 19/00159/FL to move the properties 0.55m to the left to provide an additional parking space. at Land Between 75 Station Road And Car Park New Street Hephthorne Lane for Mr Shaun Thompson

### **27 January**

Application No: NED 23/00027/FLH

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Curtis Rouse

Single storey rear extension and alterations to existing outside attached store area, to form kitchen/dining and study area. at 33 Elyn Avenue North Wingfield Chesterfield for Mr. Oliver Stewart

Application No: NED 23/00051/DISCON

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Ms Susan Wraith

Application to discharge condition 3 (Lighting) pursuant to planning application 20/01310/FL and 22/00135/FL, also to discharge condition 13 (Landscape) pursuant to planning application 22/00135/FL at Land On The West Side Of Chesterfield Road Holmewood for Mr P Constable

## 13 February

Application No: NED 23/00065/OL  
Parish: North Wingfield Parish  
Ward: North Wingfield Central Ward  
Officer: Aspbury Planning

Outline application for conversion of an existing dwelling to provide rooms in the roof and construction of two 2 bed single storey dwellings and creation of new access (Appearance and Landscaping reserved). at 97 Chesterfield Road North Wingfield Chesterfield for Mr Christopher Warrington

Application No: NED 23/00101/FLH  
Parish: North Wingfield Parish  
Ward: North Wingfield Central Ward  
Officer: Curtis Rouse

Works of restoration and remediation in the form of buttresses to boundary wall (Affecting the Setting of a Listed Building) at The Rectory St Lawrence Road North Wingfield for The Derby Diocesan Board Of Finance Limited

Town and Country Planning Act 1990

Consultation of Parish Council

Application Number: 23/00086/FLH

Proposal: Extend driveway and extend lower kerb.

Address: 71 Little Morton Road North Wingfield Chesterfield S42 5HL

Applicant: Mrs Keila Stocks

Application Number NED23/00065/OL – the Clerk will write on behalf of the Parish Council opposing this development on the grounds of access

Resolved – that the Parish Clerk will contact Development Control at North East Derbyshire District Council.

## 07/02/2023 Items for Consideration and Decision

### a. Sub Committees :

- i. Open Spaces Meeting on 2 February 2023. The minutes of this meeting were circulated. A vote was taken to approve the expenditure outlined in the minutes. All in favour.
- ii. The Clerk requested that any purchases are made by the Parish Council and not by Parish Councillors via their personal banking as this will be raised as a concern by the Internal Auditor.
- iii. Two new budget headings will be created. One for Events, one for Christmas Events. This will be on the agenda of the next Finance Sub Committee meeting.

Resolved – that the expenditure outlined in the Open Spaces Sub committee meeting was approved by Councillors. This information regarding purchases was

received by Councillors. New budget headings will be created at the next Finance Sub Committee meeting.

b. Community Resource Centre

- i. Fire Alarm and Emergency Lighting System – this has now been upgraded. A fire alarm practice was held on 20.2.23. The building was evacuated in 45 seconds.
- ii. Quotation for cleaners sink in Ladies toilet. Despite chasing, only one quotation has been received. This quotation was accepted.

Resolved – that the Clerk will contact the contractor concerned and arrange for the work to be completed.

c. Hepthorne Lane Community Centre

- i. Fire doors – The Clerk is still awaiting a reply from Derbyshire County Council.
- ii. The clerk will take advice about a ramp from the fire doors.

Resolved – the Clerk will contact Derbyshire County Council again

d. School Field – Update on Progress:

- i. Meeting held on 17 February
- ii. The land has not yet been purchased
- iii. The Planning process can not move forward until the land has been purchased
- iv. It will be 6 months before the Planning Application is presented to the Planning Committee.

Resolved – that this information is received.

## **08/02/2023 Items for Information Only**

a. Correspondence

- i. Cllr K Gillott – request for a dog bin – A site has been identified on the footpath at the dead end on Tansley Road

Resolved – Clerk to contact North East Derbyshire District Council. Clerk to request one of the bins on the green area on Mayfield Drive to be re located there.

- ii. Response from Marie Pearce, Rykneld Homes re 16 Alice's View
- iii. Derbyshire Building Control Partnership – request for street names
- iv. Parish Councillors Briefing session – email distributed to Parish Councillors

Resolved - that the information on points ii, iii and iv was received.

b. Items for Information

- i. Election May 4 2023 – the Community Resource Centre and Hepthorne Lane Community Centre have both been booked for the election

Resolved – that this information was received.

c. Items to be included in next agenda

No items were raised to be included in the next agenda.

## 09/02/2023 Finance

- a) Account Balances – To receive a report detailing account balances

### **Balance on all accounts as of 21.2.23**

Unity Trust	Current Account	20332790	20,226.09
Unity Trust	CRC Instant Access	20332800	6,796.03
CCLA	Capital Projects	104550001	94,885.58
CCLA	Allocated Funds	104550002	36,653.72
CCLA	General Reserves	104550003	41,873.70
<b>Total</b>			<b>200,435.12</b>

- b) Accounts for Payment – To review and approve items of expenditure
- c) Bank Reconciliation for approval – To receive, approve and sign bank reconciliations for December 2022 and January 2023 prepared by The Clerk.

Resolved – the Clerk and Chair of the Parish Council signed the bank reconciliations for December 2022 and January 2023

### **Confidential**

#### 07/02/23 b Staffing

- i. Assistant Parish Clerk – Miss Sophie Turton was appointed to the post of Assistant Parish Clerk on 16 February 2023
  - ii. Professional Development Reviews – these have begun
- Resolved – that this information was received

The meeting closed at 7.20pm

**10/02/2023 Date and Time of Next Meeting – Tuesday 21 March – 6pm**