

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 20th February 2018 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker - Chair
Cllr G Butler
Cllr D Edinboro
Cllr J Fisher
Cllr E Holmes
Cllr J Lilley
Cllr M Smith
Cllr K Turton
Cllr D Ward

In attendance –

Mrs Y Colverson - Clerk

PART I – ITEMS TO BE DISCUSSED IN PUBLIC MEETING

011/18 To receive and approve apologies for absence and reasons given

Cllr M Stanley - Holiday

RESOLVED That these apologies be accepted and approved

012/18 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, Cllr G Butler and Cllr J Lilley declared an interest in item 7, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

013/18 Minutes – To approve and sign minutes of the meeting held on 16th January 2018

RESOLVED That these minutes be approved and signed by the Chair

014/18 Parish Administrator's Report

Action taken following the Parish Council meeting held on Tuesday 16th January 2018

007/18 a. Community Resource Centre

80 new chairs have now been delivered.

010/18 Staffing

Steve Hurt took up his post on 17th January, he is settling in well and working hard to improve processes in the Community Resource Centre

Other

I have written to Simon Tranter at DCC requesting he attend a public meeting to discuss traffic on St Lawrence Road, I am awaiting a reply.

General Data Protection Regulations (GDPR)

I have started to go through historical records and shredding information that might be considered sensitive or of a personal nature, including records of past members of staff.

I will develop Document Retention and other relevant policies and make changes to the way we capture and save data to ensure the Council is compliant with the new legislation.

At this stage it is unclear how we appoint a Data Protection Officer, clarity from the Secretary of State is expected at any time.

RESOLVED That this information be received

015/18 Exclusion of public

RESOLVED No items were to be discussed in private session

016/18 Planning

Reference	17/01184/FLH
Proposal:	Retention of garage to side
Location:	1 Haddon Road North Wingfield Chesterfield S42 5PT
Applicant:	Mr Stephen Lecuirot

RESOLVED That no objections were raised

017/18 Items for Consideration and Decision

- a. Notice boards
 - i. Wall mounted

To consider size, design and placement of notice boards to be mounted on brick bus shelters around the village

ii. Free Standing

To consider size and design of a free standing notice board to be placed on or near The Green

Cllr E Holmes moved the following

- 2 x small wall mounted notice boards to be placed on bus shelters
- 2 x large wall mounted notice boards to be placed at each Community Centre
- 1 x free standing notice board to be placed on the corner of Draycott Road
- Decisions on design to be delegated to the Cemetery Working Group

All in favour

RESOLVED That the above notice boards will be purchased and the cemetery working group will consider and agree design.

b. Working Groups and Committees

Working group meetings as follows

Cemetery working group – Thursday 8th March 3.30pm

Community Centre Management Committee – TBA – IT contract ends in November so meeting to discuss this will take place nearer the time

2020 Vision working group – 17th April 6.00pm

RESOLVED That the above meetings will take place

c. SLCC Membership

The Clerk requested that Mr Steven Hurt, Assistant Clerk and Centre Coordinator, be made a member of the Society of Local Council Clerks, the cost will be £200. This will allow Mr Hurt to participate in Clerk's training.

Cllr J Fisher moved that the Council pay Mr Hurt's subscription to the SLCC

All in favour

RESOLVED Mr Hurt will be made a member of the SLCC

d. Memorial to Ken Trodden

The Clerk requested that the Council consider a permanent memorial to Ken Trodden, Assistant Centre Manager, who passed away in November 2017.

Cllr N Barker moved the bar be named 'Kenny's Bar' with a small brass plaque and lettering over the bar

All in favour

RESOLVED That the bar in the Community Centre will be known as ‘Kenny’s Bar’, the Clerk will obtain quotations and designs

e. Date of Annual Parish Meeting

RESOLVED That the Annual Parish Meeting will take place on Friday 8th June 2018.

018/18 Items for Information Only

a. Correspondence

None received

b. Items for Information

NEDDC – District and Parish Business Meeting will take place on Wednesday 7th March at 6.00pm

Killingley – The official celebration of the new ramp, decking and paths at the Community Allotment will take place on Thursday 1st March at 10.30am

EqualiTeas – celebration of right to vote – The Clerk has registered a ‘Screen Tea’ to take place on Friday 22nd June

019/18 Finance

a. Account balances

Account	Account Type	Account No	Amount
Unity Trust Bank			January
North Wingfield Parish Council	Current Account	20332790	£23,654.24
Community Resource Centre	Deposit Account	20332800	£20,346.18
Public Sector Deposit Funds			
Capital Projects			£81,102.13
Allocated Funds - Vehicle			£32,869.18
Reserve Account			£62,859.34
Total			£220,831.07

RESOLVED That this information be received

b. Accounts for payments

The following details of invoices for payment were presented

Cheque No		Payee	Expense	Total Amount	VAT	Nett Amount
ddr		BT	Phone/Broadband Dec 17	136.15	22.69	113.46
ddr		British Gas	Electricity, CRC Sep/Dec	155.25	7.39	147.86
ddr		T Mobile	January Statement Andyphone	5.09	0.85	4.24
ddr		Allstar Business Solutions	Diesel 19/12 Van	60.00	10.00	50.00
ddr		NEDDC	Rates CRC	617.00	0.00	617.00
ddr		NEDDC	Rates, Garage	121.00	0.00	121.00
ddr		NEDDC	Rates, Station Road Playing Fields	59.00	0.00	59.00
ddr		NEDDC	Rates, King George V Playing Fields	101.00	0.00	101.00
ddr		NEDDC	Rates Dark Lane	171.00	0.00	171.00
ddr		Trust Security Systems Ltd	Alarm Maintenance Jan	44.40	7.40	37.00
bacs		Edge IT Systems Ltd	Temp A/cs Package Band Upgrade 2017-18	144.00	24.00	120.00
300488		Rykneid Homes	Afternoon Tea Taxis	74.50	12.42	62.08
300489		NEDDC	Station Rd Play Unit Remove Roof, Replace Deck	536.11	89.35	446.76
300489		NEDDC	King George Play Unit Remove roof/Replace Deck & Swings	2115.74	352.62	1763.12
bacs		Schuller & Sons Ltd (GA & M)	Glass Recycling Dec/Feb	90.00	15.00	75.00
300489		NEDDC	Leigh Way Play Area Litter Bin Lock Replace	37.34	6.22	31.12
300489		NEDDC	CRC Premises Licence	180.00	0.00	180.00
bacs		Sharpe Group	Oki Transfer Belt Unit for 511DN printer	104.40	17.40	87.00
ddr		British Gas	Elect, Skate Park, Blacks Lane Sep/Dec	315.87	15.04	300.83
bacs		Hutton Wholesale Drinks	Fosters/Jsmith/Gas	301.67	50.28	251.39
300486		M&M Timber & Building Supplies Ltd	Rock Salt Pallet	280.00	46.67	233.33
bacs		Cathedral Leasing Ltd	Nappy Unit Services 1 year	684.00	114.00	570.00
300487		Belmont Van & Mower Centre Ltd	Service Mower Honda IZY 16"	105.12	17.52	87.60
300487		Belmont Van & Mower Centre Ltd	Service Mower Mountfield SP555	162.54	27.09	135.45
bacs		MED Mobile Jet Cleaning	6 Windows Cleaned - Jan/June 2018	90.00	0.00	90.00
300485		BONDS RECEIVED & RETURNED	S Duquemin 2556 Bond Returned	100.00	0.00	100.00
300484		BONDS RECEIVED & RETURNED	1184/5/1046C McNeice Bond	100.00	0.00	100.00
bacs		Designs Direct	Toilet Paper	36.00	6.00	30.00
ddr		Lloyds Bank Corporate Credit	January Card Statement	318.15	15.38	302.77
Contra cash		Café Till	Cash Expenditure to 31/12/17	230.75	10.99	219.76
bacs		Strictly Tables & Chairs Ltd	80 Chairs Steel Economy Vinyl, Gold Vein, Dome, Burgundy	1549.20	258.20	1291.00
ddr		Yorkshire Water Business Services	Station Rd Pavillion Waste Water 22Aug17-9Jan18	72.39	0.00	72.39

ddr	Yorkshire Water Business Services	CRC Waste Water 1Aug17-9Jan18	65.94	0.00	65.94
ddr	British Gas	Electric, Dark Lane Pavilion Sep/Dec Est	65.00	3.09	61.91
ddr	NEDDC/Bolsover - Payroll	January Payroll	10400.00	0.00	10400.00
sto	Sharpe Group	Computer Maintenance Contract Jan 18	594.00	99.00	495.00
ddr	Allstar Business Solutions	Diesel Van 11/1	60.00	10.00	50.00
Bacs	Gossip Design (Linsey Cockayne)	2 x Outdoor Banners "Allotment Project"	84.00	0.00	84.00
Total			£20,366.61	£1,238.60	£19,128.01

RESOLVED that these payments be approved.

c. Bank Reconciliation

Bank reconciliation was presented for approval

RESOLVED That bank reconciliation for November be approved and signed by the Chair

Meeting closed at 8.20pm