



NORTH WINGFIELD PARISH COUNCIL

Parish Council Meeting

Tuesday 16 May

Minutes

Present:

Cllr N Barker
Cllr J Barry
Cllr G Blamire
Cllr J Lilley
Cllr M Smith
Cllr K Turton
Cllr M Stanley
Cllr L Stone
Cllr D Edinboro

Rachel Hammond – Clerk
Sophia Turton – Assistant Clerk

3 Members of the Public were present

Public Questions and Comments:

- Concerns were raised about the state of the Working Men's Club and the constant vandalism taking place on site. The member of the public asked if the building could be included in the plans for the school field development. Unfortunately, the Parish Council has no influence on this. However, the District Councillors who were present will continue to raise the issue at District Council level.
- The owner of Tots Play introduced herself and was welcomed to the meeting. Tots Play use Hephthorne Lane Community Centre 3 days a week.

Issues Raised by Parish Councillors:

- Five Pits Trail from Wolfie Pond to Williamthorpe Road. Over hanging branches are causing a danger. Clerk to contact Ranger Service
- Cross Street – dangerous tree branches. Clerk to ask Maintenance Team to resolve this.
- Hephthorne Lane – Junctions of streets off Station Road - the yellow lines are too short so cars are parking near the junctions making visibility difficult when pulling off the streets. Clerk to inform DCC Highways
- Football Pitch – Hephthorne Lane – needs cutting. Clerk to contact Streetscene at NEDDC

- Parking outside Primary School - cars are parked very dangerously, making entering and exiting the school dangerous and very difficult. Clerk to inform DCC Highways.
- 25 May – Cllr Lee Stone is walking on the Five Pits Trail with County Councillor Jack Woolley to show him the flooding being caused by the Windy Ridge development.

BUSINESS

01/05/2023. Apologies for absence

Cllr Fisher – holiday

Resolved – that this absence was accepted

02/05/2023. To receive declarations of interests

Cllr Barker – Planning

Cllr Barry – Planning

Cllr Smith – Planning, School Field Development

Cllr Turton – Staffing

Cllr Edinboro – Hepthorne Lane Community Association

Cllr Blamire – Hepthorne Lane Community Association

Resolved – that these declarations of interest were accepted.

03/05/2023. Minutes

After amending the typing error on P4446, the minutes were accepted and approved as a true record of the meeting

Resolved – that the minutes were approved and accepted as a true record.

04/05/2023. Parish Clerk Report - The Parish Clerk handed out a report outlining actions taken following the meeting held on 21 March 2023.

Actions undertaken since Last Meeting – 21.3 23 (Not covered on the agenda)

North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
31.3.23	Bar Audit
12.3.23	Electrician replacing lights
10.4.23	Cooling system in Cellar – call out to leak

Additional Lettings:

Date	Description
22.3.23	NHS
24.3.23 – 26.3.23	LANOPS
1.4.23	Party
4.4.23	Jehovah Witness Letting

7.4.23	Party
8.4.23	Party
15.4.23	Party
17.4.23	WI
19.4.23	NHS
19.4.23	Labour Party
20.4.23	NHS
22.4.23	Unison
23.4.23	Darts
25.4.23	NHS
2 – 4.5.23	Zalaris
4.5.23	Polling Station
7.5.23	Darts
11.5.23	Labour Party
13.5.23	Ultra Run
14.5.23	Darts
15.5.23	WI

Hepthorne Lane Community Centre:

Maintenance:

Date	Description
23.3.23	Toy Cupboard cleared
29.3.23	Toilet Repair

Additional Lettings:

Date	Description
23.3.23	NCT
31.3.23	Suzanne Lister
13.4.23	HLCA Meeting
27.4.23	Chapel Gardens AGM
4.5.23	Polling Station
15.5.23	HLCA Meeting

Resolved – that the Parish Clerk's Report was received.

06/05/2023. Exclusion of Public –

Item 08/05/23 f Staffing should be moved to confidential.

Resolved – that this agenda item should be moved to confidential.

07/05/2023. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

Application No: NED 23/00361/DISCON
Parish: North Wingfield Parish
Ward: Holmewood And Heath Ward
Officer: Mr Philip Slater

Application to Discharge Condition 3 (LEAP), Condition 4 (POS), Condition 6 (FFLs), Condition 9 (Street lighting), Condition 10 (Sustainability), Condition 11 (Footpath details), Condition 13 (Cycle storage) and Condition 16 (S38) pursuant of planning application 21/01486/RM. at Windy Ridge Tibshelf Road Holmewood for Mr Bagley

Application No: NED 23/00024/FL
Parish: North Wingfield Parish
Ward: North Wingfield Central Ward
Officer: Mrs Alice Lockett

Section 73 application to vary condition 2 (approved plans) of planning permission 21/00716/FL (Departure from the Development Plan) (Affecting Public Right of Way) at Land To The Rear Of Hamhill Close And 14 To 19 John Street Accessed From Station Road Hephthorne Lane for Mr Danny Featherstone

Application No: NED 23/00382/FL
Parish: North Wingfield Parish
Ward: North Wingfield Central Ward
Officer: Mr Graeme Cooper

Residential development of 64 dwellings (bungalows, two-storey flats and 2, 3 & 4 bed two-storey houses) with associated parking, landscaping and Sustainable Urban Drainage system (SUDs). Community sports pavilion, outdoor seating areas, storage and parking provision. Community play equipment and outdoor gym equipment, 3 full size football pitches, new Multi-Use Games Area (MUGA) & skate-park. Landscaping and tree planting to recreational green space (Major Development) at Land South Of 38 Chesterfield Road North Wingfield for Mr Aaron Hughes

Application No: NED 23/00393/LDC
Parish: North Wingfield Parish
Ward: North Wingfield Central Ward
Officer: Curtis Rouse

Application for Lawful Development Certificate for proposed single storey rear extension with 3 velux roof lights at 104 St Lawrence Road North Wingfield Chesterfield for Mr & Mrs Mathoon

Resolved - No comments were made on the above planning applications

08/05/2023 Items for Consideration and Decision

- a. **Sub Committees** – To report back from the following Sub Committee Meetings:
- i. Open Spaces Sub Committee Meeting - 11 April – Cllr Barry gave feedback on the meeting
 - ii. Finance Sub Committee Meeting– 12 April – Cllr Barker gave feedback on the meeting
 - iii. Human Resources Sub Committee Meeting – 13 April – Cllr Barker gave feedback on the meeting

Resolved – that this feedback was accepted.

b. Community Resource Centre

- i. Function Room – floor seal – this is to take place on Friday 2 June
Resolved that this information was accepted

c. Hepthorne Lane Community Centre

- i. Fire doors – Ian Cooke from DCC has verbally advised that the fire exit was wide enough and accessible. Ian Cliffe, Caretaker, has freed the doors and they are now working correctly
- ii. Tots Play – they now use the centre for 3 days per week.
- iii. Automatic door on entrance – Clerk to talk to the Community Association about this.

Resolved – that this information was accepted

d. School Field – update on progress

- i. The Planning application has been published by NEDDC
- ii. Mark Jermy and Adam Jeffrey are liaising with the Clerk re the public consultations and display screens.

Resolved – that this information was accepted.

e. Newsletter – items for newsletter:

- i. Dog bins
- ii. Litter bins
- iii. Summer Festival
- iv. School Field project
- v. Community Garden
- vi. Coronation Mugs
- vii. Election – new photos of Councillors

Resolved – that this information was accepted

f. Photographs for Notice board

New photographs were taken

Resolved – that this information was accepted

g. Annual Public Parish Meeting and Grant Awards Evening

- i. Friday 14 July
- ii. Clerk / Assistant Clerk to send out Grant forms and organise the evening.

09/05/2023 Items for Information Only

a. Correspondence

- i. Mary Grace – the Business Plan for the Dog Park was discussed. Clerk to contact Mary Grace to explain that the Parish Council doesn't own the land she is enquiring about, and to inform her that a new development, the School Field Project, is proposed for that land.
- ii. Network Rail – Network Rail have informed us that they don't own the damaged fencing, DCC are the owners. The Clerk has contacted DCC to inform them about the damaged fencing.
- iii. Reply about caravan on The Green – the owner of the caravan has telephoned the Clerk after receipt of the letter. The owner believes the caravan is not parked illegally, and intends to move it in the near future.

b. Items for Information

- i. Road Closures – the Clerk informed the Parish Council about future Road Closures:

New St – Resurfacing - May 23 – Aug 23

Bright St / Draycott Rd – Water Main - July 3 – Aug 18

Station Rd – Water Main - Oct 2 – Nov 10

The Green – Water - Sept 4 – Sept 22

- ii. Beeley Close – Proposal for Stopping up of Highway
- iii. Community Café – the Clerk proposes to trial a community café in the Leonard Cheshire room once they have left. Used book donations welcome
- iv. Gas Contract – CRC – there have been some complications but it is now resolved and we are saving more money as gas prices have gone down further.
- v. Hepthorne Lane Sign – Station Road – this has now been cleaned and stickers removed from the lettering.

c. Items to be included in next agenda

- i. Grants and Awards Evening – 14 July

Resolved – that this information was received.

10/05/2023 Finance

a) Account Balances –

Account Balances as of 15.5.23:

Unity Trust	Current Account	20332790	91,534.40
Unity Trust	CRC Instant Access	20332800	6,827.92

CCLA	Capital Projects	104550001	95,777.30
CCLA	Allocated Funds	104550002	36,998.20
CCLA	General Reserves	104550003	42,267.22
Total			273,405.04

- b) Accounts for Payment – there were no items of expenditure to be approved.
- c) Bank Reconciliation for approval – The Chair signed the bank reconciliations for March and April 2023 prepared by The Clerk and Assistant Clerk
- d) End of Financial Year 2022 – 2023 –
- i. The Clerk thanked the Assistant Clerk for her work on the Financial Year end.
 - ii. The Clerk gave a verbal report. Income has increased by 83%. Staffing costs have reduced by 14%. Expenditure has increased by 66%.
- e) Price increases –

Community Resource Centre

<u>Item</u>	<u>Current Price</u>	<u>Recommended Price Increase</u>
Function Room Hire	£15 per hour + VAT	£16 per hour + VAT
Parish Room	£8 per hour + VAT	£8 per hour + VAT
Buffet	£5.50 per person + VAT	£6.00 per person + VAT
Buffet & Drinks	£7.50 per person + VAT	£8.00 per person + VAT
Hot Drink	50p per cup	£1.00 per cup

Bar Prices

- 20p increase on all drinks
- Real ale to be £3.50 per pint

Dark Lane Cemetery Prices

Exclusive Right of Burial and Interment Charges (excluding grave digger)

	<u>Price</u>	<u>Recommended Price Increase</u>
A still born Child or child under 7 years of age	nil	None
A child of over 7 years of age but under 16 years of age	£100.00	None

A person whose age at death exceeds 16 years of age. Purchase of exclusive right of burial plot for two (Including first interment)	£220.00	£250.00
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Cremated Remains

	<u>Price</u>	<u>Recommended Price Increase</u>
Interment in the Garden of Remembrance	£77.00	£85.00

Fees for the Erection of Monuments

NB National Association of Memorial Masons (NAMM) fixing systems to be used.

	<u>Price</u>	<u>Recommended Price Increase</u>
Erection of a Headstone	£102.00	None.
Additional inscription	£32.00	None
A vase block with an inscription	£41.00	None
A Memorial Plaque	£84.00	None
For each additional inscription after the first	£32.00	None

The Clerk has done significant research into costs at other local graveyards. Our costs are low by comparison.

These Price increases were agreed. Proposed Cllr Barker Seconded Cllr Blamire. All in favour.

Resolved – that the financial information was received and the proposed price increases were approved.

10/03/2023 Date and Time of Next Meeting – Tuesday 20 June – 6pm