

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 17th April 2018 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker – Chair
Cllr G Butler
Cllr D Edinboro
Cllr J Fisher
Cllr J Lilley
Cllr M Smith
Cllr M Stanley
Cllr K Turton
Cllr D Ward

In attendance –

Mrs Y Colverson - Clerk
Mr S Hurt - Assistant Clerk

ITEMS TO BE DISCUSSED IN PUBLIC MEETING

030/18 To receive and approve apologies for absence and reasons given

Cllr E Holmes – Work commitments

RESOLVED That these apologies be accepted and approved

031/18 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, Cllr G Butler and Cllr J Lilley declared an interest in item 7, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

032/18 Minutes – To approve and sign minutes of the meeting held on 20th March 2018

RESOLVED That these minutes be approved and signed by the Chair

033/18 Parish Administrator's Report

Action taken following the Parish Council meeting held on Tuesday 20th March 2018

Allotment Project

There will be an official handover from Killingley of the work done on the Allotment Project on Thursday 26th April at 10am. All Councillors are welcome to attend. Derbyshire Times photographer will be there.

Community Centre Bar

The small brass plaque, in memorial to Ken Trodden, has been ordered

In the past four weeks the bar takings have totalled just less than £3,000, we have been very busy. However, we have very few bookings over the summer months and are considering other events that we might put on to make the most of the bar and function room facilities.

Hepthorne Lane Community Centre

A large crack has appeared above the outside of the kitchen fire door. As this appears to be quite urgent G&K Developments have been asked to carry out remedial work as soon as possible, the estimated cost is £320.00

RESOLVED That this information be received

Howsons – To supply & deliver signage as follows

3. No complete signs, the cost per sign would be £92.00 plus VAT (**£276.00**)

Hirst Signs – To supply signs as follows

3 of Cemetery signs – non-reflective – aluminium composite c/w tracks for post mounting (no post or post fixings included)

Total £243.15 + VAT

Carriage = £40.00

Viewtec Signs

4 of Cemetery signs

Total + VAT £270.36

Cllr E Holmes moved to purchase the signs from Viewtec Signs

All in favour

RESOLVED That cemetery signs will be purchased from Viewtec Signs

034/18 Exclusion of public

The Clerk asked that item 7a, Staffing Matters and 7e, Community Resource Centre, be moved to private session

RESOLVED Item 7a and 7e will be discussed in private session

035/18 Planning

Reference 18/00258/FLH
Proposal: Proposed two-storey rear and side extension
Location: 208 Williamthorpe Road North Wingfield Chesterfield

Reference 18/00344/FLH
Proposal: Addition of timber summer house and covered seating area in garden
Location: 344 Williamthorpe Road North Wingfield Chesterfield

RESOLVED That no objections were raised

Reference 18/00303/FL
Proposal: Application for the erection of 31 dwellings (an additional 16 to the previously approved 15 under 15/00502/OL) with single point of access from Chesterfield Road and the creation of an ecological enhancement area (major development/Departure from development plan)
Location: Land between 205 and 235 Chesterfield Road Temple Normanton

RESOLVED That the council will raise concerns that this is an over development of the site and will cause a risk to pedestrians and motorists using Chesterfield Road

036/18 Items for Consideration and Decision

b. Grant applications

The Council were asked to consider and resolve what information was to be requested from community groups being invited to apply for a grant.

Cllr J Fisher moved that additional information be requested as this could then be included in 2020 vision publications. Additional information would include type, place, time, days of activities and contact details.

All in favour

RESOLVED That the Clerk will send out an amended form to all community groups.

c. Finance Committee

The Clerk requested a date be agreed for a Finance Committee Meeting

RESOLVED That a Finance Committee Meeting will be held on Tuesday 8th May at 7.00pm

d. Cemetery signs

The Clerk presented the following quotations for cemetery signs, wording agreed at the March meeting:

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All in favour

RESOLVED That cemetery signs will be purchased from Viewtec Signs

037/18 Items for Information Only

a. Correspondence

Letter requesting a bench in memorial of a family member to be placed by the ashes plots at Dark Lane Cemetery

Members of the Cemetery committee reported that they will be looking in to the provision of additional seating but this will not be in memorial to individuals as this would set a precedent

RESOLVED That the Clerk will reply accordingly

038/18 Finance

a. Account balances

Account	Account Type	Account No	Amount
Unity Trust Bank			January
North Wingfield Parish Council	Current Account	20332790	£15,111.86
Community Resource Centre	Deposit Account	20332800	£16,796.84
Public Sector Deposit Funds			
Capital Projects			£81,155.90
Allocated Funds - Vehicle			£25,890.76
Reserve Account			£54,590.25
Total			£193,545.61

RESOLVED That this information be received

b. Accounts for payments

RESOLVED Payments approved listed on separate sheet

c. Bank Reconciliation

Bank reconciliation was presented for approval

RESOLVED That bank reconciliation for November be approved and signed by the Chair

039/18 Private session

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting

Item 7.a Staffing matters

The Clerk reported that, following a meeting with Cllr Barker and Cllr Stanley the Finance Officer has resigned and is now on Gardening Leave for the remainder of her notice period.

Cllr M Stanley moved that the Clerk take on the Finance Officer duties

All in favour

RESOLVED that the Clerk will carry out the duties of the Finance Officer

Item 7.e Community Resource Centre

Following the decision of item 7.a, the Clerk requested the Council consider taking down the wall between the Clerk's office and the Finance Office making one large office. This would be more convenient as the Clerk would only need one desk (currently working in two offices depending on the task at hand) and would save money as only two computers and one printer will be needed.

Quotations for the work as follows:

Acer Brick Work

Remove the wall between the two offices including fitting of structural steel
 Relocation of Electric socket and trunking
 All plasterwork to the new reveals
 Tidy up and remove all waste materials from site

As discussed, all decorating and floor coverings have been excluded from this quotation

Total = £3,256.00 plus VAT

Hammond Services

Taking down wall and clearing rubble away into skip
 Making good to ceiling
 Making good to walls
 Making good to floor

Price includes all labour and materials and hire of skip

Total = £1,175.00

Electricals are not included in this quote

G&K Developments

The quotation includes all work to carry out the removal of the wall between the 2 offices as highlighted below

Strip out the electrics to allow the work to commence

Cut out a section of wall between the 2 offices approximately 2.7m wide by 2.1m high

Supply and fit a lintel or structural steel as required

Carryout plastering to the new reveals and disturbed areas

Re fit the skirtings

Reposition the electrics

All plant labour and materials

Cart away all debris from site

All above can be carried out at the cost of **£2,407.00 plus VAT**

Cllr G Butler moved that the work be done and Hammond Services be appointed

All in favour

RESOLVED That Hammond Services will be employed to make alterations to the offices.

Meeting closed at 8.45pm