

North Wingfield Parish Council

Minutes of the Annual General Meeting of North Wingfield Parish Council, and Meeting of North Wingfield Parish Council held on 17 May 2022 in the Community Resource Centre, Whiteleas Avenue at 7pm.

In attendance:

Cllr N Barker
Cllr J Barry
Cllr G Blamire
Cllr J Fisher
Cllr M Smith
Cllr M Stanley
Cllr K Turton
Cllr P Williamson
Cllr J Lilley

In attendance

R Hammond Clerk / RFO
3 members of public were present

PUBLIC CONSULTATION:

- Overgrown tree – 62/64 Hambleton Avenue.
RESOLVED – Reported to NEDDC
- Rochester Way – Loose mortar on the exterior of an upstairs flat has fallen onto outside area of flat below
RESOLVED – Reported to NEDDC
- Concerns about Dog mess in the Lincoln Way area
- Grit Bin – top of New Street – Lid broken
- Bench – opposite Grit Bin top of New Street – Broken
- Near Hambleton Avenue – Severn Trent Manhole cover unsafe and likely to break

BUSINESS

01/05/2022 Election of Chair

RESOLVED – Cllr N Barker elected as Chair of the Parish Council.

02/05/2022. Apologies for absence – Cllr D Edinboro absent due to another commitment

RESOLVED apologies and reason given are approved.

03/05/2022. To receive declarations of interests - Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, Cllr J Barry and Cllr J Lilley declared an interest in item 07/05/22 as members, or reserved members, of the NEDDC Planning Committee

Cllr G Blamire declared an interest on item 08/05/22 d (1) as a member of Hephthorne Lane Community Association

Cllr K Turton declared an interest on Item 08/05/22 g

04/05/2022. Minutes - To approve and sign minutes of the meeting held on 26 April 2022.

RESOLVED after 2 minor amendments these minutes are approved as a true record of the meeting and signed by the Chair

05/05/2022. Parish Clerk & Assistant Clerk Report

Action taken following the Parish Council meeting held on Tuesday 26 April 2022

Function Room Floor – Sanded and resealed on Friday 6 May

Internal Audit – Tuesday 10 May. Everything went ok. Awaiting the auditors report. Hopefully it will be on the Agenda for next months Parish meeting to sign off and send to the external auditor.

Ultra Marathon Runners – Event in the Function room on Saturday 14 May. They have booked for 13 May 2023.

Litter Pick – Just to remind you all the next litter pick is on the 28th May.

RESOLVED that this information be received

06/05/2022. Exclusion of Public – To determine which items, if any, of the agenda should be taken with the public excluded.

RESOLVED That item 08/05/22 g (i) is moved to private session

07/05/2022. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *[Town and Country Planning Act 1990, Sched. 7, para.8]*

Application Number: 22/00225/FLH

Proposal: Demolition of front porch, rear porch, lean-to and shed. Erection of two single-storey extensions to north-west and south-east. Erection of replacement front porch. Replacement of rear boundary fence with masonry wall. PV panels on southwest elevation. New high-level window to north-east elevation. Conversion of existing glazed door on

south-east elevation to full height window. (Conservation Area/Affecting setting of a Listed Building) (Amended Plans)
Address: 1 Bright Street North Wingfield Chesterfield S42 5LR

Application Number: 22/00387/OL

Proposal: Outline planning permission (all matters reserved) for a hotel, public house, wedding venue and early-years nursery (Major Development)

Address: Land North East Of Allotments Williamthorpe Road North Wingfield

Application Number: 22/00436/FLH

Proposal: Construction of a single storey rear / side extension

Address: 349 Williamthorpe Road North Wingfield Chesterfield S42 5NT

Application Number: 22/00493/FLH Proposal: Erection of a fence and gate (Revised scheme of 22/00097/FLH) Address: 48 Williamthorpe Close North Wingfield Chesterfield S42 5NG

**Please note that any applications received following the issue of this agenda will be considered*

08/05/2022 Items for Consideration and Decision

a. Election of Vice Chair – To elect a vice chair to the Council for the year 2022/23
RESOLVED – Cllr J Fisher elected as Vice Chair.

b. Date of meetings 2022/23 – To agree dates for Parish Council meetings for the coming year
RESOLVED – Dates of Parish Councils Meeting Agreed. The Parish Council Meeting will remain on the third Tuesday of each month:

21 June 2022	20 December 2022
19 July 2022	17 January 2023
AUGUST – NO MEETING	21 February 2023
20 September 2022	21 March 2023
18 October 2022	18 April 2023
15 November 2022	16 May 2023

c. Membership of committees & Terms of Reference – To agree membership of committees for the year 2022/23, and terms of reference governing those committees

1. Finance and General Purpose Committee
2. Open Spaces Committee

RESOLVED – Agenda Item for meeting on 21 June

d. Representation on outside bodies – To agree representation on outside bodies for the year 2022/23

1. Hephthorne Lane Community Association – Cllr G Blamire and Cllr D Edinboro to represent the Parish Council
2. North Wingfield Community Allotment Project – Cllr N Barker and Cllr M Stanley to represent the Parish Council

RESOLVED that the Parish Council has representation on both of the above Outside Bodies

- e. Sub Committees – To report back from meeting: Jubilee on 9 May and ratify any recommendations from this sub-committee.

RESOLVED the verbal report from Cllr J Barry received.

- f. Alma Allotment/community garden – To receive report from Cllr N Barker. A local company has donated some garden equipment.

RESOLVED the verbal report from Cllr N Barker received. The Parish Council agreed to purchase 5 Litres of Wood Stain at a cost of approximately £20.00

- g. Staffing –
 - ii) Service Level Agreement with NEDDC for Payroll.

RESOLVED – All in favour and the Service Level Agreement with NEDDC for Payroll be signed.

- h. Hepthorne Lane Community Centre – To agree quotation for improvement works and date of completion of work

RESOLVED – The Electrical work was approved by the Parish Council. An update on the work needed in the toilets was accepted by Parish Council. The Clerk to liaise with the Contractor to complete the agreed work in the toilets. The quotation for work on the outside of the building was accepted by the Parish Council. The Clerk to write to an Hepthorne Lane Resident about the fly tipping of hedge cuttings, and contribution towards the cost of a skip to removed the fly tipping.

- i. School Field – To receive an update on progress

RESOLVED – The Parish Council received an update on progress and agreed to use Chimera Consulting. All in favour.

Action – Public consultation to be undertaken as soon as possible

- j. Scouts Defibrillator – To discuss the costs and re siting.

RESOLVED – the defibrillator to be sited on the front of the Community Resource Centre on Chesterfield Road. The Parish Council to pay for any parts and consumables needed. All in favour.

- k. King George Public footpath – Update from Cllr N Barker

RESOLVED the Parish Council accepted the recommendation from Cllr Barker not to alter the existing footpath. Cllr Barker to liaise with the Countryside Service about repairs to a part of the footpath. One abstention.

- l. British Gas Care plan for Boiler – Consider future provision

RESOLVED – the Clerk to obtain quotations for a different company to provide a care plan for the boiler

m. Chapel of Rest – Dark Lane – consider remediation work

RESOLVED – The clerk to obtain quotations to replace the doors, repair the broken pane of glass and for the electrical work that is needed. The Clerk to write to the Funeral Director who uses the building to ask him to clear one of the rooms he uses so that it can be painted.

n. King George Pavilion – consider quotations for remediation work

RESOLVED – that the amended quotation be accepted. The Clerk to obtain a quotation for emergency lighting. All in favour

09/05/2022 Items for Information Only

a. Correspondence

- i. Courses available from DALC and SLCC
- ii. RMS Call Out is now set up

b. Items for Information

None

c. Items to be included in next agenda

- Dates for Sub Committee Meetings
- Service Level Agreement with NEDDC for Human Resources
- Grants / Presentation Evening – Provisional Date – 8 July
- Purchase of Mobile telephone
- Review of Policies

10/05/2022 Finance

a) Account Balances – To receive a report detailing account balances

Bank balances at 17/05/2022

Unity Trust	–	Current Account	20332790	£118,128.85
Unity Trust	–	CRC Instant Access	20332800	£6,758.01
CCLA	-	Capital Projects	0104550001	£73,972.69
CCLA	-	Allocated Funds	0104550002	£26,328.49
CCLA	-	General Reserves	0104550003	<u>£41,364.29</u>
				Total <u>£266,552.33</u>

b) Accounts for Payment – To review and approve items of expenditure
RESOLVED that the payments are approved

- c) Bank Reconciliation for approval – To receive, approve and sign bank reconciliations for April 2022 prepared by The Assistant Clerk.

RESOLVED that the bank reconciliation for April 2022 are received and signed by the Chair

Exclusion of the Press and Public – in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the press and Public were excluded for the remainder of the meeting

08/05/22 Items for Consideration and Decision

G (i) – Update on current staffing issues

The meeting closed at 20.47