



NORTH WINGFIELD PARISH COUNCIL

Parish Council Meeting Tuesday 17th September Minutes

Present

Cllr N Barker
Cllr M Stanley
Cllr L Stone
Cllr J Barry
Cllr K Turton
Cllr G Blamire
Cllr D Edinboro
Cllr J Lilley

Sophia Turton – Assistant Parish Clerk

4 members of the public were present

Issues raised by the public

- 3 members of North Wingfield 1st Scout Group were present, they are looking for activities/projects that the Scouts can get involved with to complete their Community Badge. Cllr Barker suggested some work in Whistle Wood to help with overgrowth and woodland burials. Cllr Barry suggested helping on the Community Garden and joining a community litter pick. The Clerk will contact the Woodland Trust regarding work in Whistle Wood, and will contact Rykneld about setting up a community litter pick. The Scout leader will liaise with Cllr Barry regarding work on the Community Garden.

Issues raised by Councillors

- There are some loose tiles in the away showers of Hephthorne Lane Pavilion. The Clerk will arrange for this to be assessed and fixed by the maintenance team.
- The footpath from New Street to Hambleton Avenue is still overgrown, the Clerk will contact DCC about this again.
- There is an overgrowing hedge from a property on Hambleton Avenue, the Clerk will forward this to DCC.
- The road on Hucklow Avenue is still in a deteriorating condition, the Clerk will report this to DCC.

BUSINESS

01/09/2024. Apologies for absence

Cllr M Smith – Holiday
Cllr J Fisher – Family commitments

Resolved – that these apologies for absence were accepted

02/09/2024. To receive declarations of interests

Cllr N Barker – Planning
Cllr J Barry – Planning, staffing, Unison
Cllr L Stone – Planning
Cllr K Turton – Staffing

Resolved – that these declarations of interests were accepted

03/09/2024. Minutes – The minutes of Parish Council Meeting on 16th July 2024 and the minutes of the Extra Ordinary Parish Council Meeting on 22nd August 2024 were approved and signed by the Chair.

Resolved – that the minutes were approved and signed by the Chair

04/09/2024. Parish Clerk Report - To receive a report from the Parish Clerk outlining actions taken following the meeting held on 16 July 2024

North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
July / August	Painting Function Room
July	Heating Repairs / WIFI Thermostats fitted
18.7.24	Office Suite - Water Heater fitted in toilets
25.7.24	Van – Brakes / Wipers / Door Switch
25.7.24	New Taps fitted – Ladies toilets
29.7.24	Fire Alarm Test
2.8.24	Energy Performance Certificate Assessment
12.8.24	Electrician – light repair
15 & 16.8.24	Function room floor sealed

Additional Lettings / Meetings:

Date	Description
17.7.24	Primary Academy Prom
19 – 21 July	LANOPS
24.7.24	Wake
3.8.24	Party
8.8.24	South Hardwick PCN
9.8.24	Graduation
18.8.24	Hepthorne Lane Horticultural Society
18.8.24	Birthday Party

Hepthorne Lane Community Centre:

Maintenance:

Date	Description
27.7.24	Fire alarm test
29.7.24	Ivy cut in Car Park
12.8.24	External Fire Escape Lights Repaired

Additional Lettings:

Date	Description
20.7.24	Party
21.7.24	Tots Play – First Aid course for parents
27.7.24	Party
29.7.24	Aspire Dance School
11.8.24	Tots Play – First Aid course for parents
17.8.24	Party

North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
20.8.24	Electrician – Light in Café
20.8.24	Truck – new tyres
13.9.24	Intruder Alarm Service

Additional Lettings / Meetings:

Date	Description
22.8.24	Extra Ordinary Parish Council Meeting
23.8.24	Hepthorne Lane Craft Group
27.8.24	Labour Party – Parish Room
31.8.24	Party
1.9.24	Darts
11.9.24	South Hardwick PCN
12.9.24	South Hardwick PCN
16.9.34	Tupton WI

Hepthorne Lane Community Centre:

Maintenance:

Date	Description

Additional Lettings:

Date	Description
22.8.24	NCT
23.8.24	Hepthorne Lane Show Set Up
24.8.24	Hepthorne Lane Show
25.8.24	Hepthorne Lane Show Take Down
7.9.24	Party
14.9.24	Dance School

Resolved – that this report was accepted

05/09/2024. Exclusion of Public – It was decided that no items on the agenda should be excluded from the public.

Resolved – that this information was received

06/09/2024. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

AD	Advertisement Consent	FLHPD	Permitted Development Neighbour Consultation
AFULD	Agricultural Full details	HRN	Hedgerow Removal Notice
AGD	Agricultural Prior Approval	HSC	Hazardous Substance Consent
AMEND	Non Material Amendment	LB	Listed Building Consent
CATPO	Conservation Area Tree Notification	LDC	Lawful Development Certificate
CM	County Matter	MFL	Major - Full Application
CUPDG	Change of use Class E to Mixed use and 2 Flats (C3)	MOL	Major - Outline Application
CUPDMA	Change of use Class E to C3	MRM	Major - Reserved Matters
CUPDMB	Change of use of agricultural barn to dwelling (C3)	NP	National Park
DEM	Demolition	OL	Outline Application
DISCON	Discharge of conditions	RM	Reserved Matters
FL	Full Planning Application	SOLAR	Solar PV Equipment on non-domestic roofs
FLH	Householder application	TCN56	Telecommunication Notification
FLHAA	Householder Additional Storeys	TPO	Tree Preservation Order

There were no planning applications to be discussed

Resolved – that this information was received

07/09/2024 Items for Consideration and Decision

a. Sub Committees –

To discuss meeting minutes from:

- I. Open Spaces Meeting – 5th September 2024
 - NEDDC are going to plant some whip trees on the Community Garden in the near future
- II. Finance Meeting – 5 September 2024
- III. Ratify any recommendations from these meetings:
 - i. Hanging Baskets Summer 2025 – the estimated cost for 24 hanging baskets is £3,500.00 from Plantscape, this is based on last years figures. The Parish Council voted All in Favour. The Clerk will contact Plantscape to arrange this for Summer 2025
 - ii. Christmas Tree on the Green December 2025 – this is an estimated cost of £5,000.00 for a 2m extension for December 2025. The Parish Council voted to agree in principle to this and to consider in next years budget setting round.

Resolved – that this information was accepted

b. School Field

- The planning application was approved at NEDDC on 02.09.24

- The application may still have to be submitted to the Secretary of State due to objections from Sport England, an update will be available in the coming weeks.
- Cllr Barker has attended a meeting with GEDA on 12.09.24, this confirmed the developers will provide £500,000 to build the skatepark, MUGA and play areas to replace the existing infrastructure. Once we received graphics for this the Parish Council will need to decide on the final plans before work starts. These plans can be published in the Parish Council newsletter, and across NEDDC publications to increase community engagement.
- Cllr Barker has also attended a meeting with Chimera Consulting regarding funding for the pavilion and community facilities. There will be further meeting to discuss bids and funding opportunities. The Parish Council voted All in Favour to continue using Chimera Consulting for this work.
- Cllr Barker will also arrange a meeting with the FA to discuss their involvement with the project and funding opportunities.

Resolved – that this information was accepted

c. Office Space

- Update
 - Signed Lease returned 23.8.24
 - Unison Signed the lease 10.9.24
 - The Parish Council is now awaiting a fully signed wet signature version of the lease.

Resolved – that this information was received

d. Christmas Events Working Party

- I. Christmas Fair 30th November – Jungle Jo and a face painter have been booked for the event
- II. It was proposed that a Childrens Party should take place on Saturday 14th December. The Clerk will contact Flava Fun about their availability.
- III. Type of event – it was decided to just have a children's party and craft fair
- IV. Light Switch on – the lights will be scheduled to illuminate on Saturday 30th November, there will be no event attached to this

Cllr Stanley and Cllr Barry volunteered to be part of the Working Party. The Clerk will set up a meeting in the coming weeks to discuss further.

Resolved – that this information was accepted

e. Policies

- I. Open Spaces:
 - i. Press and Media Policy
- II. Finance:
 - i. Freedom of Information Policy

III. Human Resources:

- i. Disciplinary Policy
- ii. Equality and Diversity Policy
- iii. Grievance Policy
- iv. Openness of Local Government Bodies
- v. Whistleblowing Policy

The Parish Council voted for all the above Policies to be adopted by the Parish Council from 17th September 2024

Resolved – that this information was accepted.

08/09/2024 Items for Information Only

- a. Correspondence
 - i. Nation Grid update – Morley Parish Council
 - ii. Citizens Advice – 50th Anniversary Black Tie Dinner
 - iii. DCC Snow Warden Scheme
 - iv. Flannels Band
- b. Items for Information
- c. Items to be included in next agenda

09/09/2024 Finance

- a) Account Balances – To receive a report detailing account balances

Account	Balance as of 17.09.24
Instant Access	£7,056.70
Reserve Account	£45,203.86
Allocated Funds	£12,629.47
Capital Projects	£102,431.78
Current Account	£37,817.08

- b) Accounts for Payment – To review and approve items of expenditure over £500.00, excluding Direct Debits and Standing Orders.

Date	Description	Amount
05/08/2024	NEDDC Payroll – June Salaries	£9245.34
19/08/2024	NEDDC Payroll – July Salaries	£9421.18
19/08/2024	DUWC - Grant	£2000.00
19/08/2024	Chimera Consulting	£4237.50
19/08/2024	PKF Littlejohn – AGAR 2023/2024	£756.00

- c) Bank Reconciliation for approval – the bank reconciliations for July and August prepared by the Assistant Parish Clerk were approved and signed by the Chair

It was suggested that 2 more signatories should be added to those with permission to approve payments through Unity Trust Online Banking. Cllr Stone and Cllr Barry volunteered to take this role. The Clerk will contact Unity Trust to arrange this.

Resolved – that this information was received

10/09/2024 Date and Time of Next Meeting – Tuesday 15 October 2024 – 6pm

Meeting close 19:01