

## **NORTH WINGFIELD PARISH COUNCIL**

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 14<sup>th</sup> March 2017 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr J Fisher - Chair  
Cllr G Butler  
Cllr D Edinboro  
Cllr E Holmes  
Cllr J Lilley  
Cllr M Stanley  
Cllr D Ward

In attendance –

Mr R Palfreyman; Mr D Limb     - Public  
Mrs Y Colverson                 - Clerk

### **021/17 Public Speaking –**

Request for a bus shelter to be placed on Williamthorpe Road had been received by the Clerk. The Clerk is researching this but it is unlikely that there is enough room on the pavement for a shelter.

RESOLVED That the Clerk will report back at the next meeting

Cllr Lilley reported that Environmental Health officers are looking at a property on Curbar Close which has a garden that has been left to grow wild, brambles etc are now blocking the path. Environmental Health will report back to Cllr Lilley

Cllr M Stanley reported that there is a tree fallen in the wood adjacent to Dark Lane Cemetery.

RESOLVED That the Clerk will inform the maintenance team.

The Clerk had received a request from Cllr Barker to ask for agreement of the Council to comment on the Boundaries Review. The deadline for comments is 27<sup>th</sup> March meaning a full meeting to discuss this will not be possible before that time.

Although Cllr Barker has not developed an alternative to the current arrangements he felt that the Council should comment as other political bodies had made the suggestion that North Wingfield be split.

RESOLVED That Cllr Barker and the Clerk will submit comments to the Boundary Commission that the Parish Council does not support any change in the current arrangements for North Wingfield.#

## **PART I – ITEMS TO BE DISCUSSED IN PUBLIC MEETING**

### **022/17 To receive and approve apologies for absence and reasons given**

Cllr N Barker; Cllr K Turton; Cllr M Smith – Other engagement

### **023/17 To receive declarations of interest**

*Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.*

Cllr G Butler and Cllr J Lilley declared an interest in item 6, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

**024/17 Minutes** – To approve and sign minutes of the meeting held on 21<sup>st</sup> February 2017.

RESOLVED That these minutes be approved and signed by the Chair

### **025/17 Parish Administrator's Report**

Action taken following the meeting held on 21<sup>st</sup> February 2017

#### 010/17 Public Speaking & 020/17 Exclusion of Press and Public

##### a. Advertisements on The Green

All advertisements that were on The Green have now been removed. I do not know if this was done by the businesses involved or by NEDDC (Engineers) and DDC (Highways)

#### 010/17 Public Speaking - Distance between bus stops on Chesterfield Road

A letter has been sent to Stagecoach, awaiting reply.

016/17 planning

Application 17/00196/FL – Comments were submitted to the Planning Officer as resolved

017/17 Items for consideration and Decision

b. Christmas lights

I met with Western Power on The Green who have advised the best thing would be to have an electricity supply directly from a lamp-post. Hillcote have done this and are happy for us to visit and share information

h. Grass cutting equipment

The repairs have now been carried out on the large ride-on mower

**Other**

Community Resource Centre

Staff issues

Amanda Wass is off sick, she has a broken shoulder and will be off for a minimum of four weeks.

Bar equipment

The glass washer is not cleaning properly. I will try and get this looked at but it may be that it is ready to be replaced as it is now eleven years old. I will report back at the next meeting.

Practitioner's Conference

I attended the SLCC Practitioner's Conference between 22<sup>nd</sup> and 24<sup>th</sup> February. Although I paid for my attendance, as this was essential for my role with SLCC, I put my time down to the Parish Council as the information gained is useful in my role as Clerk. I attended a number of workshops including:-

- How to Effectively use Social Media
- Risk Assessment Demystified
- Business Forecasting
- Managing Staff
- Cemetery Regulations and Administration

I also spoke to a number of business representatives, in particular IT suppliers I have been looking at IT solutions for Finance and Cemetery Management. I will obtain quotations and further information to be considered at April's meeting.

Allotment Project

Our Awards for All bid has been successful. We will receive £9,854 to be spent on a large gazebo (4m x 5m) footpaths and raised beds.

Rykneld homes Community Engagement Team also have around £800 to spend on the project, they will be purchasing a new polytunnel, tools, seeds, compost and two combination locks which will allow volunteers to access the project at any time.

A volunteer's contract is being developed and will be signed by all volunteers before they are given access to the project.

RESOLVED That this information be received

### **026/17 Excluding of Public –**

RESOLVED That no agenda items be discussed in Confidential Matters

### **027/17 Planning**

<b>Reference</b>	<b>17/00270/TPO</b>
<b>Proposal:</b>	To prune one sycamore tree (T12) covered by NEDDC Tree Preservation Order 218
<b>Location:</b>	6 Ralley Close Holmewood Chesterfield S42 5SE
<b>Applicant:</b>	Mr David Smith

RESOLVED That the Council has no concerns with this applications

### **028/17 Items for Consideration and Decision**

#### a. Request for Defibrillator

The Clerk reported that she had received a verbal request to place a defibrillator in the Hephthorne Lane Area.

RESOLVED That this item will be considered when a written request had been received.

#### b. Community Resource Centre

The Clerk reported that a quotation to replace the flooring in the Internet Café, Meeting Room and bar had been received from Chesterfield Contract Flooring. This flooring will match the new flooring in the corridors and reception area. The cost is £4,575.00

Cllr D Edinboro moved that this work be carried out  
All in favour

RESOLVED That Chesterfield Contract Flooring will be instructed to carry out this work

#### c. Christmas Tree

The Clerk reported that she had met a representative from Western Power who have advised an electricity supply can be installed on The Green and has recommended the Council visit Hilcote where this has been done

RESOLVED That the Clerk, Chairman and A O'Brien will visit Hilcote and report back

d. Bus shelter

The Clerk reported that a car had caused a small amount of damage to the bus shelter on Station Road near the car park to The Blue Bell. As the damage was negligible an insurance claim had not been made.

RESOLVED That this information be received

e. 2020 Vision

The Clerk reported that a steering group of key stakeholders has now been formed. A sub-committee had also been created to plan and deliver a Community Fun Day on Saturday 15<sup>th</sup> July

RESOLVED That this information be received

f. Funding bid

The Clerk reported that the Lottery Funding Bid had been successful and a grant of £9,845 would be deposited in the bank by the end of March 2017.

The Clerk requested that items specified on the bid could be ordered as soon as the funds were available giving time for these, particularly the gazebo, to be in place by 15<sup>th</sup> July

Cllr G Butler moved to order items when funds are available.

All in favour

RESOLVED That the Clerk will order items specified on the bid when funds are available

g. Meeting dates

The Clerk requested that the next three meetings be held on Wednesdays as she will be attending a course on Tuesday evenings.

Cllr J Fisher moved that the next three meetings be moved one day to the second Wednesday of the month

All in favour

RESOLVED That the dates for the next three meetings will be

Wednesday 12<sup>th</sup> April

Wednesday 10<sup>th</sup> May

Wednesday 14<sup>th</sup> June

h. Dark Lane Cemetery

The Clerk reported that a quotation for the work to be carried out on the chapel at Dark Lane Cemetery had been received from G&K Developments Ltd, the cost will be £1,345.00. As S Ellis has asked for this work to be carried out as quickly as possible the Clerk asked that this quotation be accepted.

Cllr M Stanley moved to accept this quotation  
All in favour

RESOLVED That G&K Developments Ltd will be instructed to carry out this work

### **029/17 Items for Information Only**

#### a. Correspondence

Derbyshire Children's Holiday Centre – Letter requesting financial support

RESOLVED The Clerk will write and ask for data regarding numbers of young people from North Wingfield attending

NEDDC – Invitation to District and Parish Business Meeting to be held on Wednesday 29<sup>th</sup> March at 6.00pm.

RESOLVED That Cllr G Butler will be in attendance

#### b. Items for Information

Live and Local – Martin Harley will be performing at the Community Resource Centre on Friday 28<sup>th</sup> April.

RESOLVED That this information be received

### **030/17 Finance**

#### a. Account Balances

<b>Account Name</b>	<b>Account No.</b>	<b>Balance at 31.01.17</b>
<b>Unity Trust Bank</b>		
Current Account	20332790	£37,853.90
Resource Centre Repairs and Renewals	20332800	£30,115.17
<b>CCLA – Deposit Accounts</b>		
Capital Projects		£80,930.97
Allocated Funds, Vehicle		£24,705.41
Reserve Account		£62,726.76
<b>Total</b>		<b>£236,332.21</b>

RESOLVED That this information be received

a. Accounts for payments

The following details of invoices for payment were presented

	<b>Payee</b>	<b>Expense</b>	<b>Total</b>	<b>VAT</b>	<b>Nett</b>
300386	Pilsley Primary School	Stevenson Trust	100.00		100.00
300387	Parkhouse Primary Sch	Stevenson Trust	100.00		100.00
DDR	EE & T Mobile	Phone contract	16.43	2.74	13.69
DDR	British Telecom	Phone & Broadband	119.52	19.92	99.60
300390	Linda Byrne	Returned bond	100.00		100.00
300391	Cathedral Hygiene	Nappy bin (annual)	684.00	114.00	570.00
300392	British Gas	Boiler contract	114.00	19.00	95.00
300393	Belmont Mower	Mower serving	505.58	84.26	451.32
300394	Trade UK (B&Q)	Materials	40.52	6.75	33.77
300395	Frank Berry Otter	Stationary	140.34	23.39	116.95
BACS	NEDDC	Payroll Services	155.22	25.87	129.35
BACS	NEDDC	Dog bins	1,022.11	170.35	851.76
BACS	Hutton Wholesales	Bar stock	942.58	157.09	785.49
300388	NW Primary Sch	Stevenson Trust	335.00		335.00
STO	Trust Security	Alarm system	44.40	7.40	37.00
DDR	Lloyds Bank	Petty cash	399.99	38.29	361.40
300396	A Jackson	Bond returned	100.00		100.00
300.397	G&K Developments	Adjustments to doors	576.00	86.00	480.00
300398	Designs direct	Cleaning supplies	183.72	30.62	153.10
300399	Belmont mowers	Mountfield service	191.03	31.84	159.19
600400	NEDDC	Leigh Way repairs	864.86	144.14	720.72
DDR	Severn Trent	Water. Resource Cent	449.80	38.62	411.18
STO	NEDDC	Payroll	10,400.00		10,400.00
DDR	Sharpe Group	Computer hire	594.00	99.00	495.00
300401	C Crowder	Bond Refund	100.00		100.00
Total			<b>£18,278.80</b>	<b>£1,109.28</b>	<b>£17,169.52</b>

RESOLVED that these payments be approved.

a. Bank Reconciliation

Bank reconciliation was presented for approval

RESOLVED That bank reconciliation for February 2017 be approved and signed by the Chair

## **PART II – CONFIDENTIAL INFORMATION**

**031/17 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the

confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting

Item 7 (a) – Disposal of land at Alice’s View

The Clerk reported that Rykneld Homes had requested the Council consider selling a small piece of land at the back of the Children’s Centre on Alice’s View. If this is acquired by Rykneld Homes they will be able to extend the current building project and provide pedestrian access to Alice’s View from the new development.

It is unlikely that Rykneld Homes will have funds to pay for the land at current value and will want to negotiate the cost.

The land currently forms part of the lease with DCC for the Children’s centre so, if this project is to go ahead, County Council will need to agree to this.

The Clerk asked if the Council would agree to this in principle

Cllr M Stanley moved to agree in principle  
All in favour

RESOLVED That the Council agree in principle to the sale of this land

Meeting closed at 8.35pm