



NORTH WINGFIELD PARISH COUNCIL

Parish Council Meeting Tuesday 16 July 2024 Minutes

Present:

Cllr L Stone
Cllr M Stanley
Cllr K Turton
Cllr G Blamire
Cllr M Smith
Cllr D Edinboro
Cllr N Barker

Rachel Hammond – Parish Clerk
Sophie Turton – Assistant Parish Clerk

1 member of the public was present.

Issues Raised by Councillors :

- Footpath to Leigh Way – there are bags of rubbish under the hedge – Clerk to ask the Maintenance Team to remove it
- The white footpath line at the bridge on Station Road needs cleaning – Clerk to contact DCC Highways
- Yorkshire Water Grate on Station Road – Reported by Cllr M Smith
- Aspire Dance School – concerns raised about dangerous parking when the students are being picked up. Clerk to contact Joanne at Aspire Dance

BUSINESS

01/07/2024. Apologies for absence:

Cllr J Barry – Unison work
Cllr J Lilley – Illness
Cllr J Fisher – Holiday

Resolved – that these apologies for absence were accepted

02/07/2024. To receive declarations of interests:

Cllr N Barker – Planning
Cllr M Smith – Planning, Deincourt Field
Cllr L Stone – Planning
Cllr K Turton – Staffing
Cllr D Edinboro – Hephthorne Lane Community Association
Cllr G Blamire – Hephthorne Lane Community Association

Resolved – that these Declarations of Interest were accepted

03/07/2024. Minutes – The minutes of the Annual Meeting on Friday 12 July 2024 and Parish Council Meeting held on 18 June 2024 were approved and signed by the Chair.

Resolved that the minutes were approved and signed by the Chair

04/07/2024. Parish Clerk Report –

Parish Clerk’s Report –16.7.24

North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
June / July	Painting furniture in courtyard

Additional Lettings / Meetings:

Date	Description
23.6.24	Hepthorne Lane Allotment Society Meeting
25.6.24	DCC Meeting – Parish Room
26.6.24	Unison in
3.7.24	Unison
4.7.24	Election – Polling Station
5.7.24	Labour Party
8.7.24	Tupton WI
11.7.24	South Hardwick PCN
12.7.24	Fishing Club Meeting
12.7.24	Annual Meeting and Grants award Evening
13.7.24	Unison – Dog First Aid
13.7.24	Party
14.7.24	Hepthorne Lane Allotment Society
15.7.24	Tupton WI

Hepthorne Lane Community Centre:

Maintenance:

Date	Description
16.7.24	Electrical check after power cut

Additional Lettings:

Date	Description
22.6.24	National Childbirth Trust
23.6.24	Birthday Party
4.7.24	Election
13.7.24	Party
14.7.24	Party

Resolved - that this report was accepted.

05/07/2024. Exclusion of Public – It was decided that no items on the agenda should be taken with the public excluded.

Resolved – that this information was received

06/07/2024. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

AD	Advertisement Consent	FLHPD	Permitted Development Neighbour Consultation
AFULD	Agricultural Full details	HRN	Hedgerow Removal Notice
AGD	Agricultural Prior Approval	HSC	Hazardous Substance Consent
AMEND	Non Material Amendment	LB	Listed Building Consent
CATPO	Conservation Area Tree Notification	LDC	Lawful Development Certificate
CM	County Matter	MFL	Major - Full Application
CUPDG	Change of use Class E to Mixed use and 2 Flats (C3)	MOL	Major - Outline Application
CUPDMA	Change of use Class E to C3	MRM	Major - Reserved Matters
CUPDMB	Change of use of agricultural barn to dwelling (C3)	NP	National Park
DEM	Demolition	OL	Outline Application
DISCON	Discharge of conditions	RM	Reserved Matters
FL	Full Planning Application	SOLAR	Solar PV Equipment on non-domestic roofs
FLH	Householder application	TCN56	Telecommunication Notification
FLHAA	Householder Additional Storeys	TPO	Tree Preservation Order

There were no planning applications to be discussed.

Resolved – that this information was received

07/07/2024 Items for Consideration and Decision

a. Sub Committees – To report back from meetings:

- Open Spaces Meeting – 1 July 2024
 - Leigh Way Playing Field - There are issues over the existence of a lease that leases the Playing Fields to the Parish Council. The current plan is for NEDDC to use the SPF money (£34,250.00) to carry out the work and drain the football pitch on Leigh Way play area to enhance the play area. The Parish Council may need to pay the shortfall cost for this work.
- Finance Meeting – 9 July 2024
 - Work on the heating at the Community Resource Centre - The heating improvements that are being undertaken are likely to incur a large bill. This is because the heating repairs have escalated and the system has been improved to include WIFI operated thermostats.
 - Covers need to be purchased for the WIFI operated thermostats
- Future reports to Parish Council Meetings

- Cllr N Barker reported back on his visits to other Parish Councils. Cllr Barker proposed that to ensure all Parish Councillors are aware of the decisions made at all sub-committee meetings and to make Parish Council Meetings more efficient, sub-committee minutes should be circulated to all Parish Councillors prior to each Parish Council Meeting. The Parish Council agenda will then have an agenda item for questions raised by Parish Councillors arising from the sub-committee minutes.

All in favour

Resolved – that this information was received

b. School Field

- The Planning Application will not be on the agenda for the July planning meeting. It may go to the planning meeting on 9 September. There has been a lot of discussion between the planners and the developers.
- Once the Planning report is published, we may need to call an Extra Ordinary Parish Council meeting to discuss the report.

Resolved – that this information was received

c. Office Space

- There has been some progress this week, but the lease still hasn't been signed.
- It was proposed to give Unison 1 more month to complete the lease.

All in Favour.

Resolved – that this information was received

d. Vertas Contract – Deincourt School Field

- Cllr M Smith declared an interest in this agenda item
- The school field has been cut this month. However, it is not a great job.
- The tractor mower has dislodged a piece of metal covering a drainage hole and a member of the public has fallen into it. The Clerk has informed Vertas and asked them to ensure if the metal is dislodged again in future it must be put back
- The contact that the clerk used at Vertas has now left the company.
- NEDDC have visited the site and given a quotation of £3858.92 + VAT per annum to cut the field from next April. The Parish Council currently pays Vertas £4000.00 per annum.
- The Clerk has read the agreement with Vertas and advised that six months notice should be given to terminate the contract with Vertas.
- Cllr N Barker proposed that notice is given to Vertas in September and the Parish Council ask NEDDC to cut the field from April 2025.
- All in favour. Cllr M Smith took no part in the vote.

Resolved – that this information was received

e. Delegated Powers

- Cllr N Barker proposed that delegated powers are given to the Chair and Vice Chair throughout August.

All in favour.

Resolved – that this information was received

08/07/2024 Items for Information Only

- a. Correspondence
 - i. Reply from DCC re Footpath 26 – Bright Street to Hambleton Avenue
- b. Items for Information
 - i. Citizens Advice – Stakeholder Update – June 2024
- c. Items to be included in next agenda
 - i. Deincourt field
 - ii. Unison Office

09/07/2024 Finance

- a) Account Balances – To receive a report detailing account balances

Balance on all accounts as of 15.7.24

Unity Trust	Current Account	20332790	£87,526.06
Unity Trust	CRC Instant Access	20332800	£7,056.70
CCLA	Capital Projects	104550001	£101,549.16
CCLA	Allocated Funds	104550002	£12,520.65
CCLA	General Reserves	104550003	£44,814.35

- b) Accounts for Payment – To review and approve items of expenditure over £500.00, excluding Direct Debits and Standing Orders.

Date	Description	Amount
12/06/2024	Foster Refrigerator	£2558.77
14/06/2024	NEDDC Payroll	£9095.32
20/06/2024	The Joker – Summer Fair	£708.00
27/06/2024	Spire Graphics Newsletter	£665.00

- c) Bank Reconciliation for approval – The bank reconciliations for May prepared by The Assistant Clerk were approved and signed by the Chair

Resolved – that this information was received

10/07/2024 Date and Time of Next Meeting – Tuesday 17 September 2024 – 6pm