



NORTH WINGFIELD PARISH COUNCIL

Parish Council Meeting Tuesday 20 January 2026 Minutes

Present:

Cllr N Barker
Cllr M Stanley
Cllr K Turton
Cllr M Smith
Cllr D Edinboro
Cllr J Barry
Cllr J Lilley
Cllr G Blamire
Cllr L Stone

County Councillor Darren Muizelaar
County Councillor Rob Reaney – from 6.30pm

Rachel Hammond – Parish Clerk
Sophia Turton – Assistant Parish Clerk

2 members of the public were present

There will be 15 minutes at the beginning of the meeting to hear public questions and comments.

Issues Raised by Members of the Public:

- Whiteleas Avenue resurfacing. This has been delayed but is now rescheduled for 16 and 17 February.

Issues Raised by Councillors:

- Dog mess on the footpath on Lincoln Way
- Yellow Lines end of Berry Street – this has been reported to DCC
- Hucklow Avenue – Road repairs have been done to a poor standard. The Clerk will send photographs to Cllr Darren Muizelaar
- Alice's View – one of the Bungalows has had a new path and the rubble has been left for a considerable time. The Clerk will send photographs to Rykneld Homes.

Feedback from Issues Raised at the Previous meeting:

- The issue of the fence at the end of the Playing Field at Hephthorne Lane has been clarified. The relevant documents are held in the Parish Council Office.
- Helen Brown – Rykneld Homes has responded about the issue of vans using the footpath at the end of Memorial Close
- A new grit bin has been installed at the top of Hambleton Avenue

Resolved – that this information was received

BUSINESS

01/01/2026. Apologies for absence

Cllr J Fisher – Cllr Fisher has fallen on the ice and has broken her pelvis and wrist. The Parish Council will send a Get Well Card.

Resolved – that this apology for absence was accepted

02/01/2026. To receive declarations of interests:

Cllr N Barker – Planning
Cllr L Stone – Planning
Cllr M Smith – Planning, School Field Project
Cllr J Barry – Planning
Cllr K Turton - Staffing

Resolved – that these Declarations of Interest were received

03/01/2026. Minutes – The minutes of the Parish Council Meeting on 16th December 2025 were approved and signed by The Chair

Resolved – that the minutes of the previous meeting were accepted and signed by The Chair

04/01/2026 – County Councillor Report – County Councillor, Councillor Darren Muizelaar gave a verbal report to the meeting.

Resolved – that this verbal report was accepted.

Councillor Darren Muizelaar and 2 members of the public left the meeting.

County Councillor Rob Reaney entered the meeting.

Councillor Rob Reaney gave a brief verbal report.

Resolved – that the verbal report was accepted.

Cllr Rob Reaney then left the meeting.

05/01/2026. Parish Clerk Report:

Parish Clerk's Report –20.1.26 North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
30.12.25	Bar Lines cleaned
14.1.26	Electrician – Replacing corridor lights

Additional Lettings / Meetings:

Date	Description
------	-------------

18.12.25	Break in Alice's View Allotment. Offender arrested.
19.12.25	Children's Party
20.12.25	Party
22.12.25	Slimming World Party
29.12.25	Slimming
30.12.25	Poppies removed from War Memorial
7.1.26	Cemetery – Burial
10.1.26	Party
19.1.26	HLCA Meeting
19.1.26	WI

Hepthorne Lane Community Centre:

Maintenance:

Date	Description

Additional Lettings:

Date	Description
20.12.25	Party
26.12.25	Party
27.12.25	Pantomime – 2 performances
2.1.26	Party
10.1.26	Party
11.1.26	Party
17.1.26	Party

06/01/2026. Exclusion of Public – It was decided that no items on the agenda should be taken with the public excluded.

Resolved – that this information was received.

07/01/2026. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

AD	Advertisement Consent	FLHPD	Permitted Development Neighbour Consultation
AFULD	Agricultural Full details	HRN	Hedgerow Removal Notice
AGD	Agricultural Prior Approval	HSC	Hazardous Substance Consent
AMEND	Non Material Amendment	LB	Listed Building Consent
CATPO	Conservation Area Tree Notification	LDC	Lawful Development Certificate
CM	County Matter	MFL	Major – Full Application
CUPDG	Change of use Class E to Mixed use and 2 Flats (C3)	MOL	Major – Outline Application
CUPDMA	Change of use Class E to C3	MRM	Major – Reserved Matters
CUPDMB	Change of use of agricultural barn to dwelling (C3)	NP	National Park
DEM	Demolition	OL	Outline Application
DISCON	Discharge of conditions	RM	Reserved Matters

FL	Full Planning Application	SOLAR	Solar PV Equipment on non-domestic roofs
FLH	Householder application	TCN56	Telecommunication Notification
FLHAA	Householder Additional Storeys	TPO	Tree Preservation Order

Application Number: 25/00994/FL

Proposal: Address: Applicant: Erection of one detached, two storey house with associated parking, infrastructure and amenity space on land to the east (Affecting a public right of way)

5 Springfield Cottages Station Road Hepthorne Lane North Wingfield

Application Number: 25/00882/FLH

Proposal: Address: Applicant: Single storey front extension and garage conversion
255 Chesterfield Road Temple Normanton Chesterfield S42 5DE

No comments were made on the above two planning applications.

Resolved – that this information was received.

08/01/2026 Items for Consideration and Decision

a. Sub Committees

To discuss meeting minutes from:

- i. Finance and General Purpose Meeting – 14.01.2026
 - Policies – Working Group Policy, Grant Award Policy – These two policies were approved by the Parish Council. All in Favour.
 - A Service Level Agreement meeting has been held with North East Derbyshire District Council. The Clerk requested that the cost of the Grounds Maintenance and Street Cleansing Contract is sent as soon as possible as the Parish Council sets the budget in December.
- ii. Human Resources Committee
 - Policies – Data Protection Policy, Code of Conduct Policy, Lone Working Policy, Recruitment Policy – These policies were approved by the Parish Council. All in Favour.
- iii. Ratify any recommendations from these meetings
 - All the above Policies were agreed by the Parish Council and will now be published on the Parish Council Website.
 -

Resolved – that the policies were approved and will now be published on the website.

b. School Field Project

- i. Lease – not yet signed
- ii. Compound Licence – not yet completed
- iii. Pavilion – this is on hold until the above are completed.

Resolved – that this information was received.

c. Williamthorpe Road DCC Lease

The cost of the lease has increased to £80 per annum.

Resolved – that this information was received.

09/01/2026 – Items for Information only

- a. Correspondence
 - i. Whiteleas Avenue Road Closure – 16 & 17 February 2026.
 - ii. Memorial Close – reply from Helen Brown, Rykneld Homes
 - iii. Letter from Resident on Dark Lane about the play area on Dark Lane. The Clerk will reply to the letter.
 - iv. Letter from the landlord at the Shinnon requesting a donation towards a new defibrillator. The Clerk will speak to the landlord about costings and present a costed request to the next Parish Council meeting.
- b. Items for Information
 - i. Minutes of Community Garden meeting on 30 October 2025.
- c. Items to be included in next agenda
 - i. Defibrillator outside Shinnon Public House.

Resolved – that this information was accepted.

10/01/2026 Finance

- a) Account Balances – To receive a report detailing account balances:

Balances on All Accounts as of 19.1.26

Capital Account	£97,491.48
Allocated Funds	£13,406.24
Reserve Account	£47,984.09
Current Account	£97,096.62

- b) Accounts for Payment – To review and approve items of expenditure over £500.00, excluding Direct Debits and Standing Orders.

Date	Description	Amount
12/12/2025	Grice Plumbing and Heating - HL	£504.00
22/12/2025	NEDDC – Payroll	£11,890.50

- c) Bank Reconciliation for approval – The bank reconciliations for December 2025, prepared by The Assistant Clerk, were approved and signed by The Chair.

Resolved – that the Finance Business was approved and accepted.

The meeting closed at 6.55pm.

11/01/2026 Date and Time of Next Meeting – Tuesday 17th February 2026 – 6pm

