

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 20th March 2018 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker - Chair
 Cllr D Edinboro
 Cllr J Fisher
 Cllr E Holmes
 Cllr J Lilley
 Cllr M Smith
 Cllr M Stanley
 Cllr K Turton

In attendance –

Mrs Y Colverson - Clerk

ITEMS TO BE DISCUSSED IN PUBLIC MEETING

Public Participation

Cllr N Barker and Cllr D Edinboro asked that their thanks and appreciation be recorded in the minutes to Andy O’Brien and Charlie Turton for their efforts on last Saturday evening. During high winds and a snow storm both Mr O’Brien and Mr Turton attended the Hephthorne Lane Community Centre to make safe the roof.

020/18 To receive and approve apologies for absence and reasons given

Cllr G Butler & Cllr D Ward - sick

RESOLVED That these apologies be accepted and approved

021/18 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council’s Code of Conduct.

Cllr N Barker and Cllr J Lilley declared an interest in item 7, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

022/18 Minutes – To approve and sign minutes of the meeting held on 20th February 2018

RESOLVED That these minutes be approved and signed by the Chair

023/18 Parish Administrator's Report

Action taken following the Parish Council meeting held on Tuesday 20th February 2018

Community Resource Centre

The annual maintenance of the Function Room Floor has been carried out last week but is not to a good standard so I have requested that further work is carried out.

Attendance at Practitioner's Conference

I attended the Annual SLCC Practitioner's Conference in February. Workshops and presentations included GDPR and Law updates, Creating Bylaws, Social Media, Emergency Planning, Professional Development, Dealing with difficult people.

RESOLVED That this information be received

024/18 Exclusion of public

The Clerk asked that item 7c, Staff pension contribution, be moved to private session

RESOLVED Item 7c will be discussed in private session

025/18 Planning

Reference: 18/000197/FLH
Proposal: Application for single storey extension to front
Location: 69 St Lawrence Road North Wingfield Chesterfield

Reference: 18/00005/FL
Proposal: Application for retention of change of use of part of Farmhouse to holiday cottage (Affecting a public right of way)
Location: Lings Farm Birkin Lane Temple Normanton Chesterfield

Reference: 18/00199/FL
Proposal: Erection of agricultural storage building (affecting a public right of way)
Location: Small Acres Farm Williamthorpe Road North Wingfield

RESOLVED That no objections were raised

026/18 Items for Consideration and Decision

a. Grounds Maintenance -

The Clerk presented the quotation from Derbyshire County Council for the gang mowing of the old Deincourt school field, the cost being £2,700 + VAT.

Cllr D Edinboro moved to continue with this contract

All in favour

RESOLVED That the contract with DCC to maintain the old school field will be renewed.

b. Community Resource Centre

The Clerk presented a quotation for the replacement of fluorescent lighting with LED in the internet café, the cost being £575.00. Work would be carried out by YK Electricals to the same standard and specification of the small meeting room.

Cllr E Holmes moved this work be carried out

All in favour

RESOLVED That YK Electricals will be employed to carry out this work

The Clerk presented quotations for a commemorative sign and plaque in memory of Ken Trodden to be placed on the bar

Self adhesive Vinyl lettering to be applied above the bar	£42.50
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128mm x 96mm engraved and infilled, polished brass plaque	£35.50
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Cllr Barker moved only the small brass plaque be purchased

All in favour

RESOLVED The brass plaque will be purchased and unveiled during the Annual Parish Meeting

d. Cemetery working group

The following report was given by members of the Cemetery Working Group

Following a meeting held on Thursday 8th March 2018, the following observations and recommendations are made to the Parish Council:-

Ashes plots

The working group recommends that further ashes plots are created up to the top and left hand side of the path behind the chapel, and some to the right side of the path where there are no existing pre-purchased graves

All in favour

RESOLVED That these ashes plots will be created

Signs

The working group recommends four signs to be placed at the main gate, at the entrance to the wood and on either side of the chapel. These signs should show clearly the rules and restrictions of the Cemetery

After research into other cemetery signs and rules the Clerk recommends the following wording

We welcome you to Dark Lane Cemetery

To preserve the dignity, beauty, serenity and safety of this cemetery, we request that you observe the following restrictions.

Dogs must be kept on a lead and not allowed to foul in this cemetery

As far as practical, please remain on the paths and do not walk over graves

Outlining graves or headstones with metal frames, crushed stone, fences, shrubs or other material is prohibited and may be removed by the Council

**Thank you for your help in keeping Dark Lane Cemetery a safe
and beautiful community asset**

RESOLVED That signs will be erected, the Clerk to obtain costs and possible designs for consideration at the next meeting

Notice boards

The working group recommends that the council purchase the following notice boards in dark green from the Parish Notice Board Company

1 x A0 size poster display case with external shaped header and posts To be placed at the corner of Draycott Road and The Green	£505.00
1 x A1 size poster display case with external shaped header and posts To be placed at the main gate of the Cemetery on Dark Lane	£420.00
2 x A1 size poster display case with external shaped header To be wall mounted at the Community Resource Centre and Hepthorne Lane Community Centre	£285.00 £285.00
2 x A2 size poster display case with external shaped header To be wall mounted on brick bus stops on Little Morton Road and Williamthorpe Road (just below York Place)	£190.00 £190.00

If all notice boards ordered at the same time a 5% discount will be offered bringing the total cost to **£1781.25 + VAT**

All in favour

027/18 Items for Information Only

a. Correspondence

Email received regarding condition of Dark Lane Cemetery

RESOLVED That this information be received

b. Items for Information

NEDDC – Review of parliamentary polling districts and polling places

DCC – Derbyshire & Derby Minerals Local Plan

RESOLVED That this information be received

028/18 Finance

a. Account balances

Account	Account Type	Account No	Amount
Unity Trust Bank			January
North Wingfield Parish Council	Current Account	20332790	£25,903.37
Community Resource Centre	Deposit Account	20332800	£16,786.68
Public Sector Deposit Funds			
Capital Projects			£81,130.46
Allocated Funds - Vehicle			£32,880.68
Reserve Account			£54,572.09
Total			£204,273.28

RESOLVED That this information be received

b. Accounts for payments

The following details of invoices for payment were presented

Cheque No	Payee	Expense	Total Amount	VAT	Nett Amount
ddr	BT	Phone/Broadband Jan 18	138.94	23.15	115.79
BACS	Killingley	Landscaping community allotment	3,2125.98	535.50	2,677.48
Ddr	T Mobile	Feb Mobile phone	4.99	0.83	4.16
Ddr	Allstar business	Fuel	60.00	10.00	60.00
Ddr	Trust security	Alarm contract	44.40	7.40	37.00
Ddr	Lloyds bank	February credit card	619.42	82.05	537.37
BACS	Live&Local	Concert ticket sales	542.20	90.37	541.83
BACS	YK Electricals	Meeting room lights	435.00	00.00	435.00
300492	NEDDC	Dog bins Oct – Dec 2017	1,037.23	172.87	864.36

300492	NEDDC	Payroll services Oct – Dec 2017	156.78	26.13	130.65
BACS	YK Electricals	Light in Housing Office	225.00	00.00	225.00
BACS	Designs Direct	Cleaning materials	141.00	23.50	117.50
BACS	Designs Direct	Clothing	55.80	9.30	46.50
300494	National Allotment assn	Membership	66.00	11.00	55.00
300493	M&M timber	Maintenance supplies	12.69	2.12	10.57
300493	M&M Timber	Rock salt	125.00	20.83	104.17
BACS	B&Q Trade UK	Supplies for bedding plants	79.61	13.27	66.34
BACS	Hutton Wholesale	Bar supplies	695.41	115.90	579.51
BACS	DCC	Grass Cutting	1,215.60	202.60	1,013.00
300490	A Marshall	Returned Bond	100.00		100.00
DDR	NEDDC	January payroll	10,400.00	0.00	10,400.00
DDR	Water plus	CRC water 27.11 – 01.02	71.99	21.00	59.99
DDR	Water plus	KGV Water 27.11 – 01.02	8.53	0.00	8.53
DDR	Water plus	HL pavilion 27.11 – 01.02	28.01	0.00	28.01
DDR	Water plus	Dark Lane 27.11 – 01.02	16.28	0.00	16.28
STO	Sharpe group	IT contract	594.00	99.00	495.00
			20,068.86	1,457.82	18,629.04

RESOLVED that these payments be approved.

c. Bank Reconciliation

Bank reconciliation was presented for approval

RESOLVED That bank reconciliation for November be approved and signed by the Chair

29/18 Private session

***Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting*

Item 7.c Staff pension contribution

The Clerk asked the Council to consider contributing to the pension of part time staff who come in to the category of Entitled Worker (can ask to join the pension scheme however the employer is not obliged to pay in to the pension)

Cllr M Stanley moved that the Council does contribute to the pensions of ‘Entitled Workers’ where they have requested to join the pension scheme

All in favour

RESOLVED that the Council will pay pension contributions to ‘Entitled workers’

Meeting closed at 8.40pm