

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Wednesday 10th May 2017 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker - Chair
Cllr G Butler
Cllr D Edinboro
Cllr J Fisher
Cllr E Holmes
Cllr J Lilley
Cllr M Smith
Cllr D Ward

In attendance –

Mrs Y Colverson – Clerk
Mr R Palfreyman - public

043/17 Public Speaking –

Mr Palfreyman advised the Council that a group of around 15 – 20 young people had been congregating around the Community Resource Centre and Doctor's surgery on Whiteleas Avenue in the evenings and at weekends.

The Clerk advised that the Police are aware of this and have spoken to the parents of identified young people

RESOLVED That this information be received

PART I – ITEMS TO BE DISCUSSED IN PUBLIC MEETING

044/17 Election of Chair

Cllr G Butler moved Cllr N Barker as Chair

All in favour

RESOLVED Cllr N Barker will be Chair for the next year

045/17 Election of Vice-Chair

Cllr N Barker moved Cllr J Fisher as Vice-Chair

All in favour

RESOLVED Cllr J Fisher will be Vice-Chair for the next year

046/17/16 To receive apologies for absence

Cllr M Stanley and Cllr K Turton

047/17 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, Cllr G Butler, Cllr J Lilley declared an interest in planning matters as reserve members of District Council planning committee

RESOLVED That this information be recorded

048/17 Minutes – To approve and sign minutes of the meeting held on 12th April 2017

RESOLVED That these minutes be approved and signed by the Chair

049/17 Parish Administrator's Report

Action taken following the meeting held on 12th April 2017

016/17 Planning

Application 17/00269/OL – Comments were submitted to the Planning Officer as resolved

Other

Community Resource Centre – New flooring has now been installed in the Internet Cafe, the Lounge and bar area

Cemetery – Work has now been completed on the Chapel and Stuart Ellis has made some improvements at his own expense

RESOLVED That this information be received

050/17 Planning

Reference	17/00493/FL
Proposal:	Application to vary condition 1 (Access, appearance, landscaping, layout and scale) Pursuant to application 16/00609/RM (Major development)
Location:	117 Chesterfield Road North Wingfield Chesterfield S42 5LF
Applicant:	Mr J Badham
Reference	17/00490/RM
Proposal:	Proposed first floor extension over existing ground floor retail/fast food outlet to form 2no one bedroom flats (revised scheme of 16/00965/FL)(Affecting a public right of way)
Location:	2 Alma Road North Wingfield Chesterfield S42 5QG
Applicant:	Mr S Sangha

RESOLVED That no objections be made

051/17 Arrangements for Committees and Working Groups

Cllr J Fisher moved all committees and working group to stay as last year
All in favour

RESOLVED All committees and working groups of the Council will remain as last year for the next year

052/17 Representation on External Bodies

Cllr G Butler moved that representation on external bodies remain as last year
All in favour

RESOLVED That representation on external bodies will remain as last year

053/17 Dates and times of ordinary meetings of the Parish Council and committees

RESOLVED That the meetings of the Parish Council will take place on the third Tuesday of each month, except August, at 7.00pm in the Community Resource Centre. Committee meetings will be held when necessary. Notices of all meetings will be displayed one week in advance.

Tuesday 18th July 2017
Tuesday 19th September 2017
Tuesday 17th October 2017
Tuesday 21st November 2017
Tuesday 19th December 2017

Tuesday 16th January 2018
Tuesday 20th February 2018
Tuesday 20th March 2018
Tuesday 17th April 2018
Tuesday 15th May 2018

Committee meetings will take place as and when appropriate

054/17 Items for Consideration and Decision

a. Risk Assessment

The Clerk presented the risk assessment, reviewed by the Chair and Clerk. Additional item included an audit of deeds, titles and registered land to be carried out during the year.

Cllr D Ward moved to adopt the risk assessment
All in favour

RESOLVED that this risk assessment is adopted to be reviewed again in May 2018 and/or with any change of circumstances

b. Standing Orders

The standing orders were reviewed, approved and re-adopted

c. Financial regulations

The Financial Regulations were reviewed, approved and re-adopted

d. 137 Grants

Cllr D Edinboro moved that community groups be invited to apply for a grant, these should be given as a cheque only to groups who attend a celebration event.

All in favour

RESOLVED

- That the Clerk will invite groups to apply for grants
- A celebration event will take place on Friday 23rd June 2017
- Groups not attending the event will not be in receipt of a grant

e. Burial fees

The Clerk presented current burial fees.

Cllr E Holmes moved that there is no increase in the burial fees
All in favour

RESOLVED That burial fees will not increase this year

f. Community Resource Centre

The Clerk presented a quotation to install CCTV, this has been suggested due to the number recent incidents involving a large group of young people who are gathering around the Centre in the evenings. This cost would be shared with the doctor's surgery.

Cllr J Lilley moved more quotations be sought
All in favour

RESOLVED That more options for CCTV be considered

g. Administration

The Clerk presented a quotation from Sharpe Systems for the upgrading and annual maintenance of the website, total £700

Cllr M Smith moved that other options were considered due to cost
All in favour

RESOLVED That a separate meeting will be held to discuss this where Councillors will present options for websites and maintenance

055/17 Items for Information Only

a. Correspondence

DCS Water Hygiene – Quotation for annual work on water tanks – Total£750

Cllr M Smith moved a further quotation from Hydor-X should be sought
All in favour

RESOLVED That the Clerk will request a quotation for the work from HydroX and if it is less favourable will confirm the work to be carried out by DCS

Ruth Talbert – Letter of thanks for cleaning work carried out on Station Road Play Area

Mick Cave (NEDDC) – Email reporting the dog bin on Blacks Lane is rotten, NEDDC can replace at a cost of £258.45 + VAT

Cllr D Edinboro moved to have this work done by NEDDC
All in favour

RESOLVED That NEDDC will be asked to carry out this work

b. Items for information

Carlton House– Bar Audit – The Audit shows percentage profit on net sales 50.91%

Local Government Boundary Commission – Draft recommendations following the electoral review of North East Derbyshire

RESOLVED That this information be received

056/17 Finance

a. Account Balances

Account Name	Account No.	Balance at 30.04.16
Unity Trust Bank		
Current Account	20332790	£109,342.11
Resource Centre Repairs and Renewals	20332800	£30,118.88
CCLA – Deposit Accounts		
Capital Projects		£80,964.63
Allocated Funds, Vehicle		£24,715.61
Reserve Account		£62,752.78

Cllr M Smith moved that this information be noted as received
All in favour

RESOLVED That this information be received

b. Accounts for payments

The following details of invoices for payment were presented

Cheque	Payee	Expense	Total	VAT	Nett
300409	B Phillips-Hicklin	Bond	50.00		50.00
300410	Frank Berry Otter	Office Supplies	10.23	1.71	8.52
300411	PPL	License	159.74	26.62	133.12

300412	Nisbets	Mugs (48)	62.35	10.39	51.96
300413	A Rouse	Bond	100.00		100.00
BACS	Empire Fire	Extinguisher Service	151.20	25.20	126.00
BACS	Hutton Wholesale	Bar Stock	1,028.02	171.34	856.68
BACS	NEDDC	Dog Bins Jan – Mar	1,107.29	184.55	922.74
BACS	NEDDC	License	180.00		180.00
BACS	NEDDC	Cemetery bin	327.34		327.34
BACS	NEDDC	CRC bin	368.42		368.42
BACS	G&K Builders	Chapel repairs	3,024.00	504.00	3,024.00
BACS	Sharpe Systems	Antivirus renewal	270.00	45.00	225.00
BACS	GK&R Snape	Tyre for van	159.60	26.60	133.00
DDR	T Mobile	Maintenance Phone	18.92	3.15	15.77
DDR	BT	Phone & Broadband	138.78	23.13	115.65
DDR	British Gas	CRC Electricity	1,237.47	206.24	1,031.23
DDR	Lloyds Bank	Credit card Misc Ex	528.56	51.88	476.68
DDR	British Gas	Garage Electricity	133.15	6.34	126.81
DDR	NEDDC	Dark Lane Rates	171.60		171.60
DDR	NEDDC	King George Rates	104.55		104.55
DDR	NEDDC	Station Road Rates	63.15		63.15
DDR	NEDDC	P4YP Office Rates	55.36		55.36
DDR	NEDDC	Garage Rates	116.20		116.20
DDR	NEDDC	CRC Rates	621.50		621.50
STO	Trust Security	Alarm system	44.40	7.40	37.00
300414	Perry Ltd	Van service	484.27	80.71	403.56
DDR	NEDDC	Payroll	10,400.00		10,400.00
DDR	British Gas	King George Electric	66.74	3.17	63.57
DDR	British Gas	Station Road Electric	575.28	27.25	545.03
DDR	British Gas	Chapel Electric	38.95	1.85	37.10
			21,744.07	1,406.53	20,337.54

RESOLVED that these payments be approved.

c. Bank Reconciliation

Bank reconciliations were presented for approval

RESOLVED That bank reconciliation for April 2017 be approved and signed by Cllr J Lilley

PART II – CONFIDENTIAL INFORMATION

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting

057/17 Staffing

a. Salaries - Annual increment

The Clerk presented a report listing current salaries and incremental increases

Cllr J Fisher moved incremental increases to be applied where appropriate

RESOLVED Staff will receive incremental increases in salaries

Meeting closed at 8.45pm