



NORTH WINGFIELD PARISH COUNCIL

Parish Council Meeting

Tuesday 21 May 2024

Minutes

Present:

Cllr M Stanley – Chair
Cllr J Lilley
Cllr K Turton
Cllr D Edinboro
Cllr J Fisher
Cllr L Stone

Rachel Hammond – Parish Clerk
Sophie Turton – Assistant Parish Clerk

1 member of the public was present

Items raised by Parish Councillors:

- Clay Cross Bulldogs Under 11 Football Team – looking for a youth pitch. The Clerk advised them to contact NEDDC. There is room on King George – Pitch B
- Cutting of Hephthorne Lane Football Pitch – One match had to be cancelled as the pitch was not cut. The pitch was not marked out for a subsequent game. The Clerk asked Cllr Edinboro to provide the dates and she will contact Darren Mitchell at NEDDC
- Leigh Way Play area – NEDDC were late cutting this
- Deterioration of Alma Road / Hucklow Avenue – this has been reported to DCC
- Top of Dark Lane – concerns from a resident about the heavy agricultural traffic from Claytons using the road, and the mud that is left on the road. Clerk to write to Claytons

BUSINESS

01/05/2024. Apologies for absence

Apologies were received from:

Cllr J Barry – holiday
Cllr M Smith – holiday
Cllr G Blamire – illness
Cllr N Barker – Zoom Meeting

Resolved – that these apologies were accepted.

02/05/2024. To receive declarations of interests.

Cllr L Stone – Planning

Cllr K Turton - Staffing

Resolved – that these declarations of interest were accepted

03/05/2024. Minutes – There was one typographical error on page 4523. Then the minutes of the meeting held on 16 April 2024 were approved. The amended minutes will be signed by the Chair.

Resolved – that this information was received.

04/05/2024. Parish Clerk Report –

North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
7.5.24	Office Carpet fitted
14.5.24	Kompan - Leigh Way Play Area

Additional Lettings / Meetings:

Date	Description
17.4.24	NEDDC Drop In
17.4.24	Unison – Parish Room
22.4.24	NHS
24.4.24	Unison – Parish Room
1.5.24	Unison – Parish Room
2.5.24	Elections
3.5.24 – 6.5.24	LANOPS
8.5.24	Unison – Parish Room
9.5.24	NHS – Parish Room
11.5.24	Ultra Run
13.5.24	WI – Café
13.5.24	Vistry – Function Room
15.5.24	Internal audit
15.5.24	Unison – Parish Room
15.5.24	School Governor Meeting
17.5.24	Lee Rowley Surgery
20.5.24	Tupton WI

Hepthorne Lane Community Centre:

Maintenance:

Date	Description
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Additional Lettings:

Date	Description
2.5.24	Elections
19..5.24	Party
20.5.24	HLCA Meeting

Resolved – that this Report from the Parish Clerk was accepted

05/05/2024. Exclusion of Public – it was determined that no items of the agenda should be taken with the public excluded.

Resolved – that this information was received

06/05/2023. Planning

AD	Advertisement Consent	FLHPD	Permitted Development Neighbour Consultation
AFULD	Agricultural Full details	HRN	Hedgerow Removal Notice
AGD	Agricultural Prior Approval	HSC	Hazardous Substance Consent
AMEND	Non Material Amendment	LB	Listed Building Consent
CATPO	Conservation Area Tree Notification	LDC	Lawful Development Certificate
CM	County Matter	MFL	Major - Full Application
CUPDG	Change of use Class E to Mixed use and 2 Flats (C3)	MOL	Major - Outline Application
CUPDMA	Change of use Class E to C3	MRM	Major - Reserved Matters
CUPDMB	Change of use of agricultural barn to dwelling (C3)	NP	National Park
DEM	Demolition	OL	Outline Application
DISCON	Discharge of conditions	RM	Reserved Matters
FL	Full Planning Application	SOLAR	Solar PV Equipment on non- domestic roofs
FLH	Householder application	TCN56	Telecommunication Notification
FLHAA	Householder Additional Storeys	TPO	Tree Preservation Order

Application Number: 24/00297/FLH
Proposal: Single story extension and pitched roof to garage
Address: 5 Longshaw Close
Applicant: Mr Colin Butcher

No comments were made on the above Planning Application

Resolved – that this information was received

07/05/2024 Items for Consideration and Decision

a. **Sub Committees** – To report back from the following Sub Committee Meetings:

- i. Finance Sub Committee Meeting– 14 May 2024
 - a) Bar Price Increase – Approved
 - b) Purchase of a new fridge – approved
 - c) Leigh Way Playing Area – KOMPAN are preparing a quotation for an upgrade of this play area using the £34,500.00 SPF money. This is in case the SPF grant is not used on the Deincourt Field Development

Resolved – that this information was received.

b. School Field

- i. Guinness Trust have agreed to pay for the new MUGA, Skatepark and possible Dog Park in the new development
- ii. The application may not now go to planning until July.

Resolved – that this information was received

c. Newsletter

- i. The Newsletter was distributed between Parish Councillors for delivery.

Resolved – that this information was received.

d. Photographs for Notice board

- i. Parish Councillors were asked to provide new photographs if necessary.

Resolved – that this information was received

08/05/2024 Items for Information Only

a. Correspondence

- i. Yorkshire Water – Road Closure – Station Rd – June 18 2024 – am
ii. The Great Grid update – information

b. Items for Information

None

c. Items to be included in next agenda

None

Resolved – that this information was received

09/05/2024 Finance

- a) Account Balances – To receive a report detailing account balances

Balance on all accounts as of 21.5.24

Unity Trust	Current Account	20332790	£99,413.61
Unity Trust	CRC Instant Access	20332800	£7,008.65
CCLA	Capital Projects	104550001	£100,670.22
CCLA	Allocated Funds	104550002	£12,412.28
CCLA	General Reserves	104550003	£44,426.47

Resolved – that this information was received

- b) Accounts for Payment – To review and approve items of expenditure over £500.00 excluding Direct Debits and Standing Orders.

Date	Description	Amount
04.04.24	NEDDC – Election Expenses – May 2023	£4,167.21
11.04.24	NEDDC – Trade Waste Collection – CRC (26 weeks)	£568.36
11.04.24	NEDDC – Trade Waste Collection – Cemetery (26 weeks)	£504.40

12.04.24	Hutton Wholesale (Kegs – Fosters and John Smiths)	£1043.46
22.04.24	DALC – Annual Membership	£1,380.92
22.04.24	Vehicle Insurance	£729.08
29.04.24	NEDDC – Salaries & Gratuity	£29,331.42

Resolved – that these payments were approved.

- c) Bank Reconciliation for approval – To receive, approve and sign bank reconciliations for April 2024 prepared by The Clerk.

Resolved - The bank reconciliations for April 2024 were approved and signed

- d) End of Financial Year 2023 – 2024 – to receive a verbal report
The Internal Audit report was read to the Parish Council and approved.

Resolved – that the Internal Audit Report was approved.

- e) AGAR 2023 – 2024

The AGAR return for 2023/2024 was presented to the Parish Council and approved.

- The Annual Governance Statement 2023/24 was signed by the Clerk and the Vice Chair of the Council
- The Accounting Statements 2023/24 for North Wingfield Parish Council were signed by the Vice Chair

10/05/2024 Date and Time of Next Meeting – Tuesday 18 June – 6pm