

## **NORTH WINGFIELD PARISH COUNCIL**

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 27<sup>th</sup> April 2021 via Zoom.com

Present:

Cllr N Barker  
Cllr J Barry  
Cllr G Blamire  
Cllr D Edinboro  
Cllr J Fisher  
Cllr J Lilley  
Cllr M Smith  
Cllr M Stanley  
Cllr K Turton  
Cllr P Williamson

In attendance:

Y Colverson – Clerk

**01/04/2021. Apologies for absence** – to receive and approve apologies for absence and reasons given. None Received

**02/04/2021. To receive declarations of interests** - Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, Cllr J Barry, Cllr J Lilley - Item 06/04/2020 Planning. All members, or reserve members, of NEDDC planning committee

**03/04/2021. Minutes** - To approve and sign minutes of the meetings held on 16<sup>th</sup> March 2021

RESOLVED That these minutes were approved as a true record of the meeting that took place on 16<sup>th</sup> March 2021 and were signed by the Chair

**04/04/2021. Parish Clerk's Report** - To receive a report from the Parish Clerk outlining actions taken following the meeting held on 16<sup>th</sup> March 2021

**07/0/2021** c. Common land

A meeting was held with the property owner who had asked to carry out remedial work to the track across common land. It was agreed that just the top layer of stones would be replaced to provide a clean surface, it would not be enlarged in any way, and a French drain would be installed across the driveway of the property.

## **Fencing**

The new fencing at the allotment and Hephthorne Lane community centre has now been installed.

## **Community Centres**

Leonard Cheshire group are now using the Community Resource Centre one day each week, their group is limited to three service users and two members of staff.

The walking group are meeting again but only come into the centre to use the toilets, all touch points are sanitised before and after they have been in.

We have taken our first booking in over a year; this is a party due to take place in August.

## **Year end accounts 2020/21**

The year end process has now been completed and the accounts are with the internal auditor for inspection.

## **Bedding plants**

The bedding plants have been delivered and are being grown on at the allotments

RESOLVED That this information be received

**05/04/2021. Exclusion of Public** – To determine which items, if any, of the Agenda should be taken with the public excluded.

RESOLVED As no members of the public were present no items were taken with the public excluded.

## **06/04/2021. Planning**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *[Town and Country Planning Act 1990, Sched. 7, para.8]*

Application Number: 21/00295/FLH

Proposal: Application for fence at boundary with the highway

Address: 54 Lincoln Way North Wingfield Chesterfield

Application Number: 21/21/00148/FLH

Proposal: Erection of a single storey wooden shed to rear

Address: 4 Orchard View North Wingfield Chesterfield

Application Number: 21/21/00148/FLH

Proposal: Application for a single storey front extension and changes to openings

Address: 52 Little Morton Road North Wingfield Chesterfield

RESOLVED That no objections to these planning applications were noted

## 07/04/2021 Items for Consideration and Decision

- a. Allotment project – The Council received a report from a member of the public who asked to set up and run a community project on the Alice’s View site.

RESOLVED That the Council fully support this project. MOP to work with the Clerk and maintenance team

- b. Allotment tenancy –

- i. To consider allotment rent for the year 2021/22

Cllr N Barker asked the Council to consider waiving the fee for allotment holders this year, as last, due to the difficulties experienced during the Covid-19 pandemic

All in favour

RESOLVED That the fee for allotments will be waived for the financial year 2021/22

- ii. To consider a ‘clean up’ weekend for allotment tenants

The Clerk asked the Council to consider a ‘clean up’ day where the Council maintenance team will take rubbish off allotments as some are in a poor state having piles of rubbish.

Cllr M Stanley moved to provide rubbish sack and only take those, this could be in conjunction with the new allotment project

All in favour

RESOLVED That a ‘clean up day’ will be arranged

- c. Ground maintenance – Council was asked to consider the quotation for grounds maintenance from North East Derbyshire District Council, the cost for financial year 2021/22 being £17,198.77

Cllr D Edinboro moved to accept this quotation

All in favour

RESOLVED That North East Derbyshire District Council will be employed to provide grounds maintenance for the financial year 2021/22

- d. Bus Shelter – The Council was asked to consider a joint project with DCC to reinstate the demolished bus shelter at Chesterfield Road, Holmewood, the cost being between £4,000 - £5,000

Cllr M Smith moved that DCC are asked to move the bus shelter further along the street where it could be level with the pavement.

All in favour

RESOLVED That the Clerk will request that the bus stop be relocated.

- e. Hepthorne Lane playing field gate – The Council was asked to consider a quotation to replace a broken gate at Hepthorne Lane playing field. Replacement like for like being at a cost of £462.17.

Cllr D Edinboro moved to replace like for like as an alternative would restrict access to the site

All in favour

RESOLVED That the gate onto Hepthorne Lane playing field will be replaced with the same style gate

- f. Dates of Committee Meetings – To confirm time and dates for
  - i. Streetscene committee
  - ii. Events committee (plan for 70<sup>th</sup> Jubilee June 2022)
  - iii. Stephenson Trust committee

RESOLVED That this item is differed to the May 2021 meeting where committee structure and membership will be reviewed.

- g. Skate park – To discuss possible options to help resolve the current issues of anti-social behaviour on the Skate Park

RESOLVED That this item be differed to a later date

- h. Housing Office – The Council was asked to consider a request to cancel the invoice for 2021/22 and discuss future use of the office

The Clerk reported that the notice of termination of lease had been given on 21<sup>st</sup> April 2021 and Rykneld Homes had asked that the invoice for the coming year be cancelled as they had verbally informed the Council of their intention to vacate the office.

It was noted that a representative from Rykneld Homes had informed the Council that there would no longer be a housing office in the Community Centre, the offices might be used for another purpose.

Cllr M Stanley moved to invoice for six months, the period of notice required.

RESOLVED That Rykneld Homes will be invoiced for six months.

RESOLVED That the Clerk will contact local estate agents and report back regarding potential tenants of the office.

- i. Hepthorn Lane Community Centre – The Clerk reported that she had received a telephone call from the architect responsible for the takeaway building adjacent to

Hepthorne Lane Community Centre. It was alleged that there was a right of way across the car park to the back of the building. The Clerk reported that there was no mention of this on the deeds held by the Parish Council for the building and grounds but she had been in contact with the solicitor who dealt with the original conveyance who was checking the deeds they hold and will report back.

j.

RESOLVED That this information be received.

#### **08/04/2021 Items for Information Only**

- a) Correspondence  
None received
- b) Items for Information  
None received
- c) Items to be included in next agenda  
None noted

#### **09/04/2021 Finance**

- a) Account Balances

Bank balances at 31.03.2021 – Closing figures for the year end

Unity Trust	–	Current Account	20332790	£37,273.96
Unity Trust	–	CRC Instant Access	20332800	£6,592.96
CCLA	-	Capital Projects	0104550001	£73,891.46
CCLA	-	Allocated Funds	0104550002	£26,299.45
CCLA	-	General Reserves	0104550003	£41,318.70
Total				<u>£185,876.53</u>

- b) Accounts for Payment – This report was not available due to the year end process. All current pending payments will be presented at the May's meeting for approval
- c) Bank Reconciliation for approval– Council were asked to approve and sign bank reconciliations for March 2021 prepared (previously circulated)

RESOLVED That bank reconciliations for March 2021 are approved and signed by the Chair

The Chair closed the meeting at 8.35pm