

NORTH WINGFIELD PARISH COUNCIL

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 10th October 2017 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker - Chair
Cllr G Butler
Cllr D Edinboro
Cllr J Fisher
Cllr J Lilley
Cllr K Turton
Cllr M Smith
Cllr M Stanley
Cllr D Ward

In attendance –

Mrs Y Colverson - Clerk
Ms P Holloway - Responsible Finance Officer

Public Speaking –

Cllr M Smith commented that he had received a number of comments from members of the community regarding a trials bike being ridden on the school fields and surrounding roads.

RESOLVED That any such incidents should be reported to the police

PART I – ITEMS TO BE DISCUSSED IN PUBLIC MEETING

Agenda Item 11 (B) – Responsible Finance Officer Report was moved to first item

Ms Holloway reported that all accounts have now been transferred on to the new finance software package. Although the system is working well there are still some issues with producing reports for the Council

Cllr Barker moved that a meeting specifically to familiarise councilors with the new system and resolve the format and content of financial reports

RESOLVED That a meeting will be held on Tuesday 24th October at 7pm

095/17 To receive and approve apologies for absence and reasons given

Cllr E Holmes – work commitments

RESOLVED That these apologies be accepted and approved

096/17 To receive declarations of interest

Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.

Cllr G Butler, Cllr J Lilley and Cllr N Barker declared an interest in item 6, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

097/17 Minutes – To approve and sign minutes of the meeting held on 19th September 2017

RESOLVED That these minutes be approved and signed by the Chair

098/17 Parish Administrator's Report

Action taken following the meeting held on 19th September 2017

Spare Thyme project

Haley Bramley from Generation Games is hoping to set up a new gardening project, for older people, on the community allotment. The first meeting will take place in the Community Resource Centre on Wednesday 18th October at 10am. Andy O'brien will attend as the Clerk will be away.

Community Allotment Project

Killingley are due to start work at any time (we were told beginning of October). They will start with the decking then move onto the paths etc. Materials have been ordered. We need to sort out some kind of banner for this.

Christmas Tree

I have written to Leicestershire Housing Association to ask if the external electricity supply can be switched on, I am awaiting for a reply.

RESOLVED That this information be received

099/17 Exclusion of Public –

RESOLVED That no agenda items be discussed in Confidential Matters

100/17 Planning

None received

101/17 Items for Consideration and Decision

a. School Crossing Patrol

Cllr Barker reported that DCC have indicated that they will not be putting a pedestrian crossing near the Primary School as there is no suitable location. However, Cllr Barker has been made aware that Pilsley Parish Council pay for a crossing patrol person who is employed by the school and the Parish Council reimburse the cost, which is approximately £4,000 per year.

It is not clear at this time whether there is a suitable and safe place for a crossing patrol person to stand near the primary school in North Wingfield, DCC will inspect the area and no safe crossing place can be found they will not authorize a crossing patrol.

Cllr Barker moved that, in principle, the Council will pay for a crossing patrol and the process should be started by writing to the Headteacher.

All in favour

RESOLVED That the Clerk will write to the Headteacher to request the process be started

b. Alma Allotments

The Clerk reported that the cost of renting an allotment has not been increased in two years and asked the Council to consider a small increase of no more than 10%, the current cost being £3.85

Cllr M Smith moved to increase the allotment rents to £4.00 per allotment

All in favour

RESOLVED That the cost of rent for individual allotments on Alma Allotments will be increased to £4.00

c. 2020 Vision

Cllr J Fisher reported that, at a recent meeting, it had been agreed that the focus of the 2020 working group should be activities and support for young people. In recent months there has been a rise in anti-social behaviour and it is recognised that there is no youth service in the village and few activities.

The next meeting of 2020 will be on 15th November so there will be a further update at the November Council meeting.

RESOLVED That this information be received

102/17 Items for Information Only

a. Correspondence

Alison Griffiths – NEDDC Streetscene Letter informing the cost to maintain an additional football pitch at Dark Lane would be £1,510 per year

Cllr G Butler moved that a third pitch not to be maintained
All in favour

RESOLVED That a third pitch will not be maintained

Alison Griffiths – NEDDC Streetscene Letter informing the cost of felling dead tree adjacent to the War Memorial would be £380

Cllr M Stanley moved to have NEDDC fell the tree
All in favour

RESOLVED That NEDDC be asked to carry out this work

b. Items for Information

None received

103/17 Finance

a. Account Balances

Account Name	Account No.	Balance at 31.01.17
Unity Trust Bank		
Current Account	20332790	£88,698.54
Resource Centre Repairs and Renewals	20332800	£15,125.79
CCLA – Deposit Accounts		
Capital Projects		£81,035.49
Allocated Funds, Vehicle		£32,836.90
Reserve Account		£62,807.69
Total		£280,509.67

RESOLVED That this information be received

b. Accounts for payments

The following details of invoices for payment were presented

BACS	Designs Direct	Cleaning supplies	£11.70	£1.95	£9.75
DDR	BT	Telephone & Broadband	£138.48	£23.08	£115.40
DDR	T Mobile	Mobile Phone	£17.56	£2.93	£14.63
DDR	Lloyds Bank	Bar stock	£249.86	£16.03	£233.83
BACS	Hutton Wholesale	Bar Stock	£268.07	£44.68	£223.39
300454	M&M Timber		52.96	8.83	44.13
300455	NEDDC	Stn Rd Allotment rent	5.00		5.00
BACS	Schuller & Son	Glass recycling	90.00	15.00	75.00
DDR	NEDDC	Rates, Cemetery	£171.00		£171.00
DDR	NEDDC	Rates, KGV pavilion	£101.00		£101.00
DDR	NEDDC	Rates, HL pavilion	£59.00		£59.00
DDR	NEDDC	Rates, P4YP office	£56.00		£56.00
DDR	NEDDC	Rates, garage	£121.00		£121.00
DDR	NEDDC	Rates, NWCRC	£617.00		£617.00
DDR	Trust security	Alarm system	£44.40	£7.40	£37.00
BACS	Descale & Chlorination	Annual Clean water tank	900.00	150.00	750.00
BACS	Sharpe Group	Annual website maint'	840.00	140.00	700.00
BACS	P4YP	2020 support	6,000.00	1,000.00	£5,000.00
BACS	Grant Thornton	External Audit	720.00	120.00	600.00
DDR	Yorkshire Water	HL Pavilion Water	13.71		13.71
DDR	Yorkshire Water	KGv Pavilion Water	7.48		7.48
300457	s.137 Grant	DUWC	1,000.00		1,000.00
300456	s.137 grant	NRDDC Chair's appeal	200.00		200.00
DDR	British Gas	CRC Electric	1,822.4	303.82	1,519.12
DDR	British Gas	Dark Lane Electric	28.30	1.36	27.24
DDR	British Gas	HL Pavilion Electric	49.69	2.36	47.33
DDR	British Gas	CRC Gas	246.91	11.75	235.16
DDR	NEDDC	Payroll	10,400.00		10,400.00
DDR	Allstar Business	Fuel	149.00	24.83	127.17
DDR	Unity Trust Bank	Service Charges	40.20		40.20
DDR	Sharpe group	Computer hire	594.00	99.00	495.00
Total			£25,009.45	£1,972.00	£23,037.45

RESOLVED that these payments be approved.

c. Bank Reconciliation

d.

Bank reconciliation was presented for approval

RESOLVED That bank reconciliation for September 2017 be approved and signed by the Chair

Meeting closed at 8.20pm