

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 15th October 2019 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker – Chair
Cllr J Barry
Cllr G Blamire
Cllr G Butler
Cllr J Fisher
Cllr J Lilley
Cllr M Stanley
Cllr K Turton
Cllr P Williamson

In attendance –

Y Colverson - Clerk
2 members of the public

ITEMS TO BE DISCUSSED IN PUBLIC MEETING

09/19/01. To receive and approve apologies for absence and reasons given

Cllr D Edinboro - away

RESOLVED That these absences and reasons be approved

09/19/02. To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr N Barker, Cllr J Barry & Cllr J Lilley declared an interest in item 10/19/07, planning, as members and reserve member of District Council planning committee

RESOLVED That this information be recorded

09/19/03. Minutes – To approve and sign minutes of the meeting held on 17th September 2019

RESOLVED That these minutes be approved and signed by the Chair

09/19/04. Parish Administrator's Report

Action taken following the Parish Council meeting held on Tuesday 17th September 2019

09/19/07 e. Community Resource Centre

Repair work to the roof has been contracted, we are waiting for a start date

Other**Community Centre**

Work has begun to remove the trees and wooden beds from the courtyard, these were rotten and caused a potential hazard.

Audit

The interim internal audit will take place on 23rd October. The bar audit has been carried out and we are awaiting reports.

Clerk's training

The Clerk attended Website Accessibility Training, this was funded by the SLCC and at no cost to the Council. There is work needed to be carried out to the website in order for it to conform to new legislation. We aim to have the website fully accessible by the end of the year

Key person insurance claim

The insurance claim to cover extra time worked by the Assistant Clerk in the absence of the Clerk has been settled, £750.

Public Spaces Protection Order

Further information has been requested and the Clerk and Maintenance Supervisor will respond before 18th October as required.

RESOLVED That this information be received

09/19/05. Exclusion of Public

The Clerk requested to moved item 10/19/07f to be discussed in private session due to the confidential nature of the item

RESOLVED item 10/19/07f will be discussed in private session

09/19/06. Planning–

a. To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *[Town and Country Planning Act 1990, Sched. 7, para.8]*

Reference

19/00796/FL

Proposal:

Change of use of land to create new access and vary approved parking plan associated with 18/00541/FL (Amended Title)

Location: 17 Chesterfield Road, North Wingfield

RESOLVED That no objections were raised

10/19/07. Items for Consideration and Decision

- a. Climate Emergency – To receive a report from the Clerk following recent attendance at National Conference where Climate Change Emergency, and what Town and Parish Councils can do, was discussed

It was suggested that Parish Councils should demonstrate leadership through their own practical actions

These are as follows: (action already been taken by the Parish Council are listed below each heading)

1. Save energy – ensure any council buildings are as energy efficient as possible
 - a. Changing lights to LED
 - b. Underfloor heating – most efficient when first built
 - c. Hephthorne lane new heating two years ago
2. Produce green energy
 - a. Solar panels on Garage and Community Resource Centre since 2010
3. Reduce pesticide use and other harmful activities
 - a. Pesticides not used by the Parish Council
4. Manage land for nature
 - a. Whistle wood – programme of clearing and creating habitat
 - b. Allotment project - creation of wildlife area with pond
5. Increase tree cover
 - a. Allotment project – programme of tree and hedge planning
6. Minimise waste to landfill or incineration
 - a. We recycle wherever possible
 - b. Glass recycling by specialist contractor
7. Buy green
 - a. Wherever possible we use local contractors and suppliers
8. Use green transport
 - a. A consideration when purchasing a new vehicle
 - b. Clerk reducing travel to North Wingfield

In conclusion, North Wingfield Parish Council is already fulfilling all but one of the actions suggested at the conference and the Council's Climate Change Emergency Resolution from July 2019 is appropriate and realistic.

North Wingfield Parish Council recognises that there is a climate emergency and it will continue to do all it can, using its limited powers, to be carbon neutral by 2030

RESOLVED that this information be received.

- b. Neighbourhood Plan - To receive a report from the Clerk outlining the cost and process of producing a Neighbourhood plan and to resolve next action

The Clerk reported that the cost of producing a neighbourhood plan would be between £20,000 and £80,000, some funding being available from the District Council but the Parish Council would have to pay some of the costs plus officer time.

Cllr Barry asked where the funding would come from?

Cllr Barker asked what weight would a neighbourhood plan have once the local plan was adopted?

RESOLVED That further information will be requested from NEDDC planning officers are reported back at next meeting

- c. Remembrance Service – To resolve attendance and wreath laying at Remembrance Service on Sunday 10th November 2019

RESOLVED That Cllr N Barker, Cllr J Fisher and Cllr J Lilley will be in attendance

- d. VE Day 2020– To consider possible community events in recognition of the 75th anniversary of VE Day

Cllr N Barker moved that the Community Centre Committee agree, plan and manage activities

All in favour

RESOLVED That the Committee will meet at 6pm on 11th November

- e. Housing on Whiteleas Avenue – To consider possible action regarding land left vacant by the removal of social housing on Whiteleas Avenue

RESOLVED That the Clerk will write to Cllr Martin Thacker, NEDDC portfolio holder, with invitation to attend a meeting

- f. Clerk's Hours – To consider a request by the Clerk to change current working hours
Item moved to confidential session

- g. Community Resource Centre – To consider and resolve, if appropriate, quotation to change the office lights from fluorescent to LED

The clerk presented a quotation to have the office lights changed from fluorescent to LED at a cost of £430

Cllr G Butler moved to have the work carried out

All in favour

RESOLVED That the office lights will be changed from fluorescent to LED

Local Government Act 1972, s.133; LG (MP) Act 1976, s.19

10/19/08. Items for Information Onlya) Correspondence

- a. Jamie Glazebrook – Request to use the Community Resource Centre as base for Ultra Marathon in May 2020

RESOLVED That this request is granted and no charge will be made as this is a charity event

- b. Walking Group – Letter of thanks for support

RESOLVED That this information be received

- c. Member of public – Letter requesting permission to develop a dog park on old school field

RESOLVED To reply that as DCC own the land they should be contacted regarding this

b) Items for Information

- a. None

RESOLVED That this information be received

- b. Items to be included in next agenda

Community Centre Committee – report and recommendations from the meeting to be held on 11th November

Litter Pick – consideration of a community litter pick to take place in Spring 2020

RESOLVED No items raised for inclusion in the next agenda

10/19/09 Finance**Finance**

a.

Unity Trust	–	Current Account	20332790	£74,138.75
Unity Trust	–	CRC Instant Access	20332800	£12,912.36
CCLA	-	Capital Projects	0104550001	£73,483.10
CCLA	-	Allocated Funds	0104550002	£26,156.98
CCLA	-	General Reserves	0104550003	£51,086.74
Total				<u>£227,777.93</u>

RESOLVED That this information be received

- b. Accounts for Payment

List for payments to be approved was presented by the Clerk

RESOLVED Accounts for payments were authorized as attached list

c. Bank Reconciliation

Bank reconciliations were presented for the month of September 2019

RESOLVED that these have been inspected, agreed and signed

10/19/07 f. Clerk's Hours – To consider a request by the Clerk to change current working hours

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public were excluded from the meeting.

RESOLVED That the Clerk will reduce working hours by 5 each week from 1st November 2019.

Meeting closed at 9.10 pm