

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held on Tuesday 10th June 2014 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker - Chair
Cllr J Fisher
Cllr G Butler
Cllr D Edinboro
Cllr E Holmes
Cllr K Turton

In attendance –

Mrs Y Colverson – Clerk
Mrs A Stone – RFO
Mr J Marriott – Internal Auditor
D Frankson – Rykneld Homes
PCSO Matthew Turner – Derbyshire Constabulary

Members were reminded to declare interests as appropriate

054/14 To receive apologies for absence

Cllr M Stanley

055/14 Public Speaking

PCSO Matthew Turner presented the crime figures report for the month. Drugs are an issue at present so the Police are working closely with Rykneld Homes and are being proactive in tackling this issue.

RESOLVED That this information be received

056/14 To receive Internal Auditor's Annual Report

Mr J Marriott reported that he had carried out his annual inspection of the Parish Council's accounts and accounting systems and found no cause for concern and concluded that the systems in place are working well and are fit for purpose.

Mr Marriott advised the Parish Council to review the Risk Assessment taking into account the current arrangements for insurance, i.e. that the Council have taken a three year contract with Came & Co. The insurance company must be made aware of any changes in circumstance that may affect cover within the three years.

Mr Marriott also advised the Council should consider changing banking arrangements as the Co-operative bank is currently experiencing difficulties.

RESOLVED That Mr Marriott was thanked for his work and advised that the Council is currently in the process of changing banks to Unity Trust

057/ 14 Minutes – To confirm the minutes of the meeting held on 13th May 2014

RESOLVED That these minutes be approved

058/13 Parish Administrator's Report

1. Action taken following the meeting held on 13th May 2014

046/14 Planning

Application No 14/00312/OL – Comments sent to NEDDC as requested

051/14 c Burial Fees

Burial fees have been increased by 5% and all local undertakers have been informed

053/14 a and b

All adjustments to staff salaries have been implemented through NEDDC and Mr Charlie Turton has accepted a permanent contract as Maintenance Assistant

2. Other action

Community Centre – The annual clean and re-surface of the function room floor has been carried out this week

All Season's Allotment Project – We are now planning the summer holiday scheme for local young people in partnership with Rykneld Homes, Alice's View Children's Centre and DCC Youth Service.

Community Governance Course – I have now completed and submitted the first two assignments, I will get the results at the next study day which takes place on Friday 11th July

RESOLVED That this information be received

059/14 Exclusion on Public

To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

RESOLVED That no Part 1 item should be taken with the public excluded

060/14 Planning

Cllr G Butler declared interest as a member of NEDDC Planning Committee

Application Number: 14/00536/FLH
Proposal: Demolition of existing pre fabricated garage and construction of a replacement brick built garage
Address: 33 Little Morton Road North Wingfield Chesterfield
Applicant: Mr Dennis Cantrill

RESOLVED That no objections or comments were made regarding these applications

061/14 Items for Information and Decision

a. Banking Arrangement

All terms and conditions were agreed and documents signed to transfer the Council's banking from Co-operative Bank to Unity Trust Bank

Investment account with CCLA were considered and Cllr J Fisher moved that long term investments and the Reserve Account should be placed with CCLA.

All in favour

RESOLVED That the Clerk will arrange for the long term investments and the Reserve Account will be transferred to CCLA

b. Alma Allotments – Play Area

A quotation to install a double gate on the play area was considered as the gate installed is not wide enough for the ride on mower. The quote, from G&K Developments, as they installed the fencing, is £1,120.00 + VAT. The Clerk reported that there may still be money available from NEDDC to cover this.

Cllr E Holmes moved to install the gate

All in favour

RESOLVED That the Clerk will instruct G&K Developments to install the double gate

c. Tupton Rugby Club

Cllr Barker reported that he had received a request from Tupton Rugby Club asking for support for their planned club and pavilion. The club is used by a number of young people living in North Wingfield and will provide facilities for them in the future.

Cllr N Barker moved the Council make a grant from section 137 budget of £500 towards the project

All in favour

RESOLVED That a grant of £500 will be sent to Tupton Rugby Club

d. North Wingfield Colts

Cllr Barker reported he had received a request from the North Wingfield Colts for a grant towards the cost of new kits that are needed for the four teams.

Cllr E Holmes moved the Council make a grant from section 137 budget of £500 now but will not make an additional grant later in the year

All in favour

RESOLVED That a grant of £500 will be sent to North Wingfield Colts

e. Correspondence

NEDDC – email informing the Council that the Planning Committee will be reduced from 33 to 18

RESOLVED That this information be received

Cllr D Edinboro declared an interest in next item as member of Hephthorne Lane Football Club

T Mansbridge, Hephthorne Lane Football Club – Letter requesting that a defibrillator be purchased for Hephthorne Lane Community Centre for use in the centre and by Hephthorne Lane Football Team

Cllr G Butler moved that the Council fund half and the Hephthorne Lane Community Association fund the rest

All in favour

RESOLVED That the Council will provide 50% of the funding needed for a defibrillator

a. Items for Information

None

062/14 Annual Return to External Auditor

Mrs Ann Stone (RFO) reported that the annual report for External Audit was complete and a copy was given to each member.

Cllr J Fisher moved that the report be accepted and submitted to the external auditors

All in favour

RESOLVED That the Annual Report is to be signed by the Chair and submitted to External Auditor

063/14 Finance

a. Account Balances

Account	Account No	March 2014
Current Account	61140019 00	£126,580.16
Staff Gratuity Account	61140019 50	£10,986.66
Reserve Account	61025684 00	£62,126.19
Guaranteed Investment Bond (Vehicle)	65282012 56	£26,460.10
Guaranteed Investment Bond (Capital Projects)	61595596 56	£100,953.94

b. Cheques for Signature

Payee	Cheque Number	Amount
Premier 1 (UK) Ltd	405510	7,272.00
Hopkinson Waste Management Ltd	405511	300.00
Hutton Wholesale Drinks	405512	234.56
Descale & Chlorination Services Ltd	405513	900.00
		8,706.56

RESOLVED that these payments be authorised

A copy of the Bank Reconciliation, together with detailed list of income and expenditure for March was presented for approval

RESOLVED That this was approved and signed by the Chair

064/14 - PART II – CONFIDENTIAL INFORMATION

None

Meeting Closed at 8.50pm