

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 18th December 2018 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker – Chair
Cllr G Butler
Cllr D Edinboro
Cllr J Fisher
Cllr E Holmes
Cllr J Lilley
Cllr K Turton
Cllr M Smith
Cllr D Ward

In attendance –

Mrs Y Colverson - Clerk
3 Members of public

ITEMS TO BE DISCUSSED IN PUBLIC MEETING

101 /18 To receive and approve apologies for absence and reasons given

Cllr M Stanley - Sick

102/18 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, Cllr G Butler and Cllr J Lilley declared an interest in item 6, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

103/18 Minutes – To approve and sign minutes of the meeting held on 20th November 2018

RESOLVED That these minutes be approved and signed by the Chair

104/18 Parish Administrator's Report

**Action taken following the Parish Council meeting held on Tuesday 20th November 2018
Community Resource Centre**

We have had a number of community events in the past month, all have been well attended and we have had excellent feedback. These include:

- HS2 Consultation day
- Christmas craft and gift fayre with Santa's grotto and free gifts for all children who attended
- Christmas light switch on and Christmas sing-a-long and music with 'Ladies Local Vocals'
- Live&Local performance
- Police drop in

Bar

We have had new pumps installed on the bar.

Notice Boards

The notice board on The Green has been repaired and is now in use again.

RESOLVED That this information be received

105/18 Exclusion of public

No requests received

RESOLVED No agenda items will be discussed in private session

106/18 Planning

Reference 18/01170/OL

Proposal: Development application for the erection of up to 300 dwellings (Major Development/Contrary to development plan/Affecting a Public Footpath)

Location: Land East of Williamthorpe Road and South of Tibshelf Road Holmewood

RESOLVED That the Council will object and employ Andrew Towleron, planning consultant, to assist in preparing responses

Reference NED/18/00505/OL **Appeal**

Proposal: Outline application (all matters reserved except access) for Residential development and associated infrastructure (Major Development/Departure from development plan/Affecting a public right of way)

Location: Land to the East of Little Morton Road North Wingfield

RESOLVED That the Council will make additional objections and will employ Andrew Towleron, planning consultant, to assist in preparing responses

107/18 Items for Consideration and Decision

- a. Dog bin

Rykneld Homes have requested a dog bin to be placed at the entrance of Inby Close, they have offered to fund the purchase of the bin and the first year's collection.

Cllr D Edinboro moved that a bin be purchased
All in favour

RESOLVED That a dog waste bin will be purchased, placed at Inby Close and the cost to be met by Rykneld Homes

b. IT Support

The Clerk reported that the cost of ongoing IT support was not included on the quotation for the new IT equipment. IT Desk, who are supplying the equipment, have quoted £1,200.00 per year for support. The Clerk recommended that the support option was not taken as the equipment will be guaranteed for a minimum of 1 year and we should be able to source support more locally and at a lower cost.

The Clerk also reported that the finance provider for the lease will charge a further £1,122.00 in interest charges.

Cllr G Butler moved that the equipment be purchased using capital reserves and the support option not be taken with IT Desk but the Clerk to look at alternative provisions

All in favour

RESOLVED That the new IT equipment will be purchased and funds transferred from Capital Reserves

RESOLVED That IT Desk will not be asked to provide ongoing support and the Clerk will research alternative providers

c. Credit Card Limit

The Clerk reported that in November and December the credit card limit had been exceeded so bar stock had to be purchased by herself and refunded by the Council. This was due to the Community Centre being extremely busy, particularly the bar.

Cllr E Holmes moved that the credit limit is increased from £1,000 to £2,000 and a card, on the same account, should be sought for Mr S Hurt, bar manager

All in favour

RESOLVED That the credit card limit will be increased to £2,000 and a second card be requested

d. Pollytunnel

The Maintenance team had requested a further pollytunnel to be placed on the allotment allowing them increased capacity to grow bedding plants for the flower beds and vegetables for the community allotment. The cost being £100 - £170, depending on which model is chosen.

Cllr G Butler moved that a new pollytunnel be purchased, model to be decided by the maintenance team

All in favour

RESOLVED That a new pollytunnel will be purchased.

Cllr Butler requested a letter of thanks be sent to the maintenance team for their commitment and hard work in keeping the community allotment in excellent condition

All in favour

RESOLVED That the Clerk will write a letter of thanks to the maintenance team

108/18 Items for Information Only

a. Correspondence

- i. Land Registry–Letter confirming application to register Dark Lane Cemetery had been received
- ii. Maire Ni Chathasaigh – Letter of thanks for hosting their recent Live&Local performance. In particular to Rachel and Ian Hammond, Steve Hurt and Cllr N Barker for helping with equipment and food.
- iii. Harris & Aspinall’s Circus – Letter requesting a small piece of land be made available for a family circus – no animals used.

Cllr E Holmes moved the bottom of King George field.

Cllr J Fisher seconded the motion with the conditions it could only take place in the summer months when the ground is not too wet

RESOLVED by majority vote. The Clerk will offer King George Field for a week in July/August

- iv. Member of public – Asking why North Wingfield does not have Christmas lights as other neighboring villages.

RESOLVED The Clerk will reply explaining that the Parish Council feel their funds are better spent supporting community groups all year round.

b. Items for information

- I. BT – changes in charges
- II. Unity Trust Bank – Increase in charges for handling cash and cheques

c. Items to be included in next agenda

- i. Dates for committee and working group meetings

109/18 Finance

a. Account balances**Finance**Bank balances at 30.10.18

Unity Trust	–	Current Account	20332790	£59,319.66
Unity Trust	–	CRC Instant Access	20332800	£14,468.03
CCLA	-	Capital Projects	0104550001	£78,961.57
CCLA	-	Allocated Funds	0104550002	£25,990.16
CCLA	-	General Reserves	0104550003	<u>£50,766.67</u>
Total				<u>£229,506.09</u>

RESOLVED That this information be received

b. Accounts for payments

RESOLVED Payments approved listed on separate sheet

c. Bank Reconciliation

Bank reconciliations for October and November 2018 were presented

RESOLVED Bank reconciliations were agreed and signed

d. Internal Auditor's (Interim) Report 2018/19

The following report from John Marriott, Internal Auditor, was presented to the Council

Further to North Wingfield Parish Council's instructions I have undertaken an internal audit of the Council's books and records in accordance with the Council's requirements and planned coverage under the guidelines of Governance and Accountability for Local Councils.

There are no matters affecting the Parish Council's system of internal control for the period ended 30th September 2018 that I am of the opinion should be brought before the Parish Council for further action.

In conclusion I can report that my inspection of North Wingfield Parish Council's records has found that the Council's internal control systems are currently operating in an efficient and effective manner.

J S Marriott
Accountant

RESOLVED That this information be received

Meeting closed at 8.20pm