



NORTH WINGFIELD PARISH COUNCIL

Parish Council Meeting

Tuesday 20th June

Minutes

Present

Cllr N Barker
Cllr J Barry
Cllr G Blamire
Cllr J Lilley
Cllr K Turton
Cllr D Edinboro
Cllr M Smith
Cllr L Stone
Cllr J Fisher
Cllr M Stanley

Rachel Hammond – Parish Clerk
Sophia Turton – Assistant Parish Clerk

1 member of the Public was present.
County Councillor Kevin Gillott was present.

Public Questions and Comments

- One member of the public present raised a query regarding the building of houses on Whiteleas Avenue and when this would commence. The District Councillors confirmed building is scheduled to start at the end of June or the beginning of July. The member of the public also raised concern about access to their garage and whether this would be affected. Cllr Barker advised he would contact Rykneld regarding the matter.
- Cllr Gillott raised the matter of a Boundary Review for County Council seat distribution. The Parish Council stated that it would be more convenient and efficient for the Parish to be under one division to ease community cohesion. It was noted that the Parish Council has until July 17th to comment on this issue. The Clerk will respond to the Boundary Review putting forward the Parish Councils comments.

Issues Raised by Parish Councillors

- The footpath located across from the Co-Op Garage has overhung trees causing an obstruction. Parish Clerk to contact homeowner.
- Bus Stop on the Green has a hole in the meshing. Parish Clerk to contact Shelter Repair.

- Knighton Street – Disabled parking space markings have worn away. K Gillott advised this was a homeowner issue and the homeowner should contact DCC Highways
- George St/John St – lane at the rear of the streets has been blocked by bushes. Private matter.
- Alma Road – waste bin taped up so out of use. Parish Clerk to contact NEDDC.
- Station Road – Grate and drain cover has come off due to heavy rain. A matter for Severn Trent and Yorkshire Water. K Gillott has reported this.

Business

01/06/2023. Apologies for absence

No absences

02/06/2023. To receive declarations of interests

Cllr Barker – Planning

Cllr Barry – Planning, Staffing

Cllr Smith – Planning, Chapel View Allotment, Darts, School Field Development

Cllr Edinboro – HLCA, Hepthorne Lane Football Club

Cllr Blamire – HLCA

Cllr Lilley – Alma Fishing Club, Citizens Advice

Cllr Turton – Staffing

Cllr Stone – Planning

Cllr Stanley – Highfields Allotments

Personal

Cllr Barker – Planning

Cllr Blamire – Planning

Resolved – that these declarations of interest were accepted.

03/06/2023. Minutes

Amend the Annual Parish Council Meeting to Annual General Parish Council Meeting. The minutes were accepted as a true record.

Minutes for 16th May.

Resolved – that the minutes were approved and accepted as a true record.

04/06/2023. Parish Clerk Report – The Parish Clerk handed out a report outlining actions taken following the meeting held on 16 May 2023.

Thanks to Cllr Barry for books and bookcase for the Community Café

Actions undertaken since Last Meeting – 16.5.23 (Not covered on the agenda)

North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
16.5.23	Fibre Broadband installed (LANOPS)
22.5.23	Electricity Metre replacement – King George Pavilion
30.5.23	Bar Pump Removal
31.5.23 & 1.6.23	Cleaners' sink installed
2.6.23	Main Hall Floor Seal
13.6.23 & 14.6.23	Café painted
19.6.23	Café set up

Additional Lettings:

Date	Description
17.5.23	NHS – Diabetes Education
18.5.23	Zalaris
18.5.23	Grassmoor & District WI
20.5.23	Wedding
21.5.23	Birthday Party
15.5.23	WI
24.5.23	NHS – Diabetes Education
26.5.23 – 29.5.23	LANOPS
31.5.23	NHS – Diabetes Education
7.6.23	NHS – Diabetes Education
9.6.23	Labour Party Celebration
14.6.23	NHS – Diabetes Education
19.6.23	WI

Hepthorne Lane Community Centre:

Maintenance:

Date	Description
30.5.23	Fire Alarm serviced
31.5.23	Toilet Repair

Additional Lettings:

Date	Description
20.5.23	Party
11.6.23	Party
15.6.23	Severn Trent Consultation
17.6.23	NCT

Resolved – that the Parish Clerk's Report was received.

05/06/2023. Exclusion of Public

Item 07/06/2023 b. Staffing should be moved to confidential.

Resolved – that this agenda item should be moved to confidential.

06/06/2023. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

Application No: NED 23/00461/FLH

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Curtis Rouse

Single storey front extension at 54 Little Morton Road North Wingfield Chesterfield for Mrs Jill Carter

Application No: NED 23/00442/FLH

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Curtis Rouse

Retrospective application for erection of 1.6 metre wooden fence adjoining north side of Berry Street, enclosing back garden alongside remains of 6ft brick wall and hedge. at 2 Berry Street Hephthorne Lane North Wingfield for Mr John Blamire

Application No: NED 23/00465/DISCON

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Mr Philip Slater

Application to Discharge Condition 9 (Construction Method statement), Condition 19 (Drainage), Condition 23 (Air Quality) and Condition 24 (Site Investigation) pursuant to planning application 22/00057/FL. at Whiteleas Avenue North Wingfield for Alan Hurst

Application No: NED 23/00478/DISCON

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Mr Philip Slater

Application to discharge condition 8 (Materials) pursuant to planning application 22/00057/FL at Whiteleas Avenue North Wingfield for Alan Hurst

Application No: NED 23/00506/DISCON

Parish: North Wingfield Parish

Ward: North Wingfield Central Ward

Officer: Mr Philip Slater

Application to discharge Condition 3 (Employment and Training) pursuant to planning application 22/00057/FL at Whiteleas Avenue North Wingfield for Alan Hurst

Application Number: 23/00024/FL

Proposal: Section 73 application to vary condition 2 (approved plans) of planning permission 21/00716/FL (Departure from the Development Plan) (Affecting Public Right of Way)(Amended Drawings)

Address: Land To The Rear Of Hamhill Close And 14 To 19 John Street Accessed From Station Road Hephthorne Lane North Wingfield

Applicant: Mr Danny Featherstone

Additional Planning received 14/06/23

Consultation of Parish Council

Application Number: 23/00510/OL

Proposal: Outline application (means of access not reserved) for the demolition of former working men's club and residential development of nine dwellings served by an access off Chesterfield Road and a shared private drive, with associated infrastructure, parking, and gardens

Address: 36 Chesterfield Road North Wingfield Chesterfield S42 5LG

Applicant: Mr Elliot

Application No: NED 23/00461/FLH

No comments were made.

Application No: NED 23/00465/DISCON

No comments were made.

Application No: NED 23/00478/DISCON

No comments were made.

Application No: NED 23/00506/DISCON

No comments were made.

Application No: NED 23/00024/FL

No comments were made.

Cllr Blamire and Cllr Barker left the meeting. They took no further part in the discussion.

Application No: NED 23/00442/FLH

No Comments

Cllr Blamire rejoined the meeting.

Application NED 23/00510/OL

Parish Councillors raised concern surrounding the impact of access to the School Field Development, it would be beneficial for it to be integrated with the School Field Development. If the application goes through as it is currently there will be two access points very close to each other on a busy road.

Access to the existing houses needs to be maintained, the current plan will only create very narrow access, which could lead to issues for the public and parking for existing residents.

Parish Councillors also raised the concern of the movement of the Zebra Crossing located on Chesterfield Road.

Parish Clerk to email a response to the Planning Application

Cllr Barker rejoined the meeting.

Resolved – that the Parish Clerk will email the Parish Council response to Application NED 23/00510/FL

07/06/2023 Items for Consideration and Decision

- a. Sub Committees – To report back from the following Sub Committee meetings:
- i. Open Spaces Meeting – 8 June 2023
Cllr Barry gave feedback on the meeting.
Cllr Steve Pickering response – Playing fields and football pitches need cutting regularly. This is being consulted at NEDDC.
Weed killing policy – going to consult with other Parishes.
Trees on Cressbrook Avenue – replied to homeowner with confirmation of boundary lines.
 - ii. Finance Meeting – 24 May 2023 & 19 June 2023
Cllr Barker gave feedback on the meeting. Recommendations for Section 137 Grant allocations were moved by Cllr Barker.

Proposer Cllr Barker, Second Cllr Barry. All in favour.

Resolved – that this feedback was accepted.

All in favour

- b. Community Resource Centre
- i. Installation of cleaner's sink – now installed.
 - ii. Community Café – ready to open.

Resolved - that this information was accepted.

- c. Hepthorne Lane Community Centre
- i. Decorating quotations – Clerk awaiting a quotation.
 - ii. Tots Play Hire Agreement – HCLA have been consulted on the agreement.

Resolved - that this information was accepted.

- d. School Field
Cllr Barker gave feedback on the application.

Resolved - that this information was accepted.

- e. Newsletter

Needs to be distributed in the Parish.

Thanks to Sophia

Resolved - that this information was accepted.

f. Annual Public Parish Meeting and Grant Awards Evening – Friday 14 July – 7pm

Resolved - that this information was accepted.

g. Policies:

- i. Financial Regulations
- ii. Standing Orders
- iii. Working Group Policy
- iv. Grants Award Policy
- v. Parish Business Plan
- vi. Risk Assessment

These policies have been updated. In future the Financial Regulations Policy, the Standing Orders and the Risk Assessment will be presented for approval at the Annual General Parish Council Meeting in May as this is a requirement for the Internal Audit.

All policies approved. Prop Cllr Barker. Sec Cllr Barry. All in favour

Resolved that these policies were approved.

08/06/2023 Items for Information Only

a. Correspondence

- i. Letter from Severn Trent – water main works. The plan is to close off Knighton Street as well, Severn Trent may be altering their plans. Project has been pushed back one month.
- ii. Response from DCC regarding yellow lines

b. Items for Information

None

c. Items to be included in next agenda.

None

Resolved – that this information was received.

09/06/2023 Finance

a) Account Balances – To receive a report detailing account balances.

Balance on all accounts as of 19.06.23

Unity Trust	Current Account	20332790	74,299.19
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Unity Trust	CRC Instant Access	20332800	6,827.92
CCLA	Capital Projects	104550001	96,084.38
CCLA	Allocated Funds	104550002	37,118.81
CCLA	General Reserves	104550003	42,402.74
Total			£256,733.04

Date	Description	
4.5.23	Road Tax - van	£320.00
4.5.23	Electricity – Garage – up to April 1st	£169.34
4.5.23	Abi Grant – Coronation Mugs	£821.99
4.5.23	YK Electrical	£190.00
4.4.23	Drone Valley Brewery	£105.00
9.5.23	BT	£132.01
10.5.23	Electricity – CRC – 2 March -31 March	£1218.35
12.5.23	Gas – CRC – 2 March – 1 April	£1078.18
15.5.23	Streetscene - Bin Bags	£131.80
15.5.23	Huttons	£1074.26
15.5.23	Council Tax - Cemetery	£145.00
15.5.23	Council Tax – King George Playing Fields	£109.00
15.5.23	Council Tax - CRC	£174.00
15.5.23	Council Tax – NHS Office	£380.00
15.5.23	Vertas – 6 months – cutting School Field	£2070.70
16.5.23	Electric – CRC – 1 Apr – 1 May	£1834.63
16.5.23	Credit Card	£1075.17
24.5.23	British Gas – CRC – 2 April – 1 May	£2317.64
25.5.23	NEDDC - Salaries	£9000.00
25.5.23	Amberol – new planters	£2969.76
25.5.23	Buffets	£104.00
31.5.23	Edge IT	£603.60

b) Accounts for Payment – To review and approve items of expenditure over £100.00.

Noted that future approvals shall only be needed on expenditure exceeding £500. Also noted that Direct Debits and Standing Orders shall be taken off this list for future meetings.

Moved by Cllr Barker, Second Cllr Barry.

All in favour.

Resolved – that the expenditure was accepted and approved.

c) Bank Reconciliation for approval –

The bank reconciliations were signed by the Chair.

d) Annual Governance and Accountability Return (Agar) 2023

- a. Report from Internal Auditor
- b. Approve and sign Annual Governance Statement
Cllr Barker signed the Annual Governance Statement
- c. Approve and sign Accounting Statements
Cllr Barker signed the Accounting Statements

Resolved – that the Parish Council approved the Annual Governance and Accountability Return 2023

10/06/2023 Date and Time of Next Meeting – Tuesday 18 July– 6pm

Meeting Closed 7.15pm