

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.30pm on Tuesday 12th April 2016 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker - Chair
Cllr G Butler
Cllr D Edinboro
Cllr E Holmes
Cllr J Lilley
Cllr M Smith
Cllr M Stanley
Cllr K Turton
Cllr D Ward

In attendance –

Mr D Limb - Public
PC Sarah Dolby
Mrs Y Colverson – Clerk

043/16 Public Speaking –

Cllr D Edinboro reported that a member of the public had reported damage to the hedge and stile on Cromford Close. Cllr Edinboro had visited the site but could not see any problems.

RESOLVED That this information be received

PART I – ITEMS TO BE DISCUSSED IN PUBLIC MEETING

044/16 To receive and approve apologies for absence and reasons given

Cllr J Fisher - Away

045/16 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr G Butler and Cllr J Lilley declared an interest in planning matters as reserve members of District Council planning committee

RESOLVED That this information be recorded

046/16 Minutes – To approve and sign minutes of the meeting held on 8th March 2016

RESOLVED That these minutes be approved and signed by the Chair

047/16 Parish Administrator's Report

Action taken following the meeting held on 8th March 2016

030/16 b. Consultation and Parish Plan

Newsletter was delivered at the beginning of April.

I have no information at this point regarding online responses to the questionnaire

030/16 c. Purchase of ride on mower

Purchase has been agreed with NEDDC, awaiting invoice and delivery date

RESOLVED That this information be received

048/16 Planning

Reference	16/00330/FLH
Proposal:	Application for rear extension
Location:	145 Chesterfield Road Holmewood Chesterfield S42 5TD
Applicant:	S Richards and Phillips

RESOLVED That no objections be made

049/16 Items for Consideration and Decision

a. Flowers and hanging baskets

The Clerk reported that the maintenance team would like to grow some bedding plants from plugs at the allotment, they feel they now have the necessary facilities and would like to try this while plants are still available from Parkwood. The team have proposed that they grow half of the plants while Parkwood grow on the others, plugs to be ordered by Parkwood.

A discussion took place regarding the provision of hanging baskets and floral displays for the summer.

Cllr M Stanley moved to allow maintenance team to grow some bedding plants and to keep hanging baskets and floral displays as last year, consideration for change could form part of the Parish Plan currently being produced.

All in favour

RESOLVED

- That the hanging baskets and floral displays will be the same as last year
- The maintenance team will grow on half of the bedding plants
- Floral displays and hanging baskets will form part of the consultation needed to produce the Parish Plan

b. Consultation and Parish Plan

The Clerk reported that the newsletter regarding the Parish Plan had been delivered to all properties in the village. There is now data from the questionnaire yet.

RESOLVED That the next meeting of the Committee will be held on Thursday 28th April at 7.30pm

c. Projectors

The Clerk presented a quotation to replace the wiring of the projectors in the Function Room and Meeting Room, the current connections are not compatible with new computers. The cost would be £160.00

Cllr E Holmes moved to have this work done

All in favour

RESOLVED That new wiring will be installed to both projectors

d. Live and Local

The 'menu' for Live&Local performances had been distributed to a number of members, the Clerk asked if anyone had any preference of performances, a few suggestions were made.

RESOLVED That the Clerk will apply for two Live&Local performances this year

e. Live and Local

The Clerk reported that she had received a request from a young man wishing to carry out his work experience with the maintenance team.

Cllr N Barker moved that this be granted

All in favour

RESOLVED That the Clerk will inform the Young Man and ensure all insurance etc is in place

050/16 Items for Information Only

a. Correspondence

North Wingfield Primary School – Letter of thanks for grant funding towards arts therapy

RESOLVED That this information be received

b. Items for information

DALC – General Circulars 06/2016 & 07/2016

Shale Information – Invitation to attend presentation form INEOS Shale

Local Government Resource Centre – Invitation to attend Local Council Expo 2016 exhibition

RESOLVED That this information be received

051/16 Finance

a. Account Balances

Account Name	Account No.	Balance at 29.02.16
Unity Trust Bank		
Current Account	20332790	£42,904.68
Resource Centre Repairs and Renewals	20332800	£30,077.62
Alto Card balance		£796.17
CCLA – Deposit Accounts		
Capital Projects		£80,562.20
Allocated Funds, Vehicle		£24,592.84

Reserve Account		£62,440.82
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Cllr M Smith moved that this information be noted as received
All in favour

RESOLVED That this information be received

b. Accounts for payments

The following details of invoices for payment were presented

	Payee	Expense	Total	VAT	Nett
STO	NEDDC	Payroll	£9,400.00	£0.0	£9,400.00
300274	Mrs M Cox	Returned Bond	£100.00	£0.0	£100.00
300275	Cancelled		0	0	0
300276	Cancelled		0	0	0
300277	Capital Floors	Clean and seal F/R	£543.35	£90.56	£452.79
300278	G&K Developments	Lock to kitchen door	£240.00	£40.00	£200.00
300279	Gilgen Door Systems	Auto door contract	£249.60	£41.60	£208.00
300280	BBCS	Repair to oven	£119.77	£19.96	£99.81
300281	Hutton Wholesale	Bar stock	£597.94	£99.66	£498.28
300282	M&M Timber	Bench repair	£93.17	£15.53	£77.64
300283	Designs Direct	Safety boots	£533.88	£88.98	£444.90
300284	NEDDC	Election admin	£2,122.13	£207.29	£1,914.84
Total			£13,999.84	£603.58	£13,396.26

RESOLVED that these payments be approved.

c. Bank Reconciliation

Bank reconciliations were presented for approval

RESOLVED That bank reconciliation for February 2016 be approved and signed by the Chair

PART II – CONFIDENTIAL INFORMATION

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting

052/16 Staffing

- a. The Clerk reported that Pam Holloway has now worked five of her six months probation period and seems extremely confident and efficient in her role of Responsible Finance Officer.

Cllr G Butler moved to offer Ms Holloway a permanent position

All in favour

RESOLVED That Ms Holloway will be given the role of Responsible Finance Officer on a permanent basis

- b. The Clerk reported that Mrs Lisa Roddis has resigned from her position of General Assistant, her contract will end on 30th April. The Clerk requested Mrs Roddis be put on Gardening Leave. Mrs Mandy Wass has informed the Clerk that she is happy to increase her hours to cover some that Mrs Roddis currently does.

Cllr E Holmes moved that Mrs Roddis go on Gardening leave with immediate effect, Mrs Wass to cover where possible and the post be advertised

All in favour

RESOLVED That

- Mrs Roddis will go on Gardening leave with immediate effect
- Mrs Wass cover some of these hours
- The post will be advertised with a closing date of 9th May, shortlisting will take place at the May's meeting.

Meeting closed at 8.40pm