

## **NORTH WINGFIELD PARISH COUNCIL**

Minutes of the meeting of North Wingfield Parish Council held at 7.00pm on Tuesday 19<sup>th</sup> September 2017 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker - Chair  
Cllr G Butler  
Cllr D Edinboro  
Cllr E Holmes  
Cllr J Lilley  
Cllr K Turton  
Cllr M Smith  
Cllr M Stanley  
Cllr D Ward

In attendance –

Mrs Y Colverson - Clerk  
Ms P Holloway - Responsible Finance Officer

### **83/17 Public Speaking –**

Cllr M Smith commented that he had received a number of comments from members of the community regarding a trials bike being ridden on the school fields and surrounding roads.

RESOLVED That any such incidents should be reported to the police

### **PART I – ITEMS TO BE DISCUSSED IN PUBLIC MEETING**

#### **Agenda Item 11 (B) – Responsible Finance Officer Report was moved to first item**

Ms Holloway reported that all accounts have now been transferred on to the new finance software package. Although the system is working well there are still some issues with producing reports for the Council

Cllr Barker moved that a meeting specifically to familiarise Councilors with the new system and resolve the format and content of financial reports

RESOLVED That a meeting will be held on Tuesday 24<sup>th</sup> October at 7pm

**084/17 To receive and approve apologies for absence and reasons given**

Cllr J Fisher

RESOLVED That these apologies be accepted and approved

**085/17 To receive declarations of interest**

*Members were reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with North Wingfield Parish Council's Code of Conduct.*

Cllr G Butler, Cllr J Lilley and Cllr N Barker declared an interest in item 6, planning, as reserve members of District Council planning committee

RESOLVED That this information be recorded

**086/17 Minutes** – To approve and sign minutes of the meeting held on 19<sup>th</sup> July 2017

RESOLVED That these minutes be approved and signed by the Chair

**087/17 Parish Administrator's Report**

Action taken following the meeting held on 19<sup>th</sup> July 2017

Allotment project

Killingley have helped with the plans for the allotment and will be supplying three employees to carry out the work. They will also be purchasing the materials from their suppliers at wholesale cost so our funds will go further.

Killingley will be on site from the beginning of October

Good Companion's Club (Darby & Joan)

This club has closed as Janet has now moved away and no one else was prepared to take on the organisation. The 137 grant of £750 has been returned to the Parish Council

New provision for over 50s

Rykneld Homes Community Involvement Team have started a new session for people over 50. This will run on alternate Monday afternoons and will offer games, crafts, activities and afternoon tea. It is hoped that once this provision is established, trips and outings will also be arranged.

Once again transport is proving a difficulty with this and Jude Milburn, Rykneld Homes Community Involvement Officer, is looking for funding towards taxis.

### PCSO

We have a new PCSO, Mario Montishi, starting in October

RESOLVED That this information be received

### **088/17 Exclusion of Public –**

RESOLVED That no agenda items be discussed in Confidential Matters

### **089/17 Planning**

**Reference:** 17/00771/FL  
**Proposal:** Erection of 2 No single storey detached dwellings (previously refused application 15/00935/FL) (Conservation Areas) on land opposite  
**Location:** Spinning Wheel Inn Draycott Road North Wingfield  
**Applicant:** Mr Brett Smith – MAD-G Properties Limited

**Reference:** 17/00766/FLH  
**Proposal:** Application for retention of fence to sit above boundary wall to the front of property  
**Location:** 347 Williamthorpe Road North Wingfield  
**Applicant:** Mr S Watkinson

**Reference:** 17/00822/FLH  
**Proposal:** Proposed raising of ridge height to the rear  
**Location:** 107 Lincoln Way North Wingfield  
**Applicant:** Mr and Mrs Raynor

**Reference:** 17/00845/FL  
**Proposal:** Erection of Storage Barn  
**Location:** Land and Buildings on the North side of Locko Brook and accessed on the East side of 70 Church Lane North Wingfield  
**Applicant:** Mr & Mrs Ingers-Wright

**Reference:** 17/00956/FL  
**Proposal:** Proposed change of use from mixed use (therapy clinic/residential) to residential use  
**Location:** 72 Station Road Hephthorne Lane North Wingfield  
**Applicant:** Mr T Bailey

RESOLVED That the Council has no concerns with these applications

**090/17 Items for Consideration and Decision**

**a. Ride-on Mower**

The clerk reported that the small ride on mower is now over 10 years old and has needed a number of repairs this year.

Cllr M Smith moved that, in principle, the Council should purchase a new mower  
All in favour

RESOLVED That the Clerk will obtain information and prices for a replacement mower

**b. Christmas Tree**

The Clerk informed that the electricity supply to the corner of Whiteleas Avenue and Chesterfield Road, the site agreed as suitable for a Christmas Tree, is not live however she will continue to try to contact ASRA Housing Association to resolve this.

Crowd barriers will be needed if we place a tree on the junction of Whiteleas Avenue and Chesterfield Road, these will cost on the region of £200 + VAT.

Cllr G Butler moved to continue to research into this  
All in favour

RESOLVED That the Clerk will report back at the next meeting

**c. Defibrillator at Primary School**

The Clerk reported that she had received a request from the Primary School to help fund a defibrillator.

Cllr D Edinboro moved that the Council offer to purchase this with the funds that are allocated to the school this year

All in favour

RESOLVED That the Clerk will write to the School offering financial support for this to be taken from the funds allocated to the school this year

**d. Time and Date of next meeting**

The Clerk reported that she will not be available for the next scheduled Parish Council meeting and requested that the date be moved.

Cllr G Butler moved the next meeting take place on Tuesday 10<sup>th</sup> October  
All in favour

RESOLVED That the next meeting of the Parish Council will take place on Tuesday 10<sup>th</sup>  
October at 7.00pm

### **091/17 Items for Information Only**

#### a. Correspondence

North Wingfield Good Companions Group Letter informing the Council this group will  
no longer operate and the recent grant of £750 will be returned

Hepthorne Lane Community Show – letter of thanks for grant funding and support at the  
horticultural show

RESOLVED That this information be received

North Wingfield Team – Letter requesting financial support towards the cost of  
purchasing gardening equipment, £164.00

Cllr M Stanley moved that this be paid as no grant has been given to ‘Dad’s Army’ this  
year  
All in favour

RESOLVED That a cheque for £164.00 will be sent to the North Wingfield Team

Alison Griffiths (NEDDC Streetscene Co-ordinator) - The following issues were  
identified during the recent inspection of playgrounds

#### **At Leigh Way**

- Lock on litter bin next to small fenced off multi unit requires replacement –  
estimated cost £20 + VAT  
RESOLVED repair to be carried out by NEDDC
- Repair to wet pour corner of space net. This is from a previous repair that has  
been damaged again but is causing a Bit of a trip hazard so needs re-laying –  
estimated cost £208 + VAT  
RESOLVED repair to be carried out by NEDDC
- The seat on the small crocodile springy has been damaged beyond repair and  
therefore required a new one. The estimated cost to supply and fit would be  
£112.35 + VAT  
RESOLVED repair to be carried out by NEDDC

**At King George V**

- 4 x wooden/composite floor decks on multi unit have deteriorated and required replacing – estimated cost to replace with metal decks £248 per deck = £992 + VAT

RESOLVED repair to be carried out by NEDDC

- Wooden roof on top of multi unit is in poor condition – you could either replace or remove this roof. The estimated cost of replacing would be £850 + VAT. Estimated cost of removing completely would be £156 + VAT

RESOLVED Remove completely

- 2x flat swing seats are cut with bits missing out of them. We have been monitoring them for a while but they now need replacing. Estimated cost of replacement = £70 + VAT per seat

RESOLVED repair to be carried out by NEDDC

**At Station Road**

- 1 x wooden/composite floor deck on multi unit has deteriorated and requires replacing – estimated cost of to replace with metal deck = £248 + VAT

RESOLVED repair to be carried out by NEDDC

- Wooden roof on top of multi unit is in poor condition. We have painted it to try to improve the look but it isn't great – you could either replace or remove this roof. Estimated cost of replacing would be £850 + VAT. Estimated cost of removing completely would be £156 + VAT

RESOLVED Remove completely

Changes to Play Area Charges – There will be an increase in the cost of inspections to play areas from £3,862.37 to £4,053.06 per annum.

RESOLVED That this information be received

**b. Items for Information**

Local Government Boundary Commission – Electoral review of North East Derbyshire: Final recommendations

The Volunteer Centre – Letter informing Hephthorne Lane Community Association that they have been shortlisted for the award 'Organisation of the Year with an income under £25,000' in the 2017 Voluntary Sector Awards.

RESOLVED That this information will remain available in the Clerk's office

**092/17 Finance**a. Annual External Audit

The Clerk reported that the annual external audit had been received from the external auditor with only one minor comment concerning the dates accounts are available for examination by the public

RESOLVED That this information be received.

b. Account Balances

| Account Name                         | Account No. | Balance at 31.01.17 |
|--------------------------------------|-------------|---------------------|
| <b>Unity Trust Bank</b>              |             |                     |
| Current Account                      | 20332790    | £23,487.84          |
| Resource Centre Repairs and Renewals | 20332800    | £15,122.63          |
| <b>CCLA – Deposit Accounts</b>       |             |                     |
| Capital Projects                     |             | £81,022.56          |
| Allocated Funds, Vehicle             |             | £32,836.90          |
| Reserve Account                      |             | £62,797.70          |
| <b>Total</b>                         |             | <b>£215,267.63</b>  |

RESOLVED That this information be received

c. Accounts for payments

The following details of invoices for payment were presented

|      |                  |                       |           |         |           |
|------|------------------|-----------------------|-----------|---------|-----------|
| BACS | Cedartree        | Gazebo for Allotments | £4,574.88 | £762.48 | £3,812.40 |
| DDR  | BT               | Telephone & Broadband | £136.96   | £22.82  | £114.14   |
| DDR  | T Mobile         | Mobile Phone          | £21.14    | £6.52   | £17.62    |
| DDR  | Lloyds Bank      | Bar stock             | £296.03   | £12.57  | £283.46   |
| DDR  | NEDDC            | Rates, Cemetery       | £171.00   |         | £171.00   |
| DDR  | NEDDC            | Rates, KGV pavilion   | £101.00   |         | £101.00   |
| DDR  | NEDDC            | Rates, HL pavilion    | £59.00    |         | £59.00    |
| DDR  | NEDDC            | Rates, P4YP office    | £56.00    |         | £56.00    |
| DDR  | NEDDC            | Rates, garage         | £121.00   |         | £121.00   |
| DDR  | NEDDC            | Rates, NWCRC          | £617.00   |         | £617.00   |
| DDR  | Trust security   | Alarm system          | £44.40    | £7.40   | £37.00    |
| DDR  | Water plus       | Water, KGV pavilion   | £49.29    |         | £49.29    |
| BACS | Wiggle & Jiggle  | NW Primary School     | £1,755.00 |         | £1,755.00 |
| BACS | Seven Promotions | Flyer distribution    | £140.40   | £23.40  | £117.00   |
| BACS | SLCC             | Clerk's training      | £82.80    | £13.80  | £69.00    |
| BACS | Designs Direct   | Clothing & Cleaning   | £465.24   | £77.54  | £387.70   |
| DDR  | Allstar          | Fuel for van          | £89.58    | £14.93  | £74.65    |
| STO  | Sharpe Group     | Computer hire         | £594.00   | £99.00  | £495.00   |

|        |                |                      |                   |                  |                   |
|--------|----------------|----------------------|-------------------|------------------|-------------------|
| DDR    | Water plus     | Water, HL pavilion   | £43.69            |                  | £43.69            |
| DDR    | Water plus     | Water, Cemetery      | £38.78            |                  | £38.70            |
| DDR    | Water plus     | Water, NWCRC         | £220.27           | £36.71           | £183.56           |
| STO    | NEDDC          | Payroll              | £10,400.00        |                  | £10,400.00        |
| 300451 | NEDDC          | Dog bin collection   | £1,551.31         | £258.55          | £1,292.76         |
| 300452 | Belmont mowers | Mower repairs        | £42.47            | £7.08            | £35.39            |
| 300453 | John McGrogan  | Plumbing repairs CRC | £92.00            |                  | £92.00            |
| Total  |                |                      | <b>£21,763.24</b> | <b>£1,339.80</b> | <b>£20,423.44</b> |

RESOLVED that these payments be approved.

d. Bank Reconciliation

e.

Bank reconciliation was presented for approval

RESOLVED That bank reconciliation for August 2017 be approved and signed by the Chair

**093/17 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting

Staffing - K Wass – Temporary Contract

The Clerk reported that Mr Wass is currently on a temporary contract which is due to terminate at the end of September. The Clerk reported further that she had spoken to Andy O’Brien, maintenance supervisor, who stressed how well Mr Wass has fitted in to the team and that his work and attitude is of a very high standard.

Cllr E Holmes moved Mr Wass be offered a permanent contract  
All in favour

RESOLVED That Mr Wass will be offered a permanent contract

Meeting closed at 8.15pm