

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 21st November 2017 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr J Fisher - Chair
Cllr G Butler
Cllr D Edinboro
Cllr E Holmes
Cllr J Lilley
Cllr K Turton
Cllr M Stanley
Cllr D Ward

In attendance –

Mrs Y Colverson - Clerk
Mr J Marriott – Internal Auditor
3 Members of the public were in attendance

Public Speaking –

Mr D Limb requested the Council record, on behalf of Messy Church and other Community Centre users, his sincere condolences on the death of Ken Trodden and added that Mr Trodden had always been helpful and was a big asset to the Community Centre and Parish Council.

RESOLVED That Mr Limb was thanked for his kind words

PART I – ITEMS TO BE DISCUSSED IN PUBLIC MEETING

104/17 To receive and approve apologies for absence and reasons given

Cllr M Smith, Cllr N Barker – other engagements

RESOLVED That these apologies be accepted and approved

105/17 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr G Butler and Cllr J Lilley declared an interest in item 7, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

106/17 Internal Auditor's Report– Mr Marriott gave a verbal report following his recent half yearly audit. Mr Marriott was happy with the new accounting software. There had been an adjustment to a VAT return that did not have enough information with it to explain why this had been done, Mr Marriott will speak to the RFO regarding this matter and do additional work at the year end to ensure it has been resolved properly.

RESOLVED That Mr Marriott be thanked for his work

107/17 Minutes – To approve and sign minutes of the meeting held on 10th October 2017

RESOLVED That these minutes be approved and signed by the Chair

108/17 Parish Administrator's Report

Parish Administrator's Report – 21.11.17

Kenneth Trodden

It is with the deepest sadness that I report Mr Kenneth Trodden passed away on Thursday 9th November 2017. Mr Trodden has worked for the Parish Council since February 2006 as Assistant Centre Manager and Bar Manager. Mr Trodden was well loved and respected by all the Centre users and many in the village and will be missed immeasurably.

Ken Trodden's funeral will take place at 10.10am on Wednesday 22nd November at the Chesterfield Crematorium.

Community Allotment Project

Killingley have now completed the work on the Community Allotment Project



REOLVED That this information be received

Cllr M Stanley requested it go on record the Council's thanks to Mrs Colverson for the additional work carried out during the illness and subsequent death of Mr Trodden

109/17 Exclusion of public

RESOLVED that no agenda item will be discussed in confidential matters

110/17 Planning

Proposal: Application for a Lawful Development Certificate use for existing waste recycling facilities land for storage and processing of inert material

Location: Furnace Hill, Lower Market Street, Clay Cross, Chesterfield

Applicant: Re-Used Sales Ltd

RESOLVED That the Council has no objection to this application

111/17 Items for Consideration and Decision

a. Christmas Tree

The Clerk reported that she had not been able to gain access to the boiler house on the corner of Chesterfield Road and Whiteleas Avenue in order to secure an electricity supply for the proposed Christmas tree. However, J R Hoult are happy to site a tree on their property, as in previous years and will provide lights. The cost of a tree would be approximately £300

Cllr G Butler moved that Council pay for the tree
All in favour

RESOLVED That the Clerk will arrange for a large Christmas tree to be delivered to J R Hoult

b. Working Group

The Clerk requested a working group be set up to discuss staffing issues and prepare a draft budget.

RESOLVED That Cllr N Barker, Cllr J Fisher, Cllr G Butler, Cllr M Stanley and Cllr D Ward will meet on Tuesday 28th November at 7pm

c. 2020 Vision

Cllr J Fisher reported that the 2020 Vision had met and discussed possible activities for young people including a week of activity taster sessions that might include Virtual Reality and computer games, sports, films etc. The aim would be to engage local young people in the plan and encourage volunteers.

RESOLVED That this information be received

d. Date of next meeting

The Clerk requested the next meeting of the Parish Council be brought forward one week to allow the Council to resolve its budget for 2018/19 as the deadline of the precept request is 15th December

RESOLVED That the next meeting will be held on Tuesday 12th December

112/17 Items for Information Only

a. Correspondence

Jamie and Clare Glazebrook Letter requesting the use of the Community Resource Centre on Saturday 5th May 2018 as headquarters for their Spire Ultra Race to raise funds for charity.

Cllr J Fisher moved this request is granted and no fee be charged

All in favour

RESOLVED That there will be no charge for the use of the Resource Centre for this event

b. Items for Information

None received

113/17 Finance

a. Account Balances

Account Name	Account No.	Balance at 31.01.17
Unity Trust Bank		
Current Account	20332790	£54,366.78
Resource Centre Repairs and Renewals	20332800	£30,125.79
CCLA – Deposit Accounts		
Capital Projects		£81,047.23
Allocated Funds, Vehicle/gratuities		£32,846.88
Reserve Account		£62,816.78
Total		£261,203.46

RESOLVED That this information be received

b. Accounts for payments

The following details of invoices for payment were presented

300458	A Green	Returned Bond	100.00		100.00
DDR	Yorkshire Water	CRC Waste water	30.26		30.26
DDR	BT	Phone & Broadband	138.02	23.00	115.02
DDR	British Gas	Garage Electric	107.68	5.12	102.56
300459	Church Land Trust	Allotment rent	160.00		106.00
300460	NEDDC	CRC Trade Waste	368.42		368.42
300460	NEDDC	Cemetery trade waste	327.34		327.34
300461	Frank Berry Otter	Stationary	12.20	2.20	11.00
DDR	T mobile	Mobile telephone	4.99	.83	4.16
DDR	British Gas	Skate park lighting	267.66	12.74	254.92
DDR	Water plus	Cemetery water	22.44		22.44
BACS	Premier cleaning	Courtyard cleaning	100.00		100.00
BACS	Designs direct	Cleaning supplies	67.80	11.30	56.50
BACS	SLCC	Conference	282.00	32.00	250.00
DDR	Lloyds Bank	Bar stock etc (card)	235.03	31.51	203.52
DDR	NEDDC	Rates CRC	617.00		617.00
DDR	NEDDC	Rates Garage	121.00		121.00
DDR	NEDDC	Rates P4YP office	56.00		56.00
DDR	NEDDC	Rates HL Pavilion	59.00		59.00

DDR	NEDDC	Rates KGV Pavilion	101.00		101.00
DDR	NEDDC	Rates Cemetery	171.00		171.00
DDR	Trust security	Alarm system	44.40	7.40	37.00
DDR	Allstart	Fuel, van and mowers	60.00	10.00	50.00
BACS	Came & Co	Insurance	7,420.74		7,420.74
DDR	TV license	TV license	147.00		147.00
BACS	Paula Sanderson	Returned Bond	100.00		100.00
DDR	British Gas	KGV Electric	58.22	2.77	55.45
DDR	NEDDC	Payroll	10,400.00		10,400.00
STO	Sharpe Systems	IT Systems	594.00	99.00	495.00
Total			£22,174.20	£237.87	£21,936.33

RESOLVED that these payments be approved.

c. Bank Reconciliation

Bank reconciliation was presented for approval

RESOLVED That bank reconciliation for October 2017 be approved and signed by the Chair

Meeting closed at 8.35pm