

North Wingfield Parish Council

Minutes of the Meeting of North Wingfield Parish Council held on 21 June 2022 in the Community Resource Centre, Whiteleas Avenue at 7pm.

In attendance:

Cllr N Barker
Cllr G Blamire
Cllr J Fisher
Cllr M Smith
Cllr M Stanley
Cllr K Turton
Cllr P Williamson
Cllr J Lilley

In attendance

R Hammond Clerk / RFO

3 members of public were present

- Presentation from Inspire re new development on Williamthorpe Road. -

PUBLIC CONSULTATION:

Issued raised by Parish Councillors:

- Whiteleas Development - overgrown grassland. Clerk to inform NEDDC
- School View – the grass between the bungalows and the road has not yet been cut
- Tethered horses grazing at the bottom of Hephthorne Lane Playing field
- Broken Fence – Hephthorne Lane Paying Field. Clerk to ask Maintenance team to repair the fence.
- A Church Lane resident has passed on thanks for the replacement of the manhole cover
- Dog Bin – Clerk is awaiting a response from Sophie Hunt re dog bins (Emailed on 6.6.22). Lockable dog bin ordered for Inby Close
- Bus Stop – The Green – overgrown weeds. Clerk to ask Maintenance Team to spray there.

BUSINESS

01/06/2022. Apologies for absence – Cllr J Barry absent due to Family commitment

RESOLVED apologies and reason given are approved.

02/06/2022. To receive declarations of interests - Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, and Cllr J Lilley declared an interest in item 06/06/22 as members, or reserved members, of the NEDDC Planning Committee

Cllr G Blamire and Cllr D Edinboro declared an interest on item 07/06/22 e as members of Hephthorne Lane Community Association

Cllr K Turton declared an interest on item 07/06/22 d

Cllr M Smith declared an interest on item 07/06/22 f

Cllr P Williamson declared an interest on item 07/06/22 m

03 06/2022. Minutes - To approve and sign minutes of the meeting held on 17 May 2022.

RESOLVED after the addition of Cllr J Lilley, who was present at the meeting, these minutes are approved as a true record of the meeting and signed by the Chair

04/06/2022. Parish Clerk's Report

Actions undertaken since Last Meeting - 17.5.22 (Not covered on the agenda)

- Community Allotment – Wood stain purchased
- 24.5.22 - Letter sent to Hephthorne Lane Resident re hedge trimmings. No reply. The Maintenance Team have removed the hedge trimmings

North Wingfield Community Resource Centre:

Maintenance:

Date	Description
6 th June	Alarm serviced – new battery needed

Additional Lettings:

Date	Description
25 th May	Party
7 th June	NHS meeting
10 th June-12 th June	LANOPS letting
18 th June	Party

Hephthorne Lane Community Centre:

Maintenance:

Date	Description
6 th -10 th June	Plumbing and electrical work undertaken

Additional Lettings:

Date	Description
11 th June	Party

Other Items:

Date	Description
28 th May	Successful litter pick

6 th June	Unstone Parish Council collected 500 plants
14 & 15 June	Electrical work undertaken at Dark Lane Cemetery

RESOLVED that this information be received

05/06/2022. Exclusion of Public – To determine which items, if any, of the agenda should be taken with the public excluded.

RESOLVED That item 07/06/22 d is moved to private session

07/05/2022. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *[Town and Country Planning Act 1990, Sched. 7, para.8]*

Application Number: 22/00387/OL

Proposal: Outline planning permission (all matters reserved) for a hotel, public house, wedding venue and early-years nursery (Major Development)

Address: Land North East Of Allotments Williamthorpe Road North Wingfield

Application Number: 22/00387/OL – The Parish Council to support this development . Clerk to write to Planning at NEDDC.

Application No: NED 22/00522/DISCON

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Aspbury Planning

Discharge of conditions 3, 4, 5, 6, 7, 8, 12, 13, 17, 19, 20, 21, 22, 24, 26, 27 and 28 pursuant to 21/00716/FL at Land To The Rear Of Hamhill Close And 14 To 19 John Street Accessed From Station Road Hephthorne Lane

Application No: NED 22/00487/DISCON

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Mr Graeme Cooper

Application to discharge condition 10 (remediation works) and 19 (water discharge) pursuant to planning application 21/01089/FL at Land Between 205 And 235 Chesterfield Road Temple Normanton

RESOLVED – that this information be received

**Please note that any applications received following the issue of this agenda will be considered*

07/06/2022 Items for Consideration and Decision

- a. Membership of committees & Terms of Reference – To agree membership of committees for the year 2022/23, and terms of reference governing those committees
 - i. Finance and General Purpose Committee:
 - Meetings – Monday 11.30 am
 - Members:- Cllrs Barker, Fisher, Stanley, Smith, Turton.
 - Dates:- 18.7.22, 19.9.22, 17.10.22, 14.11.22 & 19.12.22.
 - ii. Open Spaces Committee
 - Meetings – Monday 10am
 - Members:- Cllrs Barry, Blamire, Lilley, Edinboro, Ex-officio Chair
 - Dates:- 11.7.22, 12.9.22, 10.10.22, 7.11.22 & 28.11.22 (Xmas)
 - iii. Human Resources Committee
 - Meeting - Monday 11.30am
 - Members:- Cllrs Barker, Barry, Fisher, Stanley, Smith
 - Dates:- 27,6.22, 5.9.22 others to be arranged.

WORKING PARTIES

School Field

Members:- Cllrs Barker, Fisher, Smith, Edinboro, Barry

Dates:- To be arranged.

- b. Sub Committees – To report back from meetings:
 - i. Jubilee Meetings on May 19 & May 30 – Cllr G Blamire expressed thanks to all involved. It was a very successful event
 - ii. Open Spaces Committee Meeting on May 30. In the absence of Cllr J Barry, the Clerk updated the Parish Council on this meeting. Please note the Clerk had previously liaised with Cllr J Barry on actions undertaken from this meeting
 - iii. Finance and General Purpose Committee Meeting on May 19

RESOLVED that the verbal reports be received.

- c. Alma Allotment/Community Garden – To receive report from Cllr N Barker.
 - i. Cllr Barker outlined the plans that Kim Orwin has for activities over the summer.
 - ii. Pest Control – Once allotment No 12 is cleared, there should be an improvement in this situation
 - iii. Allotment No 12 – There has been some fly tipping on this unused allotment. There is also asbestos sheeting on there.

RESOLVED the verbal report from Cllr N Barker received. The Clerk to contact MC Construction to clear the allotment at a cost of approximately £300. As soon as the allotment is cleared, it will be let, and possibly fenced.

All in favour

e. Hephthorne Lane Community Centre – update on work completed

The Clerk gave a verbal update. Extra electrical work required. Clerk to obtain quotations for this work and then obtain quotations for re decorating the building. RESOLVED – that this information be received.

f. School Field – To receive an update on progress

Cllr Barker gave an update on progress. No planning application has been submitted yet

a) Rescind of Old Lease

The old lease for the School Field must be rescinded before a new lease is issued to progress the project to the planning process.

Resolved – all in favour of rescinding the old lease. Clerk to inform DCC.

b) Procurement Process – Alliance Leisure has been procured by NEDDC. The District Council will sign for the work to be undertaken by Alliance Leisure as they have followed due process.

RESOLVED – All in favour. Clerk to inform NEDDC

g. Scouts Defibrillator – The Clerk gave a Verbal update. We have the defibrillator and the new parts needed, but are awaiting the cabinet. Once all the parts are obtained, the Scout Leader and the Scout who originally raised funds for the defibrillator will be photographed with the defibrillator in its new location. Once in place, the Clerk will put the location of defibrillators in the village in the Parish Noticeboards.

RESOLVED– that this information be received.

h. King George Public Footpath – Update from Cllr N Barker

RESOLVED the Parish Council accept this information

i. Care Plan for Boiler – the Clerk has contacted three local company but as yet has had only 1 reply. The contractor who responded has recommended that the Parish Council does not enter into another care plan but has the boiler serviced and repaired if necessary. The Boiler in the Community Resource Centre is now getting old.

RESOLVED – the Clerk to price up the cost of a new boiler for the future.

e. Chapel of Rest – Dark Lane –the electrical work has been completed

RESOLVED – that this information is received

f. King George Pavilion – the work is due to start at the beginning of July

RESOLVED – that this information is received

g. Spire Ultra – 13 May 2023

The Parish Council agreed to charge £50.00 for the hire of the Community Resource Centre.

All in Favour

RESOLVED – that this information be received

h. Joint Parish Newsletter for New Housing Estate –

The Parish Council to produce a pack for new residents and pay for the cost of printing

All in Favour

RESOLVED – that this information be received

i. Service Level Agreement with NEDDC for Human Resources – Awaiting a reply

Resolved – that this information be received

j. Annual meeting and Grants / Presentation Evening – 29 July - 7.30pm

Application for Grants will be sent out shortly. Applications to be approved in the Finance and General Purposes Committee Meeting on Monday 18 July

RESOLVED – that this information be received

k. Purchase of a mobile telephone

All in favour

RESOLVED - that the Clerk purchases a mobile telephone

l. Speed Indicator Devices – Agenda item September meeting

RESOLVED – that this agenda Item be deferred to the September meeting.

08/06/2022 Items for Information Only

a. Correspondence

- i. NEDDC – Missing Bollard – this will be resolved with the new housing development
- b. Items for Information
 - a. Bar Stock Valuation – Report received
 - b. Severn Trent Water – Hephthorne Lane – all interested parties are aware
 - c. DALC Membership – renewed

RESOLVED - that these items be received

- c. Items to be included in next agenda
 - a) Review of Policies – the Clerk to seek advice on what policies need reviewing, and how frequently. Agenda item next meeting

Resolved – that this information be received.

09/06/2022 Finance

- a) Account Balances – To receive a report detailing account balances

Balance on all accounts as of 31.5.22

Unity Trust	Current Account	20332790	£103,520.87
Unity Trust	CRC Instant Access	20332800	£6,758.01
CCLA	Capital Projects	104550001	£74,010.32
CCLA	Allocated Funds	104550002	£26,341.92
CCLA	General Reserves	104550003	£41,385.33
Total			£252,016.45

- b) Accounts for Payment – To review and approve items of expenditure

RESOLVED that the payments are approved

- c) Bank Reconciliation for approval – To receive, approve and sign bank reconciliations for May 2022 prepared by The Clerk.

RESOLVED that the bank reconciliations for May 2022 are received and signed by the Chair

- d) Annual Governance and Accountability Return
 - a. Annual Governance Statement 2021/22 – signed by the Chair and The Clerk
 - b. Accounting Statements 2021/22 – signed by the Chair

RESOLVED– That this information be received

The meeting closed at 20.47