



NORTH WINGFIELD PARISH COUNCIL

Parish Council Meeting

Tuesday 15 April 2025

Minutes

Present:

Cllr N Barker
Cllr M Stanley
Cllr L Stone
Cllr D Edinboro
Cllr M Smith
Cllr K Turton
Cllr J Lilley
Cllr J Barry

Rachel Hammond – Parish Clerk
Sophie Turton – Assistant Parish Clerk

A minutes silence was held for John Bradley who was a Parish Councillor and had recently passed away.

There will be 15 minutes at the beginning of the meeting to hear public questions and comments.

No members of the public were present.

Issues Raised by Councillors:

- The residents of Mayfield Drive have expressed their thanks for the No Littering signs which seem to have worked
- Cllr J Barry expressed concern about piles of rubbish behind Flat 9 Mayfield Drive and Flat 15 Rochester Way. Both of these are Rykneld properties. Clerk to contact Rykneld Homes
- A resident has reported to Cllr Barry that there are a lot of used needles on the play area on Mayfield Drive. Clerk to contact NEDDC
- Footpath on Lincoln Way – Cllr Barry requested signs about Littering and dog mess.
- Cllr J Lilley asked about the road repairs on Whiteleas Avenue. The Clerk informed Cllr Lilley that this is an agenda item for this meeting.
- Leigh Way Play Area – a grab handle is missing from the old see saw. Clerk to ask the Maintenance team to have a look

BUSINESS

01/04/2025. Apologies for absence:

Cllr G Blamire – holiday

Cllr J Fisher – illness

Resolved – that these apologies for absence were accepted

02/04/2025. To receive declarations of interests:.

Planning – Cllr M Smith, Cllr N Barker, Cllr L Stone

Deincourt Field – Cllr M Smith

County Council Plan – Cllr M Smith

Staffing – Cllr K Turton

Resolved – that these Declarations of Interests were accepted

03/04/2025. Minutes - The minutes of the Parish Council Meeting on 18th March 2025 were approved and signed by the Chair.

Resolved – that the minutes were approved and signed by the Chair

04/04/2025. Parish Clerk Report:

Parish Clerk's Report –15.4.25
North Wingfield Community Resource Centre:

Maintenance / Training:

Date	Description
25.3.25	Emergency Lighting Repaired
26.3.25	Clerk to Local Plan Consultation
31.3.25	Bar Audit
31.3.25	Defibrillator fitted, King George Playing Field
3.4.25	LED Corridor lights fitted
7.4.25	Parish Council Conference – Mill Lane
March / April	Courtyard Furniture renovation

Additional Lettings / Meetings:

Date	Description
19.3.25	Folk group rehearsal
20.3.25	Labour Party
26.3.25	Tots Play interviews
27.3.25	NHS
28.3.25	Labour Party Folk Night
29.3.25	Aspire Dance
29.3.25	Flannels Band
31.3.25	Short Mat bowling
1.4.25	Community Garden meeting
5.4.25	Party
6.4.25	Hepthorne Lane Allotment Society Meeting
7.4.25	Hepthorne Lane Community Association Meeting
7.4.25	Short Mat Bowling
10.4.25	K Pow Wrestling
12.4.25	Defibrillator Photo – King George
14.4.25	Short Mat Bowling

Hepthorne Lane Community Centre:

Maintenance:

Date	Description
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19.3.25	Toilet Roll Holders fitted
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Additional Lettings:

Date	Description
23.3.25	Party
29.3.25	Party
31.3.25	Chapel Gardens AGM
7.4.25	Aspire Dance
7.4.25	DSA
11.4.25	Aspire Dance

Resolved – that the Parish Clerk’s report was accepted

05/04/2025. Exclusion of Public – As no members of the public were present, no items of the agenda were identified to be taken with the public excluded.

Resolved – that this information was accepted

06/04/2025. Planning

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

AD	Advertisement Consent	FLHPD	Permitted Development Neighbour Consultation
AFULD	Agricultural Full details	HRN	Hedgerow Removal Notice
AGD	Agricultural Prior Approval	HSC	Hazardous Substance Consent
AMEND	Non Material Amendment	LB	Listed Building Consent
CATPO	Conservation Area Tree Notification	LDC	Lawful Development Certificate
CM	County Matter	MFL	Major - Full Application
CUPDG	Change of use Class E to Mixed use and 2 Flats (C3)	MOL	Major - Outline Application
CUPDMA	Change of use Class E to C3	MRM	Major - Reserved Matters
CUPDMB	Change of use of agricultural barn to dwelling (C3)	NP	National Park
DEM	Demolition	OL	Outline Application
DISCON	Discharge of conditions	RM	Reserved Matters
FL	Full Planning Application	SOLAR	Solar PV Equipment on non-domestic roofs
FLH	Householder application	TCN56	Telecommunication Notification
FLHAA	Householder Additional Storeys	TPO	Tree Preservation Order

Application No: NED 25/00186/FLH
Parish: North Wingfield Parish
Ward: North Wingfield Central Ward
Officer: Mr Kenneth Huckle

Proposed single storey rear extension at 349 Williamthorpe Road North Wingfield
Chesterfield for Mr Robert Hardwick

Application No: NED 25/00259/FLH
Parish: North Wingfield Parish
Ward: Holmewood And Heath Ward
Officer: Curtis Rouse

Garage conversion with removal of garage door and installation of new window at 8 Kestrel Court Holmewood Chesterfield for Mr Ben Cox

Application Number:25/00241/FLH

Proposal: Ground floor extension to the rear elevation and garage extension

Address: 8 Deincourt Crescent North Wingfield Chesterfield S42 5LD

Applicant: Mr Ben Germany

No comments were made on the above planning applications

Resolved – that this information was received

07/04/2025 Items for Consideration and Decision

a. Sub Committees

To discuss meeting minutes from:

- i. Open Spaces Committee – 7.4.25
The Clerk has contacted NEDDC about the siting of a Dog bin on Lincoln way
- ii. Human Resources Committee Meeting – 8.4.25
No comments
- iii. Finance Meeting – 8.4.25
No comments

Resolved – that the minutes of the 3 Sub committee minutes were accepted

• Ratify any recommendations from these meetings

i. **Open Spaces Committee – 7 April 2025.**

- Leigh Way – letter of thanks to Kompan – clerk to write the letter of thanks
- Fence – Hephthorne Lane Playing Field – Monitor to see if a replacement fence is needed. Possibly plant trees rather than a fence
- VE Day Bunting and Lamp Post circles - £219.00 – Agreed. All in favour
- Dog Bin – Lincoln Way – clerk to update at the next meeting
- SLA Grounds Maintenance & Street cleansing 25/26 - £33,733.27 +VAT – Agreed. All in Favour. SLA signed by the Chair. The clerk will send it to NEDDC

ii. **Human Resources Committee – 8 April 2025**

- Incremental Pay Rises – R Hammond, S Turton, I Cliffe. Agreed. All in favour. This will be back dated to 1 April 2025
- Amendment to contract – I Cliffe from 30 hours per week to 35 hours per week. (Hephthorne Lane Community Association has agreed to cover approx. 50% of this cost) Agreed. All in favour. This will commence on 1 April 2025

iii. **Finance And General Purpose Committee – 8 April 2025**

- Bar Till - £602.64 inc VAT. Agreed. All in favour
- Bar Prices – 20p on each item. Agreed. All in Favour
- Buffing Machine - £921.60 inc VAT. Agreed. All in favour. The old buffing machine will go to Hephthorne Lane Community Centre
- Mower - £600.00. Agreed. All in favour. One of the old mowers will go to the Community Garden
- Transfer of funds to Allocated Account (for a new van) – approx. £10,000.00. agreed. All in favour

Resolved – that the recommendations from the sub committee meetings were all ratified.

b. Hephthorne Lane Pavilion Pump

- i. Quotation - £650.00 + VAT.

It was agreed to accept this quotation. Clerk to ask ABA Mechanical to complete this work

Resolved – that this quotation was accepted

c. School Field Project

- i. Feedback from meeting with Solicitor – The Clerk has emailed a slight amendment to the 106 agreement back to the Solicitor.
- ii. Clerk to contact Solicitor for an update.
- iii. HLP Bill for the Pavilion plans - £2,220.74. This bill is to be paid. Agreed All in favour.

d. Items for Newsletter

Suggested items:

Summer Fair Poster – design was agreed
Improvements on Leigh Way Playing Field
HLCA Trip to Skegness in July
Defibrillator on King George
Where your money goes – dog bins, litter bins, Streetscene, Cost of bus shelter damage

Resolved – that this information was accepted.

e. Bus Shelter Repair:

The Bus Shelter on The Green has been damaged. The quotation for repair is £1,800.00 + VAT. A discussion took place about the two bus shelters on The Green. Both are quite old. The Clerk informed the meeting that there is a 50% Grant from Derbyshire County Council towards the cost of new bus shelters. Cllr M Stanley proposed 2 new bus shelters. Seconder Cllr J Barry. All in favour.

08/04/2025 Items for Information Only

a. Correspondence

- Helen Brown – re resurfacing Whiteleas Avenue
- Derbyshire County Council – Council Plan 2025 – 2029
- Petition about Number 55 Bus from Pilsley Parish Council
- Complaint from a resident about outdated paly equipment on Dark Lane park. Clerk to reply.
- Tenants conference – 14 May

b. Items for Information

Lamp Post Testing for Hanging Baskets. Once completed to paper work will be sent to Derbyshire County council

c. Items to be included in next agenda

Resolved - that this information was received.

09/04/2025 Finance

a) Account Balances – To receive a report detailing account balances

b) Balances on All Accounts as of 15.4.25

Capital Account	£94,451.55
Allocated Funds	£12,988.22
Reserve Account	£46,487.88
Current Account	£15,999.26
CRC Instant Access Account	£7,198.24

- c) Accounts for Payment – To review and approve items of expenditure over £500.00, excluding Direct Debits and Standing Orders.

Date	Description	Amount
10/03/25	Lite Ltd – Christmas Tree & Lights storage, installation and removal – December 2024	£3190.80
11/03/25	Payroll – February 2025	£10,050.05
19/03/25	Kompan – new Fencing and Gate – Leigh Way Playing Field	£1906.22
27/03/25	Businesswatch – Annual Keyholding Charge	£518.29

- d) Bank Reconciliation for approval –the bank reconciliations for March prepared by The Assistant Clerk, were approved and signed by the Chair
- e) The Clerk informed the meeting that the Assistant Clerk had completed the Year End, and once the Bar Audit has been received, the Internal Auditor will undertake the audit for the AGAR.

Resolved – that this information was received

The meeting closed at 7.10pm

10/04/2025 Date and Time of Next Meeting – Tuesday 20 May 2025– 6pm